

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular session on **May 29, 2018** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:02am.

Commission present: Mark Newcomb Chair, Natalia Macker Vice-Chair, Greg Epstein, Smokey Rhea, and Paul Vogelheim.

ADOPT AGENDA

A motion was made by Commissioner Rhea and seconded by Commissioner Epstein to adopt today's agenda as presented.

Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Vogelheim and seconded by Commissioner Epstein to approve the May 29, 2018 county voucher run in the amount of \$275,066.46. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

2. Consent for Proposed Outgoing Commissioner Correspondence

- a. Teton County School District Letter Regarding New and Updated Facilities

There was no public comment.

A motion was made by Commissioner Epstein and seconded by Commissioner Rhea to approve the outgoing correspondence to Teton County School District as presented. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

3. Continuance of Parks and Recreation Construction Project – Award of Bid for Park Maintenance/Housing Project (continued from May 15, 2018 BCC Meeting, May 8, 2018 Special BCC Meeting, and May 7, 2018 JIM Meeting)

Steve Ashworth, Director of Parks and Recreation, presented to the Board for consideration of approval the award of bid for the Park Maintenance Facility/Housing Project to Record Steel and Construction, Inc. dba RSCI. Mr. Ashworth stated that he is looking for approval of award of Base Bid C. He has been working with architects and design team to make sure this facility will meet the needs of the Parks and Recreation for maintenance and operations as they move forward. Understanding the construction of the basement is timely, the architects have come up with some creative ways to make minor modifications to the garage to utilize a large portion of the basement that would have been used in Wing 3.

Discussion between the Board and staff included amount proposed for base bid C, building footprint, aligning with town vote, access to building, funding in FY2019.

There was no public comment.

A motion was made by Commissioner Macker and seconded by Commissioner Epstein to approve the Award of Bid for the Park Maintenance/Housing Project Base Bid C with Record Steel and Construction, Inc. dba RSCI in the amount of \$7,521,000.00, and direct staff to provide a contract for approval at the next regular Board of County Commissioners meeting. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

At 9:22am, a motion was made by Commissioner Macker and seconded by Commissioner Vogelheim to convene an executive session pursuant to Wyoming Statute §16-4-405(a) (vii) To consider the selection of a site or the purchase of **real estate** when the publicity regarding the consideration would cause a likelihood of an increase in price. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

EXECUTIVE SESSION

Commission present: Mark Newcomb-Chair, Natalia Macker-Vice Chair, Greg Epstein, Smokey Rhea, and Paul Vogelheim.

Others present: Sherry Daigle, Keith Gingery, Erin Weisman, Alyssa Watkins, Julianne Fries, Brett McPeak, and Shelley Fairbanks.

At 9:36am, a motion was made by Commissioner Rhea and seconded by Commissioner Epstein to adjourn from executive session. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

No action was taken.

A motion was made by Commissioner Epstein and seconded by Commissioner Macker to direct staff as discussed in the Executive Session. Chair Newcomb called for a vote. The vote showed 4-1 and the motion carried with Commissioner Vogelheim opposed.

DISCUSSION ITEMS

1. Known Matters for Discussion

- A. Attorney Updates - The Attorney's Office gave updates through a confidential and privileged letter. Keith Gingery also updated on Board of Health liquor license recommendations; Building Corporation is ready to be dissolved; Hog Island ISD; County Coroner lawsuit; and Board of Equalization. Erin Weisman updated on JCFT/Moose Hollow case; Millward case; Teton Raptor Center appeal; Lodging Tax Board - approved bid for social media management services, amending main contract with Cole McVoy on advertising and branding; and Ress case on short-term rentals.
- B. Human Resources Updates – Julianne Fries, Director of Human Resources, gave updates on six open positions; 5% turnover; one new hire for May; offer out for Code Compliance Officer; newspaper article on Town Police vs TC Sheriff Detention Officer salaries; Wellness Program; training and development; FLSA training for Fire Department law; Workers' Compensation; and Transportation Planner.
- C. START Updates – Darren Brugmann was unable to attend but sent an update on April ridership which was up 8%.
- D. Planning Updates – Tyler Sinclair, Planning Director, gave updates on Jennifer Anderson last day is June 1; Code Compliance Officer position filled, and new hire will start on June 25; Transportation Planner position; housing mitigation; town zoning tonight; Natural Resources – subcommittees: mapping, functional assessment group, and ponds & berms; projects of note: Grand Targhee, Sporting Club, and Classical Academy.
- E. Public Works Updates – Sean O'Malley, Director of Public Works, gave updates on Cattleman's Bridge – temporary bridge will not reopen due to flooding; early July for new bridge to open; Targhee Towne is wrapping up this week; cattle guard removal on Trail Creek Road; Gros Ventre River pathway; other flooding areas and levees; and BLM parcels 9 and 10.
- F. Steve Ashworth updated the Board on BLM parcels 9 and 10 regarding public meeting in mid-July and August to get a master plan in place by the end of the year. Concerns were expressed regarding Walton Ranch and Quarry. Chair Newcomb asked that Mr. Ashworth send updates to the Board on where things were left after the last meeting with the adjacent property owners and the purpose and goal of the public engagement process.

The meeting was recessed at 10:23am and reconvened at 10:31am with Commissioner Macker absent.

G. 2017-2018 Areas of Focus Update

- a) Transportation – Sean O'Malley updated the Board on:
 - (i) Implement the ITP – Travel Demand Model Study, Project Development Charter process for two projects, Hire Transportation Planner
 - (ii) Wildlife Crossings Masterplan – Final Master Plan presented to BCC at workshop on May 7, 2018. Next step is formal adoption of the plan.

Commissioner Macker arrived at 10:38am.

- b) LDRs – Tyler Sinclair updated the Board on:
 - (i) Engage 2017 - Housing Parking, and Natural Resources
 - (ii) 2018 Priorities – The Joint Biannual LDR Cleanup, Updating the Ponds and Berms LDRs prior to moratorium expiration, Standardizing data collection, Updating the hillside protection LDRs, and Preparing for 2019-2020 projects.
- c) Housing – April Norton updated the Board on:
 - (i) Begin process to develop Jackson/Kelly property for County employee housing
 - (ii) Begin process to develop at least one community workforce housing project
 - (iii) Update Housing Rules & Regulations and Joint Housing Mitigation LDRs
- d) Public Engagement – Lauren Long/Billy Kirk
 - (i) Communications Consistency – Current topics, Media training, Monthly Community E-Newsletter
 - (ii) Promote Citizen Engagement – Brown Bag Lunch with Commissioners, Teton County School District Partnership
 - (iii) Use of Technology – Twitter and Facebook posting weekly/bi-weekly meeting information
 - (iv) Upcoming Projects/Work – Public Outreach component of Tribal trails Project Charter, Lodging Tax educational effort in partnership with the Town of Jackson, Website enhancements, identification of and participation in training opportunities related to incident management, graphic design, video production/editing, Development of communications plans and goals for FY 2109, and Development of performance metrics in collaboration with BCC, Departments, and Divisions.
- e) Health and Human Services – Jodie Pond updated the Board on:
 - (i) Funding cuts to the Health and Human Services sector in Teton County.
 - (ii) Coordination and collaboration of the County with the Human Services sector.
 - (iii) Health in All Policies (HiAP) is a framework used for a collaborative approach to improve the health of a community by incorporating health, sustainability, and health equity considerations into decision-making and policy decisions, across sectors by acknowledging that the social determinants of health have a profound effect on the health of a community.
- f) Town and County Relationship – Alyssa Watkins updated the Board on:

- (i) Ensure active coordination with the Town of Jackson on initiatives of mutual interest and/or concern, to avoid “surprises” and encourage a feeling of collaboration and teamwork.
- (ii) Encourage a collaborative process in setting agendas for Joint Information Meetings and other joint meetings and/or retreats.
- (iii) Clarify the primary roles and responsibilities of each entity, as well as examine the unique parameters and authorities of each entity, to allow a greater understanding of the how and why each body functions.
- (iv) Plan to add – future goal related to meeting safety.

H. Discussion of Resolution in Support of TOJ Plastic Bag Ordinance

Chair Newcomb asked for input on drafting a resolution in support of the town's Plastic Bag Ordinance. Commissioner Epstein updated what the town is looking at – policy direction from staff to put together an ordinance that would completely ban all single-use plastic bags with a few exceptions, and to ask for a fee for paper bags. Staff is looking at what other communities are doing.

Discussion included waiting for direction the town takes, conservation is one of Teton County priorities, county does not have same powers as the town pertaining to ordinances, recycling and utilization of plastic bags, supports Road to Zero Waste initiative.

2. Other Matters for Discussion

- A. Rafter J HOA Ballot – Sherry Daigle, County Clerk, presented to the Board the proposed changes to the Rafter J HOA and who would the Board like to vote the ballot. The ballot is due on November 19, 2018. It will be put on an upcoming voucher meeting agenda.

Calendar Review. The Board reviewed their weekly calendars.

County Commissioner Administrator Updates. Alyssa Watkins, County Commissioner Administrator had no updates.

Commission updates

- B. Greg Epstein had no updates.
- C. Natalia Macker updated on Board of Health - responsible beverage server training, and prevention management – eagerness to be involved.
- D. Smokey Rhea updated on START Board – START Bike and free passes, expectations on budget, bike dock at County building, commuter/town buses and expansion; Historical Society – walking tours, author conversations and signings; Travel & Tourism Board.
- E. Paul Vogelheim updated on Old West Parade; WYDOT STIP meeting on June 6.
- F. Mark Newcomb updated on Western Interstate Regional Conference (WIR) – highlights of the FY2018 OmniBus federal spending package for counties, USDA rural development opportunities, grant and loan options available, ISD's ability to apply for funds

WORKSHOP

ADJOURN

A motion was made by Commissioner Macker and seconded by Commissioner Epstein to adjourn. Vice-Chair Macker called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 12:00pm.

Respectfully submitted: sdf

TETON COUNTY BOARD OF COMMISSIONERS

Mark Newcomb, Chair

Natalia D. Macker, Vice-Chair

Greg Epstein

Paul Vogelheim

Kathleen "Smokey" Rhea

ATTEST:

Sherry L. Daigle, County Clerk

**TETON COUNTY CLERK'S OFFICE
05-29-2018 WARRANTS**

Warrant Number	Name	Amount
359052	ABF PROFESSIONAL CLEANING INC.	7,317.80
359053	ACE HARDWARE	25.92
359054	ADVANCED GLASS & TRIM LLC	525.00
359055	AIRGAS USA LLC	284.33
359056	AJ'S ELECTRIC INC.	286.50
359057	ALAN'S WELDING	148.25
359058	AMERICAN RED CROSS	203.00
359059	ANNA DAY	18.85
359060	ARCHITECTURAL BUILDING SUPPLY	1,085.52
359061	AT&T	2,104.66
359062	AUSTIN SESSIONS	532.35
359063	AXIS FORENSIC TOXICOLOGY INC.	550.00
359064	BOB BARKER COMPANY, INC.	41.90
359065	BRIAN COE	347.95
359066	BSN SPORTS, LLC	956.50
359067	C&A PROFESSIONAL CLEANING LLC	2,978.53
359068	CENTURYLINK	549.81
359069	CHEMSEARCH	341.27
359070	CHEYENNE MCCOLLUM	155.00
359071	CLARKS BROADWAY AUTO PARKS LLC	297.50
359072	COPY WORKS LLC	42.50
359073	CUMMINS INC.	1,991.90
359074	DAVID HODGES	85.50
359075	DBR, INC.	505.00
359076	DELTA DENTAL	1,180.20
359077	DEPARTMENT OF THE TREASURY	1,579.79
359078	DAKOTA JAY BLEDSOE	559.24
359079	DONNA M. BAUR	103.40
359080	DUSTIN MICHAEL PARK	400.00
359081	ENERGY 1 LLC	9,005.50
359082	ENTENMANN-ROVIN CO.	236.25
359083	E.R. OFFICE EXPRESS INC.	682.96
359084	EVANS CONSTRUCTION COMPANY	1,400.93
359085	EXCEL CONCRETE & EXCAVATION LLC	40,000.00
359086	EXITUS LLC	750.00
359087	FIRE INNOVATIONS	1,162.83
359088	FLOSOURCE	402.78
359089	FUSION	390.15
359090	GLAXOSMITHKLINE PHARMACEUTICALS	3,402.00
359091	GREAT AMERICA FINANCIAL SERVICES	115.00
359092	GREG EPSTEIN	60.00
359093	GREENPLAY LLC	3,360.40
359094	GREEN WORKS, INC.	212.00
359095	MAX HANK ANGELL	700.00
359096	HUNT CONSTRUCTION, INC.	21,966.50
359097	IDAHO TRAFFIC SAFETY, INC.	354.00
359098	INDEPENDENT STATIONERS INC.	302.24
359099	JACKSON CURBSIDE, INC	1,804.00
359100	JAMES FARMER	758.22
359101	JACKSON LUMBER	2,384.48
359102	JEFFERSON COUNTY SOLID WASTE	4,218.81
359103	JENNIFER REDFIELD	52.50
359104	JH20 WATER CONDITIONING & FILTRATIO	62.95
359105	JOHN WARE	674.00
359106	KLEENKEY PRODUCTS LLC	116.99
359107	KNOBE'S ELECTRONICS	104.99
359108	LIFTOFF LLC	119.00
359109	LSE, INC.	600.00
359110	MD NURSERY & LANDSCAPING INC.	881.96
359111	MERCK SHARP & DOHME CORP.	4,763.35
359112	MICHAEL MAX JONES	1,250.60

359113	MODULAR SPACE CORPORATION	465.08
359114	NATALIA D. MACKER	60.00
359115	NATIONAL BUSINESS SYSTEMS INC.	1,715.35
359116	NICOLE WALKER	10.60
359117	OPEN CREATIVE & CO	150.00
359118	PAUL VOGELHEIM	60.00
359119	PFIZER INC.	3,529.24
359120	PINE NEEDLE EMBROIDERY	1,423.36
359121	PLAINSMAN PRINTING & SUPPLY	198.67
359122	TODD M. FITZGERALD	610.00
359123	SAFEWARE INC.	1,710.76
359124	SANOFI PASTEUR INC.	2,904.35
359125	SHERRY L. DAIGLE	139.99
359126	SILVER CREEK SUPPLY	1,116.28
359127	SOUTH PARK NURSERY AND LANDSCAPING	2,400.00
359128	SQUARE ONE CONSTRUCTION	9,964.00
359129	STAPLES ADVANTAGE	55.35
359130	START	550.00
359131	STAPLES BUSINESS ADVANTAGE	127.84
359132	STERICYCLE, INC.	262.83
359133	STACY STOKER	50.00
359134	STATE OF WY ENTERPRISE TECH SERVICE	12.07
359135	SUBURBAN PROPANE-1438	173.91
359136	TARGHEE TOWNE WATER DISTRICT	230.01
359137	TETON COUNTY CLERK'S OFFICE	12.00
359138	TCSAR FOUNDATION	719.14
359139	TETON COUNTY TREASURER	34,109.77
359140	TETON COUNTY TREASURER	39,900.00
359141	TETON MEDIA WORKS INC.	9,370.39
359142	TETON MOUNTAINEERING	188.75
359143	TETON SIGNS LLC	1,177.14
359144	CHRIS HALL	2,450.00
359145	TODD F. HARLEY	709.95
359146	TOWN OF JACKSON	625.76
359147	TOWN OF JACKSON	5,975.49
359148	TRANAMERICA LIFE INSURANCE COMPANY	1,519.70
359149	T&T REPORTING LLC	100.00
359150	UNIFORMS 2 GEAR	191.10
359151	VALLEY OFFICE SYSTEMS	957.98
359152	VERIZON WIRELESS	40.01
359153	WC & PAA	600.00
359154	WESTERN RECORDS DESTRUCTION INC.	35.00
359155	WEST BANK SANITATION	13,885.76
359156	WESTERN STATES EQUIPMENT	280.41
359157	WESTERN TRANSPORT INC.	3,989.30
359158	WHITE GLOVE PROFESSIONAL CLEANING	270.00
359159	WILLARD F WOOLWINE	1,232.18
359160	WORT HOTEL	472.10
359161	XEROX CORPORATION	841.28