

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular session on **January 28, 2019** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:01am.

Commission present: Natalia Macker Chair, Greg Epstein Vice Chair, Mark Barron, Mark Newcomb, and Luther Propst.

ADOPT AGENDA

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to adopt today's agenda with the following addition:

TO ADD:

Special Events Pending:

- 44th Annual Rendezvous River Sports Karen Oatey Pole Pedal Paddle, March 23rd, 2019, Teton Village, Teton Village to HWY 189, South Park Bridge to Snake River Sporting Club, 350 attendees
- Jackson Hole Half Marathon, June 8th, 2019, Phil Baux Park, 300 attendees
- 11th Annual Darby Dash, March 9th, 2019, Alta Ski Track, 50-60 attendees

TO ADD:

1. Known Matters for Discussion
 - B. Fire/EMS – Station 1 Remodel Updates
 - C. Parks & Recreation Updates
 - D. START Updates
 - E. Attorney Updates
 - F. Human Resources Updates
 - G. Planning Updates
 - H. Public Works Updates

Chair Macker called for a vote. The vote showed all in favor and the motion carried.

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve the January 29, 2019 county voucher run in the amount of \$613,449.90. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

2. Consideration of Administrative Items
 - a. Liquor Permits - There were none.
 - b. SLIB Drawdowns - There were none.
 - c. Tax Roll Corrections – There were none.
 - d. Human Service/Community Development Contracts for Service – There were none.
 - e. Special Events Permits – Applications Pending *(for informational purposes, no action taken)*
 - i. 44th Annual Rendezvous River Sports Karen Oatey Pole Pedal Paddle, March 23rd, 2019, Teton Village, Teton Village to HWY 189, South Park Bridge to Snake River Sporting Club, 350 attendees
 - ii. Jackson Hole Half Marathon, June 8th, 2019, Phil Baux Park, 300 attendees
 - iii. 11th Annual Darby Dash, March 9th, 2019, Alta Ski Track, 50-60 attendees

3. Consideration of Proposed Outgoing Commissioner Correspondence

There was no outgoing correspondence.

EXECUTIVE SESSION

There was no executive session.

DISCUSSION ITEMS

1. Known Matters for Discussion

- A. Planning for Ongoing Federal Government Shutdown

This item will be tabled at this time.

- B. Fire/EMS – Station 1 Remodel Updates

Brady Hansen, Fire Chief, gave updates on the Station 1 remodel and the temporary fire station at the Fair Pavilion including the pavilion being 4-6 weeks behind as projected but should still be on target. On the Station 1 remodel,

there are some gaps in ADA access so changes are in process of being made to the fireman quarters, change orders, and the Owner's Representative who will start on February 1st.

C. Attorney Updates

Keith Gingery, Chief Deputy Attorney, gave updates on the adoption of Building Code and Fire Code to be on the February 5th agenda, County and Town do not have to adopt the codes but they would give local jurisdiction, Lodging Tax Board Retreat – Sustainability RFP, Hirschberg and HRH lawsuits.

D. Planning Updates

Steve Westbay, Interim Director of Planning and Building, gave updates on the budget – assess and update, upcoming code changes, Snake River Sporting Club, Hog Island property under review, Travel Demand Management Proposal on Wednesday, Natural Resource LDRs –contact with the Stakeholder's Group in the next month, process to revisit Variances, current work plan,

E. Parks & Recreation Updates

Steve Ashworth, Director of Parks and Recreation, gave updates on the Parks Shop – just received the 2nd permit and things are going vertical, pouring concrete, and then start framing, working with the Planning Department on alterations to design to reduce amount of parking in Phase 1 and use existing parking, on budget and on schedule; Rec Center – last weather sensitive item was complete on Friday, roof is being done, about 3 weeks behind, won't impact completion of project but will impact the Administrative Offices moving in from March to April, closed from March 25 – May 4, closing family locker room on March 18 to keep on schedule, Children's Museum to move into the modular as soon as possible when Administration moves out, transitional parking area at entrance, and staffing changes – Chuck Parquet will be retiring.

F. Public Works Updates

Sean O'Malley, Director of Public Works, gave updates on Stateline Road – South Leigh Creek Bridge is out to bid, Spring Gulch Road paving project, WYDOT Hwy 22/390 Snake River Bridge, Travel Demand Model on Wednesday – morning will be more technical, Walton Quarry plans are under preparation, finish scope of work for Wilson Corridor Project, Alta North Design workshop, and staffing changes.

G. Human Resources Updates

There were no updates.

H. START Updates

There were no updates.

2. Other Matters for Discussion

- A. HB196 – Commissioner Newcomb would like to consider having an in-depth review of what we are faced with as a community regarding House Bill 196. HB196 is an act relating to real estate subdivisions; amending exemptions for subdivisions; limiting the power of county commissioners regarding subdivision exemptions; and providing for an effective date. If it passes as drafted it could have major implications for our County for all of our plans – Integrated Transportation Plan, Housing Plan, road & infrastructure.

Discussion among the Board included getting an analysis from Planning, something for the public to review while going through the process, influence the Governor and State Legislature, or give the public the opportunity to understand the implications, analysis would help identify ways to improve the bill and make it less damaging, implications for the county, map showing where the existing vacant lot family subdivision lots showing number of new lots that may be available, possible amendments, this is about the ability for legacy ranches and legacy agricultural operations to create housing for their families, Board options included request information from staff to educate the Board for when talking to our delegation and members of the community or hold a public workshop, different types of remedies to pass on to our legislators, and what do we want out of HB196.

MATTERS FROM COMMISSIONERS

Calendar Review. The Board reviewed their weekly calendars.

County Commissioner Administrator Updates. Alyssa Watkins, Board of County Commissioners Administrator, gave updates on two new bills HB271 - relating to collective bargaining for firefighters and HB277 – relating to counties, cities, and towns; modifying authority to impose zoning assessments; specifying applicability.

Commission updates

- A. Natalia Macker had no updates.
- B. Greg Epstein had no updates.
- C. Mark Barron had no updates.
- D. Mark Newcomb had no updates.
- E. Luther Propst had no updates.

The meeting was recessed at 10:01am and reconvened at 11:30am.

WORKSHOP

WY22 Wilson to Snake Pathway – Phase 1 Planning Report

Brian Schilling, Pathways and Trail Programs Coordinator, presented to the Board an update on the WY22 Wilson to Snake Pathway project Phase 1 planning and design. To provide recommendations for next steps.

In April 2018, the Board of County Commissioners approved a contract with Jorgensen Associates for Phase 1 (conceptual) planning and design for a pathway on the south side of WY22 between the town of Wilson and the Snake River.

Project Purpose and Phase 1 Planning Scope

The project intent is to provide a safe non-motorized connection from the neighborhoods south of WY22 between Seaton Lane and Green Lane to downtown Wilson, the Snake River, and to the greater pathway system. The scope of work for Phase 1 planning specified conceptual design and engineering from downtown Wilson (Ida Lane) to Green Lane and included a field visit, public open house, and alignment analysis for the entire project corridor. It excluded any detailed engineering for components east of Green Lane but did include general alignment planning and coordination with WYDOT and others to examine how to make long-term connections to the pathway at Stilson Ranch and to the Snake River. (See the April 10 report for detailed project scope).

Phase 1 Planning Process

Phase 1 planning included a project team kickoff meeting and a public Open House, and has also included numerous project team meetings, coordination with WYDOT, coordination with the Wilson advisory group, and initial outreach to property owners on easement discussions.

On June 25, 2018, the project team held a kickoff meeting that included a site visit with numerous stakeholders and project partners. (See the attached "Kickoff Meeting and Field Visit Meeting Notes" report for a detailed writeup). Key takeaways/outcomes from the Kickoff meeting included:

- Coordination with WYDOT and wildlife crossing advocates
- Stakeholder identification
- User group identification
- Standard cross section analysis
- Bridge type options and constraints for crossing Fish Creek
- Alignment options from Green Lane to Stilson and the Snake River, possible Hwy 22 underpass location
- Crossing at the Wilson School
- Connection/extension to downtown Wilson

On September 11, 2018, the project team held a public open house at the Old Wilson Schoolhouse. Approximately 40 people attended the event, which included a presentation by the project team, an open Q&A session, and distribution of written comment forms. (See attached Open House Discussion Notes and Comments). Attendees and the project team discussed the path alignment, WY22 crossing options, key destinations and connections, Fish Creek bridge type options, and integration with wildlife crossing projects. A few of the key takeaways were that people want to see something completed sooner rather than later, coordination with wildlife crossings is very important, there is an expressed need for a safe crossing at the Wilson School, and the suggestion to consider modifying the existing highway bridge rather than build an entirely new bridge across Fish Creek. No significant concerns were expressed by the public or project team regarding the proposed pedestrian bridge with regards to blocking of viewsheds or bridge aesthetics.

Phase 1 Analysis and Recommendations

- Alignment overview and alternatives
 - The attached connectivity exhibit shows the recommended alignment connecting the neighborhoods south of WY22 to the primary destinations identified in project planning.
 - Primary destinations include:
 - Downtown Wilson
 - Wilson School (with safe crossing of WY22)
 - Existing pathway system at Stilson Ranch near the WY390 underpass
 - The southwest levee of the Snake River
 - Neighborhoods south of WY22 (Seaton/Wenzel/Hardeman/Green Lane, Teton Raptor Center)
 - The mainline pathway will be located in the parcel owned by Teton County that runs parallel to WY22 south of the highway. In some cases there was an obvious best way to make these connections, in other cases there were a range of options. These are discussed in more detail in the Project Segments below.
- Typical Cross Section
 - 10' wide paved surface pathway (recommended)
 - Project team also discussed possibility of an 8' wide path with an adjacent dirt single track trail. A reduced-width pathway can be appropriate for lower-volume spur pathways and the trail would provide options for equestrian use, running, or trail biking.
- Segment 1 – Ida Lane/Downtown Wilson across Fish Creek to the Raptor Center parcel (approx. 850')
 - Primary challenges are defining how the pathway terminates in downtown Wilson and how to provide a safe crossing of Fish Creek.
 - Also, integrating the pathway with existing use of the road shoulder (short-term parking) along the Fish Creek Center.
 - Note: there is a separate but related planning process in the works to address transportation issues in the Wilson area (Wilson Area Corridor Study), so for purposes of the pathway project the goal is to keep things simple in connecting to downtown. The recommendation is to terminate the pathway at Ida Lane in a manner similar to other pathways in Wilson.
 - The need for a connection on the north side of WY22 between the Wilson School/HHR Ranch Road across Fish Creek and to downtown Wilson was also discussed. This connection was not included in the scope of the current project; however it should be addressed in the Wilson Area Corridor Study.
 - Fish Creek Crossing
 - Two options currently being considered:
 - A separate bridge constructed south of the existing highway bridge, or;

- Wilson School Crossing
 - Safe, at-grade crossing of WY22 to access the Wilson School/HHR Ranch Road
 - Work with WYDOT to identify solutions; the current preferred option is a pedestrian-activated crossing beacon and speed reduction.
- Underpass east of Green Lane
 - Timing and coordination with WYDOT 22/390 project
- Connection to Stilson
 - Timing and coordination with JHMR, Teton County
- Connection to southwest levee
 - Coordination with WYDOT on highway bridge replacement project
- Pathway alignment from Hardeman to Green, and easement acquisition
- Overall project construction timing
- Funding

Discussion between the Board and staff included scope of work, easements and discussions with landowners, funding in FY19 budget.

ADJOURN

A motion was made by Commissioner Newcomb and seconded by Commissioner Epstein to adjourn. Chair Macker called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 12:00pm.

Respectfully submitted: sdf

TETON COUNTY BOARD OF COMMISSIONERS

Natalia D. Macker, Chair

Greg Epstein, Vice-Chair

Mark Barron

Mark Newcomb

Luther Propst

ATTEST:

Sherry L. Daigle, County Clerk

**TETON COUNTY CLERK'S OFFICE
01-28-19 WARRANTS**

Warrant Number	Name	Amount
369929	ACTION EXCAVATION LLC	18,287.65
369930	AIRGAS USA LLC	129.29
369931	ALLEGIANCE BENEGIT PLAN MNGT INC.	99.75
369932	ALEX SEDDON	32.61
369933	AMY L RINGHOLZ LIVING TRUST	2,100.00
369934	ANK CORPORATION	14,004.02
369935	ANNA DAY	24.99
369936	BAGIT SYSTEM/BAGIT LLC	95.46
369937	BISON LUMBER	193.41
369938	BIOTA RESEARCH & CONSULTING, INC.	540.00
369939	CASPER COLLEGE	1,000.00
369940	cbm MANAGED SERVICES	6,353.23
369941	CENTURYLINK	81.38
369942	CHARTER COMMUNICATIONS	74.98
369943	CHEMSEARCH	341.27
369944	COBAN	21,144.00

369945	COUGAR FUND	520.00
369946	CTA INC	12,090.94
369947	DELTA DENTAL	1,139.50
369948	DEPARTMENT OF WORKFORCE SERVICES	49,683.14
369949	ENERGY 1 LLC	321.43
369950	E.R. OFFICE EXPRESS INC.	765.91
369951	FC EXCAVATION LLC	1,642.64
369952	GLAXOSMITHKLINE PHARMACEUTICALS	1,674.00
369953	GOLDER ASSOCIATES INC	38,464.13
369954	GRAINGER	111.42
369955	GREAT AMERICA FINANCIAL SERVICES	115.00
369956	HOBART SALES & SERVICE	338.11
369957	INCITE! CONSULTING GROUP	2,500.00
369958	IDAHO TRAFFIC SAFETY, INC.	50.00
369959	INTERSTATE BATTERY SYSTEM OF IDAHO	96.95
369960	INFINITY SOFTWARE INC.	2,438.10
369961	INDEPENDENT STATIONERS INC.	76.03
369962	JANET LAWRENCE GARLAND,RN	343.11
369963	JDSMEAS LLC	74,496.00
369964	JH20 WATER CONDITIONING & FILTRATIO	291.95
369965	JACKSON HOLE CHILDREN'S MUSEUM INC.	290.00
369966	JH HIST.SOCIETY AND MUSEUM	590.00
369967	JULIANNE THOMAS	400.00
369968	LOWER VALLEY ENERGY	226.09
369969	MAURENE GUSTAFSON	115.14
369970	MCKESSON MEDICAL SURGICAL	802.89
369971	MERIDIAN ENGINEERING P.C.	3,491.25
369972	MELANIE WATERHOUSE	456.93
369973	MERCK SHARP & DOHME CORP.	907.72
369974	MOUNTAIN WEST ELECTRICAL SERVICES	679.48
369975	NATIONAL BUSINESS SYSTEMS INC.	1,376.68
369976	NELSON ENGINEERING COMPANY	3,893.45
369977	NEOPOST USA INC	80.85
369978	NINETY-EIGHT ELECTRIC, INC.	1,218.27
369979	ON GRADE BLADE SERVICE, LLC	8,184.70
369980	O'RYAN CLEANERS	21.00
369981	PFIZER INC.	1,764.62
369982	PREMIER CLEANING SERVICES LLC	700.00
369983	PRIORITY HEALTHCARE DIST	851.72
369984	RACHAEL WHEELER	624.00
369985	RIDGELINE EXCAVATION INC.	20,511.07
369986	SAMANTHA LIVINGSTON	300.00
369987	SANOFI PASTEUR INC.	1,260.88
369988	WILDBERRY MEDIA LLC	1,124.50
369989	SMITHS CUSTOMER CHARGES	311.18
369990	SOLV BUSINESS SOLUTIONS-SAFEGUARD	733.95
369991	SPECTRUM AQUATICS LLC	25.00
369992	PVH CORP.	1,288.09
369993	STAPLES ADVANTAGE	588.19
369994	STEPHANIE CROCKETT	42.00
369995	STERICYCLE, INC.	262.83
369996	ST. JOHN'S MEDICAL CENTER	748.44
369997	TETON COUNTY TREASURER	52,808.06
369998	TERRA FIRMA ORGANICS, INC.	111.27
369999	TETON MEDIA WORKS INC.	826.98
370000	R&L HOLDING'S INC.	150.00
370001	THYSSEN-KRUPP ELEVATOR CORP.	48,111.37
370002	THE WELLNESS CONNECTION INC	500.00
370003	TOWN OF JACKSON	8,202.34
370004	TOWN OF JACKSON	3,331.13
370005	TRANAMERICA LIFE INSURANCE COMPANY	1,472.33
370006	UNIFORMS 2 GEAR	2,296.79
370007	UNIVERSITY OF WYOMING	6,000.00
370008	US ASSURE, INC	6,652.00

370009	VENTURE TECHNOLOGIES	586.25
370010	VERIZON WIRELESS	40.01
370011	VICKI CARPENTER	100.00
370012	VISA	62.74
370013	WAPITI CORPORATION	128,542.12
370014	WATSABAUGH EXCAVATION, INC.	14,410.85
370015	WEST BANK SANITATION	16,224.24
370016	WESTERN TRANSPORT INC.	670.95
370017	WILSON SEWER DISTRICT	216.00
370018	WYOMING STATE BAR	100.00
370019	WYOMING STAR GAZING	1,000.00
370020	WYO. TRIAL LAWYERS ASSOC.	145.00
370021	XEROX CORPORATION	371.13
370022	YELLOW IRON EXCAVATING, LLC	14,318.92
370023	ZEST HEALTH	668.10