



**Teton County Fair Board
Regular Meeting Minutes
Fair Office – 305 W. Snow King Ave
Monday February 10th, 2020 @ 5:30PM
Please leave your cell phones at the front desk. **

Mission: The mission of the TCFB is to produce an exceptional fair and administer the year-round use of the fairgrounds while promoting the western heritage; uniting urban and rural communities in celebration.

Vision: The TCFB's vision is to actively engage in the pursuit and promotion of our rural and agricultural heritage, from neighborhood back yards to family farms and local businesses.

- I. Call to Order
Marybeth calls the meeting to order at 5:32PM.
- II. Roll Call/Pronouncement of a Quorum
Present: Marybeth Hansen, Steve Genzer, Hannah Bouline, Matt Hall, Gary Hardeman, Peter Long
Absent: Amy Hindman
Late: Deb Lutz, Tere Nelson
Also Present: Rachel Grimes, Hadley Adkins, Keith Gingery, Sarah Mann, Glenn Owings, Alyssa Watkins
- III. Adopt Agenda
Matt motions to adopt the agenda, Steve seconds the motion. No further discussion; all in favor. The motion carries.
- IV. Approval of January 13th Meeting Minutes
Hannah motions to approve the January 13 meeting minutes. Matt seconds the motion. No further discussion; all in favor. The motion carries.
- V. Public Comment
No public comment.

ACTION ITEMS

- VI. New Business
 - a. Paint-less Paintball Contract
Matt moves to recommend approval by the Board of County Commissioners for the 2020 Fair Paint-less Paintball contract in the amount of \$6,600. Steve seconds the motion. No discussion; all in favor. The motion carries.
 - b. Scales & Tails Utah Contract
Marybeth explains that Scales & Tails will need the Fair Board to provide a 30' x 40' tent at an extra \$1,000 for a total of \$7,500 with 5 nights of lodging. Discussion: the Board reviews the other options offered through the Scales & Tails contract, which could lower the overall price. Matt motions to recommend approval of the Scales & Tails contract in the amount of \$6000. Steve seconds the motion. Steve, Matt, Hannah, Gary, Marybeth vote "aye" in favor. Peter votes "nay" in opposition. The motion carries.

c. Lux Lounge Photobooth Proposal

The Board discusses the best times to have the Lux Lounge Photobooth at the Fair. The Board recommends doing 5:00 – 10:00PM on Wednesday and 12:00 – 5:00PM on Sunday.

Hannah motions to recommend staff renegotiate with Lux Lounge for 5 hours on Wednesday and 5 hours on Sunday for a lower hourly rate. Steve seconds the motion. Marybeth suggests amending the motion to include a maximum hourly rate. Hannah doesn't amend the motion. No further discussion; all in favor. The motion carries.

d. Special Budget Workshop (before 2/21)

The Board discusses the need for a budget workshop and timeframe for having a budget workshop.

Matt motions to have a special meeting for budget on Tuesday February 18 at noon. Peter seconds the motion. No further discussion; all in favor. The motion carries.

Tere arrives at 6:01PM.

e. Fair Contracts Timeline

Rachel explains that she would like to move the timeline for Fair Contracts up by 1 month so that the exact numbers can be added to the budget sooner. Hannah motions to approve the Fair Contracts timeline. Peter seconds the motion. No further discussion; all in favor. The motion carries.

f. Fair Vendor Info

Rachel outlines the changes to the vendor packet information – insurance increased (\$150), charge for water access (\$30), weekly parking pass price adjusted (\$50). Steve suggests changing “water hookup” to “water access.” The Board discusses whether or not to include a change requiring handmade and original items and the vetting process. Peter motions to approve the vendor packet but remove item about requiring original and handmade items. Matt seconds the motion. No further discussion; all in favor. The motion carries.

Deb arrives at 6:14PM.

VII. Old Business

a. Fair Board ‘Recognition Policy’

Rachel gives an overview of the proposed ‘Recognition Policy’ and what was previously approved at the January 2020 meeting. The Board discusses the recognition requirement for receiving or not receiving a belt buckle for

outgoing Fair Board members. Keith Gingery speaks to how other county boards receive recognition.

Gary motions to rewrite the outgoing fair board member section to leave recognition at the discretion of the commissioners. Hannah seconds. The Board discusses whose decision it is to recognize members – the Board or the Commissioners. No further discussion. Marybeth, Steve, Matt, Hannah, Gary, Deb, Peter vote “aye” in favor. Tere votes “nay” in opposition. The motion carries.

Rachel outlines the proposed Fair Volunteers compensation, which is based on hours volunteered over the year spent planning the Fair. Marybeth suggests that volunteers working 25+ hours only need 4 meal vouchers; 11 – 15 hours only need 2 meal vouchers, 16 – 20 hours only need 2 meal vouchers 21 – 24 hours only need 4 meal vouchers. Board discusses giving volunteers daily parking passes. 16+ hour volunteers will get daily parking passes. Deb motions to change the Fair Volunteer compensation as discussed above. Peter seconds the motion. No further discussion; all in favor. The motion carries.

Rachel reviews previously approved staff compensation, which was approved at the January 2020 meeting.

Alyssa clarifies what Fair Board tickets should not be perceived as a rewarding themselves.

Keith explains how in the Wyoming Constitution, volunteer board members cannot “give things away.” Tickets to Fair events are considered assets of the County. If a person is given an asset of the County, did the County receive anything in return? Giving tickets out to folks in the community who did not give something (time) back to the County are not eligible to receive an asset (ticket) of the County. In order to get butts in seats, The Fair Board can give comp tickets to sponsors to dole out. Meal tickets have value and come out of the budget, whereas some tickets to night events don’t necessarily have value in the same way.

Since the Fair Board is volunteer and they volunteer 25+ hours, they would get the same compensation as a 25+ volunteer.

Hannah motions add all 25+ hour volunteer benefits to Fair Board members. Tere seconds the motion. No further discussion; all in favor. The motion carries.

The Board discusses what compensation to give 4-H staff members. 4-H staff members are paid for their time/paid to be at Fair; they are not volunteers.

Peter motions to approve a weekly parking pass for 4-H staff. Tere seconds the motion. The 4-H staff already get meal tickets through their office and are not required to be at night events the way Fair staff is. No further discussion. Marybeth, Steve, Gary, Hannah, Tere, Peter, Matt vote “aye” in favor. Deb votes “nay” in opposition. The motion carries.

Rachel outlines proposed compensation for Royalty. The Board discusses which age groups in the Royalty program should get a ticket for an accompanying parent. Alyssa suggests change “will” to “may” be issued a ticket for an accompanying adult. Hannah motions to approve the Royalty section with the change from “Pee Wee and Mini Princesses” to “16 and under” and the word “will” to “may”. Tere seconds the motion. No further discussion; all in favor. The motion carries.

Hannah motions to approve the Fair sponsor section. Matt seconds. No further discussion; all in favor. The motion carries.

Marybeth outlines what past Fair Board members historically received. The Board discusses what past board members should receive and for how long.

Gary motions to receive 2 tickets to each night event and a parking pass for three fairs after your term ends. Matt seconds. Deb mentions that is should say three consecutive Fairs. Gary amends his motion to say three consecutive Fairs. Steve seconds. No further discussion; all in favor. The motion carries.

b. Fair Book Cover, 64th Annual logo & Promo Materials

The Board reviews promo materials including Exhibit Hall posters and Fair Book cover. Matt motions to accept proposed cover. Hannah seconds the motion. Gary moves to approve all the 2020 promotional materials. Matt withdraws his motion. Tere moves to approve all the 2020 fair promotional materials. Matt seconds the motion. No further discussion; all in favor. The motion carries.

Board discusses the creation of a beer garden poster.

c. IMPRA Sanctioning of Fair Rodeo proposal

Rachel outlines the Fair Rodeo Committee’s proposal for Fair Rodeo. The top 10 contestants from all timed-events in Slack, except barrel racing – which will be the top 4 in each division, will move onto the show. Rachel discusses what is required to sanction with IMPRA and how entry fees, payouts, and how IMPRA’s cut is structured. Sanctioning with IMPRA is separate from the stock contractor. In terms of expenses to put this rodeo on, we are looking at \$21,000 in entry fees, added money and payouts; \$1000 to IMPRA; and the cost of the stock contract which will most likely be between

\$15,000-18,000. Rachel will have to see if IMPRA will still be responsible for running Fair Rodeo specific events, like the Hide Race. The rodeo subcommittee recommends that the Fair Board approves sanctioning the rodeo with IMPRA. Hannah makes a motion to approve the IMPRA sanctioning proposal. Steve seconds the motion. The stock contract will still have to be put out to bid. No further discussion; all in favor. The motion carries.

- d. Cowgirl Tricks, no longer available
Cowgirl Tricks took another job, which means \$3,800 is now available in the budget to spend elsewhere.

DISCUSSION ITEMS

VIII. FY20 Fair Budget & Fund Balance Updates

Rachel reviews the Fair budget for the Board. There is about \$16,000 left in the budget with about half of that marked for the Royalty program.

IX. Committee Update Reports

- a. Big Top Tent

Pete from the Elk's Club wants to come to next committee meeting. Hannah is meeting with Roadhouse about sponsorship for the beer garden. Marybeth gave an update on Camp Jackson coming to Fair. This year the Fair will be applying for malt beverage license and license for sellers to come on site and sell their product; the fair will not be getting a permit for liquor.

- b. Concert

Shannon and Jeff from JH Live have reached out to a few artists, with the direction of the Concert Committee– they are just waiting to hear back. If they accept, it will be less money than we originally budgeted.

- c. Exhibit Hall

Some shelving has been purchased and Gary will bring pallets for more shelving and display construction. Most of the pallets may need to be painted. Rachel went to the JH Quilt Guild meeting on 2/4 and shared the updated class list with them.

- d. Horse Show

The committee met and finalized the Horse Show portion of the Fair Book.

- e. Rodeo

Previously discussed.

- f. Royalty

They have not met recently as a committee. Currently have tentative dates for clinics: March 21 at the Exhibit Hall for speech and modeling clinic; April 5 in

the Heritage Arena for a horse clinic. Sue Heffron is working on getting judges for the pageant in May. Jordan has contacted Miss Rodeo Wyoming and made a formal request for her to come to the clinic and she is waiting to hear back.

X. Matters & Announcements from Board & Staff

a. Fair & Fairgrounds Manager Report & Updates

BCC approved contracts for emergency lighting and fire alarm system improvements; the Heritage calendar May 4 – 15 has been cleared so that work can be completed. The sound system might be worked on during this time as well so that is working for Fair. Proposed changes to facility fees and rules will be going out for review next week for a 45-day public comment period. A second maintenance person has been hired and will start 2/18.

b. Marybeth

No updates

c. Gary

No updates

d. Peter

No updates

e. Amy

Not present

f. Steve

No updates

g. Deb

Jordan was invited to go to the 49-er Ball to speak. However, she doesn't currently hold a title, so she turned down the opportunity. Deb wanted to know what should she do should that happen again? The Board decided Jordan can still go and represent as a past Royalty title holder.

h. Tere

No updates

i. Hannah

No updates

j. Matt

No updates

XI. Other

a. Rachel to Riverton for WAF's Spring Fair Manager's Meeting 2/27

b. Hadley to Cody for Showwork's Training on 3/27 & 3/28

XII. Adjourn

Hannah motions to adjourn at 8:18PM. Tere seconds the motion. No discussion; all in favor.