

**OFFICIAL SUMMARY PROCEEDINGS
OF THE BOARD OF COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular session on **May 15, 2018** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:02am and the Pledge of Allegiance was recited.

ROLL CALL

County Commission: Mark Newcomb Chair, Natalia Macker Vice-Chair, Smokey Rhea, Greg Epstein, and Paul Vogelheim were present.

MINUTES

A motion was made by Commissioner Rhea and seconded by Commissioner Epstein to approve the **4/27/18, 4/30/18, 5/1/18, 5/7/18, 5/8/18 (Budget), and 5/8/18 (BoE)** minutes. Chair Newcomb called for the vote. The vote showed all in favor and the motion carried.

ADOPTION OF AGENDA

A motion was made by Commissioner Macker and seconded by Commissioner Vogelheim to adopt today's agenda as presented with the following changes:

TO POSTPONE: MFS #6 - Consideration of Approval of Notice of Award and Contract for Administration Building Chiller Replacement- **POSTPONED TO JUNE 5, 2018 REGULAR MEETING**

Chair Newcomb called for the vote. The vote showed all in favor and the motion carried.

CONSENT AGENDA

A motion was made by Commissioner Epstein and seconded by Commissioner Rhea to place the following Matters from Staff on a Consent Agenda:

2. Consideration of Approval of Purchase of Park Sprayer
3. Consideration of Approval of Contract for Summer Van Lease for Parks and Recreation Department
4. Consideration of Approval of Contract and Purchase and Installation of Field Safety Netting
7. Consideration of Notice of Award & Contract for 2018 Fair Rodeo
8. Consideration of a Memorandum of Agreement with Teton Conservation District for the 2017 Sewer and Septic Mapping Project
10. Consideration of Addendum #2 to Contract with Mill Creek Metals for Scrap Metal Recycling
11. Consideration of Award for the 2018 Teton County Road Dust Control Project Contract

Chair Newcomb called for the vote. The vote showed all in favor and the motion carried.

A motion was made by Commissioner Epstein and seconded by Commissioner Macker to approve the items on the Consent Agenda with the motion as stated in their respective staff report. Chair Newcomb called for the vote. The vote showed all in favor and the motion carried.

MATTERS FROM COMMISSION AND STAFF:

2. Consideration of Approval of Purchase of Park Sprayer

To approve the purchase of one TurfEx TT5500 in the amount of \$5,940.00.

3. Consideration of Approval of Contract for Summer Van Lease for Parks and Recreation Department

To award Teton Motors Lease Agreement in the amount of \$16428.00

4. Consideration of Approval of Contract and Purchase and Installation of Field Safety Netting

To approve the installation of Safety Field Netting in the amount of \$19,900.

7. Consideration of Notice of Award & Contract for 2018 Fair Rodeo

To award WW Productions the 2018 fair rodeo contract and enter into contract with WW Productions in the amount of \$18,300

8. Consideration of a Memorandum of Agreement with Teton Conservation District for the 2017 Sewer and Septic Mapping Project

To approve the Memorandum of Agreement with the Teton Conservation District for the Sewer and Septic Mapping Project and authorize expenditures in the amount of \$20,000 for this project.

10. Consideration of Addendum #2 to Contract with Mill Creek Metals for Scrap Metal Recycling

To approve Addendum #2 to the Agreement for Services between Teton County and Mill Creek Metals, which extends the Agreement to September 6, 2020.

11. Consideration of Award for the 2018 Teton County Road Dust Control Project Contract

To approve and award the 2018 County Road Dust Control Project to On Grade Blade Services, LLC in the amount of \$117,929.85.

DIRECT CORRESPONDENCE

1. Diane Benefiel 4/24/2018 email regarding E-Bikes
2. Sherry Daigle, County Clerk 4/24/2018 email regarding Budget Updates
3. Sherry Daigle, County Clerk 4/24/2018 email regarding Budget Updates
4. Lauren Long, Director of General Services 4/25/2018 email regarding Facility Use Application/Denial
5. Sherry Daigle, County Clerk 4/25/2018 email regarding Budget Updates
6. Carol Kaminski 4/25/2018 email regarding Henry's Road Users
7. Ian Tyree 4/26/2018 email regarding Jackson Hole Aviation/Jackson Hole Airport Deal
8. Laura Soltau, Teton Literacy 4/26/2018 email regarding Thank You
9. Melissa Turley, Teton Village Association 4/27/2018 email regarding Stilson Management Agreement
10. Paul Cote, Facilities Management 4/28/2018 email regarding Sidewalk Replacement Projects
11. Justin Adams 4/28/2018 email regarding Tourism
12. The Collaborative Group 4/23/2018 email regarding Zoning, Parking, and Workforce
13. Billy Kirk, County Public Information Specialist 5/1/2018 email regarding Community Newsletter Promo/Feedback
14. Brian Schilling, Pathways 5/1/2018 email regarding E-Bikes
15. Alice Roby 5/1/2018 email regarding Wildlife Crossings Master Plan
16. Joel Bousman, Sublette County Board of Commissioners 5/1/2018 email regarding CWD Carcasses
17. Jean Lewis, Jackson Hole Childrens Museum 5/2/2018 email regarding FY 2019 Funding
18. Skye Schell, Jackson Hole Conservation Alliance 5/2/2018 email regarding Town Districts 3-6 Zoning Updates
19. Roby Hurley, Planning & Development 5/3/2018 email regarding Natural Resources Stakeholder Meeting Reminder
20. Wendy Rominger 5/3/2018 email regarding Wildlife Crossing
21. Tamara Shiveley, Consultant to AT&T 4/30/2018 letter regarding Owen Bircher Park, Wilson - site maintenance and modification work
22. Vance Carruth 5/6/2018 email regarding Wildlife Crossings
23. Responsible Growth Coalition 5/7/2018 email regarding Tribal Trails Connector
24. Calvin Chalstrom 5/7/2018 email regarding Environmental Solutions in Jackson Hole
25. Paul Cote, Facilities Management 5/8/2018 email regarding Sidewalk Repairs at Admin Building

PUBLIC COMMENT

There was no public comment.

MATTERS FROM COMMISSION AND STAFF:

1. Consideration of Application to State of Wyoming for CSBG Funding FY2019

Sherry Daigle, Teton County Clerk, presented to the Board a request that Teton County serve as the fiscal agent for the annual Community Services Block Grant on behalf of the Teton County Tripartite Board.

Dierdre Ashley – Chair of the Teton County Tripartite Board, gave a further explanation of the grant, the amount decrease, and the needs assessment.

Discussion between the Board and Staff included acknowledging that Dierdre Ashley fulfilled the training requirements.

There was no public comment.

A motion was made by Commissioner Macker and seconded by Commissioner Epstein to approve the 2019 grant application with the Wyoming Department of Health, Public Health Division on behalf of the Teton County Tripartite Board as presented. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

5. Consideration of Approval of Contract – Recreation Center Renovation Design-Build

Steve Ashworth, presented to the Board, for approval of a contract for the Recreation Center Design Build, Teton County/Jackson Parks and Recreation Department, to Aufderheide Construction Management in an Amount not to exceed \$2,200,000.

There was no discussion.

There was no public comment.

A motion was made by Commissioner Epstein and seconded by Commissioner Macker to approve the Contract for Recreation Center Design-Build Renovation with Aufderheide Construction Management in the amount not to exceed \$2,200,000, subject to compliance with bonds, proof of liability and worker's compensation insurance. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

9. Consideration of Notice of Award for Path 22 Mitigation

Brian Schilling, presented to the Board, a Notice of Award and contract approval for Path 22 Middle vegetation mitigation work in Karns Meadow.

Discussion between the Board and Staff included clarification of the location of the project, reason for mitigation, funding is in the county account, but the land is within the Town boundaries, temporary wildlife fencing.

There was no public comment.

A motion was made by Commissioner Rhea and seconded by Commissioner Epstein to approve Notice of Award for the Path 22 Middle Vegetation Mitigation to Firewise Landscapes Inc. in the amount of \$34,228.04. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

12. Consideration of Contract Amendment to Revise Nexus Study

Alex Norton, presented to the Board for consideration, an amendment to the contract with Clarion Associates to revise the 2013 Employee Generation (Nexus) Study to reflect the policy direction provided by the Board and Council in November.

Discussion between the Board and Staff included clarifying that Clarion Associates is appropriate for this project, attainable housing numbers, and transportation demand and development.

There was no public comment.

A motion was made by Commissioner Epstein and seconded by Commissioner Macker to execute Amendment #1 to Agreement of Housing Requirements Amendment Services between Teton County and Clarion Associates for revision of the 2013 Employee Generation (Nexus) Study in the amount of \$ 23,200. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

MATTERS FROM PLANNING & DEVELOPMENT

There were no matters from Planning & Development.

Commission updates

- A. Natalia Macker updated on WCCA Board of Directors gave preliminary approval workers compensation.

Chair Newcomb left the meeting at 9:26am.

Natalia Macker (continued) updated on future letter and resolution from WCCA, WCCA administration fee, snow fencing, WCCA Board voted to bring in a statewide coordinator, and revised format for WACO, SPET Workshop, Campbell County does a survey and includes SPET projects on their county GIS program

Chair Newcomb returned to the meeting at 9:31am.

- B. Greg Epstein updated on Town Council Workshop on single use plastic bag ordinance, ISWR is paying for plastic bag recycling but bags are being burned for energy or taken to a landfill, Housing Supply Board, 30 units and parking requirements, WCDA tax credits, Redmond Street is ready to be occupied by August, master leases, Grove Phase 3 will have 8 units ready by fall, Hidden Hollow has potential for 55 rental units, Jackson/Kelly, and Mercill zoning and parking.

Discussion between the Board and Staff included zoning and parking garages, parking requirements, Snow King, West Jackson, shared parking agreements, big projects in town, and moratorium for residential projects.

- C. Smokey Rhea had no updates.
- D. Mark Newcomb had no updates.
- E. Paul Vogelheim had no updates.

MATTERS FROM COMMISSIONERS

At 9:47am, a motion was made by Commissioner Macker and seconded by Commissioner Epstein to convene an executive session pursuant to Wyoming Statute §16-4-405(a) (iii) on matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

EXECUTIVE SESSION

Commission present: Mark Newcomb, Natalia Macker, Greg Epstein, Smokey Rhea, Paul Vogelheim

Others present: Sherry Daigle, Alyssa Watkins, Tyler Sinclair, Kellie Dickerson

At 10:42am, a motion was made by Commissioner Macker and seconded by Commissioner Epstein to adjourn from executive session. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

No action was taken.

A motion was made by Commissioner Epstein and seconded by Commissioner Macker to direct the County Attorney to proceed as discussed in executive session. The vote showed all in favor and the motion carried 4-0 with Commissioner Vogelheim recused.

ADJOURN

A motion was made by Commissioner Vogelheim and seconded by Commissioner Rhea to adjourn. Chair Newcomb called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 10:43am.

Respectfully submitted: ked

TETON COUNTY BOARD OF COMMISSIONERS

Mark Newcomb, Chair

Natalia D Macker, Vice-Chair

Greg Epstein

Paul Vogelheim

ATTEST:

Kathleen "Smokey" Rhea

Sherry L. Daigle, County Clerk