

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular session on **July 22, 2019** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:06am.

Commission present: Natalia Macker Chair, Greg Epstein Vice-Chair, Mark Barron, Mark Newcomb, and Luther Propst.

ADOPT AGENDA

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to adopt today's agenda with the addition of the SLIB Drawdown for the Horsethief Canyon Landfill Project. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

PUBLIC COMMENT

Public comment was given by Francesca Paolucci-Rice regarding paving the South Fork of the South Park Ranch Road.

ACTION ITEMS

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Propst and seconded by Commissioner Barron to approve the July 22, 2019 voucher run in the amount of \$1,350,884.26. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

2. Consideration of Administrative Items

a. 24-Hour Liquor Permits

- i. Hotel Terra/Spur Catering – Teton Art Festival JH Winery Catering on July 24, 2019
- ii. Jackson Hole Mountain Resort – Rendezvous Hillclimb on August 3, 2019
- iii. Hotel Terra/Spur Catering - American Bar Association Dinner on August 13, 2019
- iv. Hotel Terra/Spur Catering – Southern Pipe & Supply Company, Inc. on August 22, 2019
- v. Hotel Terra/Spur Catering – Southern Pipe & Supply Company, Inc. on August 24, 2019
- vi. Moran Volunteer Firefighters Association - Moran Volunteer Firefighters Association BBQ on September 8, 2019

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to approve the following Catering Permits: Hotel Terra/Spur Catering – Teton Art Festival JH Winery Catering on July 24, 2019, Jackson Hole Mountain Resort – Rendezvous Hillclimb on August 3, 2019, Hotel Terra/Spur Catering - American Bar Association Dinner on August 13, 2019, Hotel Terra/Spur Catering – Southern Pipe & Supply Company, Inc. on August 22, 2019, Hotel Terra/Spur Catering – Southern Pipe & Supply Company, Inc. on August 24, 2019, and Moran Volunteer Firefighters Association - Moran Volunteer Firefighters Association BBQ on September 8, 2019 as submitted with the permits being valid for a 24-hour period. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

b. SLIB Drawdowns

Sherry L. Daigle, County Clerk, presented to the Board for consideration of approval a SLIB drawdown for the Horsethief Canyon Landfill Project in the amount of \$20,758.77.

There was no public comment.

A motion was made by Commissioner Epstein and seconded by Commissioner Propst to approve the SLIB Drawdown for dates of June 18, 2019 in the amount of \$20,758.77. Chair Macker called for the vote. The vote showed all in favor and the motion carried.

c. Tax Roll Corrections – There were none.

d. Human Service/Community Development Contracts for Service

- i. Climb Wyoming
- ii. Greenwood Mapping, Inc.
- iii. Senior Center of Jackson Hole
- iv. Jackson Hole Community Counseling Center
- v. JHCCC Title 25
- vi. Curran Seeley Foundation
- vii. Curran Seeley Foundation Title 25
- viii. Community Safety Network
- ix. Leadership Jackson Hole
- x. Rotary Club of Jackson Hole

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to approve the contract for service pursuant to the adopted FY2020 budget appropriations for Climb Wyoming, Greenwood Mapping, Inc., Senior Center of Jackson Hole, Jackson Hole Community Counseling Center, JHCCC Title 25, Curran Seeley Foundation, Curran Seeley Foundation Title 25, Community Safety Network, Leadership Jackson Hole, and Rotary Club of Jackson Hole as presented. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

- e. Special Events Permits – Applications Pending *(for informational purposes, no action taken)*
 - i. Snake River Fund – Friends Float: Date - August 15, 2019; Location - BLM Parcel 23, South Fall Creek Road (with access from the Wilson Boat Ramp); Attendees 80-100
 - ii. LoToJa Classic Bike Race: Date September 7, 2019; Location - Start line is in Logan, UT. Cyclists enter Teton County via US-89 (Snake River Canyon), ride through the Jackson area via South Park Loop Road, and finish at the base of Jackson Hole Mountain Resort

3. Consideration of Proposed Outgoing Commissioner Correspondence

There was no outgoing correspondence.

DISCUSSION ITEMS

1. Known Matters for Discussion

A. Areas of Focus Updates

- a) Water Quality – Jodie Pond, Health Director, updated the Board on the following goals:
 - 1) To focus on drinking water supply,
 - 2) To focus on wastewater disposal, and
 - 3) To protect surface water.
- b) Culture of Leadership – Alyssa Watkins, Board of County Commissioner’s Administrator, updated the Board on the following goals:
 - 1) Communication,
 - 2) Policy Review and Approval,
 - 3) Salary and Benefits,
 - 4) Culture of Leadership,
 - 5) Policy Development, and
 - 6) Training.
- c) Housing – April Norton, Housing Director, updated the Board on the following goals:
 - 1) Direct community housing to places with appropriate levels of service,
 - 2) Catalyze employer participation in workforce housing solution, and
 - 3) Assess employee generation methodology and resulting mitigation requirements to ensure there is alliance with community values for Quality of Life.
- d) LDR’s – Kristi Malone, Planning Staff, updated the Board on the following goals:
 - 1) Update Cell Tower Regulations,
 - 2) Relief from the Maximum Scale of Building Size for Institutional Facilities, and
 - 3) Other LDRs of significant importance that include
 - Levees & irrigation/vegetation limitations,
 - Campgrounds and addressing deeds/fractional ownership,
 - Large lot subdivisions,
 - Exactions,
 - Special Events,
 - Flood control, and
 - Family subdivisions.
 - 4) Other projects underway include:
 - Growth Management Program Review and Comp Plan Update,
 - County Biannual LDR Cleanup,
 - Standardized Indicator Data Collection,
 - Long Range Applications,
 - Current Planning Applications,
 - Teton County Scenic Preserve Trust, and
 - Annual Housing Fee Mitigation Update.
- e) Transportation – Heather Overholser, Director of Public Works, updated the Board on the following Integrated Transportation Plan (ITP) desired outcomes and goals to achieve those outcomes:
 - 1) Provide a Destination Environment that Promotes Health and Safety:
 - Develop a community culture campaign to get residents and visitors to drive conscientiously to live our community values: reducing wildlife vehicle collisions, sharing the road with cyclists and pedestrians and respecting the environment which they are traveling, and
 - Initiate project development for priority project #2 wildlife crossing site (Bar Y area on Hwy 22);
 - 2) Make Transit a Viable Choice:
 - Update Stilson master planning considering current goals,
 - Begin steps of developing RTA/RTPO by holding a meeting with surrounding community partners, WYDOT and others to begin the discussion and generate ideas,
 - Work with START to pursue the expansion of transit service to additional areas in the county as outlined in the work plan of the ITP;
 - 3) Develop and Build Capital Projects Strategically:
 - Begin project charter process for remaining Capital Group 1 project (WY22 multi-lane and multimodal improvements),
 - Begin project charter process for Capital Group 2 (WY-390),
 - Complete environmental analyses, design and public engagement process for Capital Group 1 Tribal Trail project,

- Use the travel demand model to analyze all capital group 1 through 4 projects, and
- ITP technical update complete by the end of 2019.

2. Other Matters for Discussion

There were no other matters for discussion.

The meeting was recessed at 9:59am and reconvened at 10:04am.

WORKSHOP - Large Scale Institutional Use Buildings Follow-Up

Kristi Malone, Planning Staff, presented to the Board a follow-up to the April 29, 2019 workshop discussion of a County initiated Land Development Regulation (LDR) amendment to allow institutional buildings to have more square footage than the maximum scale of individual buildings allowed per the underlying zone standards.

The workshop concluded with consensus on the following: 1) Amendment to Conditional Use standards were preferred over amendment to Variance standards; 2) Standards related to location were generally accepted. Specifically, large scale institutional buildings are most appropriate in or adjoining complete neighborhoods that are or will be served by adequate roads and other utility infrastructure; and 3) Standards related to building design are appropriate and should require design that complements the surroundings and doesn't allow for long expanses of flat, featureless building walls.

The BCC requested additional feedback on the following issues: 1) Can flexibility in the maximum size of buildings be provided? 2) Can the number of large-scale institutional buildings in any one area/complete neighborhood be limited? 3) Why do different zones have different limitations for maximum scale of a single structure, and what options are available to address that issue? 4) Should we consider revising zones where institutional uses are allowed regardless of size?

This workshop builds on the BCC consensus from the last workshop, responds to the questions raised, and includes a recommendation on how the County might move forward with an amendment.

MATTERS FROM COMMISSIONERS

Calendar Review. The Board reviewed their weekly calendars.

County Commissioner Administrator Updates. Alyssa Watkins, Teton County Administrator, had no updates.

Commission updates

- A. Natalia Macker had no updates.
- B. Greg Epstein had no updates.
- C. Mark Barron had no updates.
- D. Mark Newcomb gave an update on the Library Board and the change of library hours.
- E. Luther Propst stated the fair is this week.

ADJOURN

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to adjourn. Chair Macker called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 11:14am.

Respectfully submitted:
Shelley Fairbanks
Deputy County Clerk

TETON COUNTY BOARD OF COMMISSIONERS

Natalia D. Macker, Chair

Greg Epstein, Vice-Chair

Mark Barron

Mark Newcomb

Luther Propst

ATTEST:

**TETON COUNTY CLERK'S OFFICE
07-22-2019 WARRANTS**

Warrant Number	Name	Amount
377271	ACTION EXCAVATION LLC	1,500.00
377272	ACE HARDWARE	1,060.65
377273	ADRIAN CROKE	196.88
377274	ADVANCED GLASS & TRIM LLC	320.00
377275	LANI K MATTHEWS	1,809.00
377276	AIRGAS USA LLC	32.82
377277	ALLEGIANCE BENEFIT PLAN MGMT	65,020.87
377278	AMAZON CAPITAL SERVICES, INC.	1,466.21
377279	A.M.LEONARD, INC.	423.94
377280	ANN ADAIR ESSARY FLYNT	945.00
377281	ANNA DAY	15.02
377282	APRIL NORTON	483.14
377283	ARCHITECTURAL BUILDING SUPPLY	32.16
377284	ASPEN AUTOMOTIVE/NAPA	297.47
377285	BOXWOOD TECHNOLOGY INC.	224.00
377286	BUCHKO STRUCTURAL ENGINEERING LLC	1,140.00
377287	BUEHLER ENTERPRISES	5,191.84
377288	CAMBRIDGE SYSTEMATICS INC.	9,095.00
377289	CDW GOVERNMENT, INC.	6,827.14
377290	LLC CENTURYLINK COMMUNICATIONS	661.71
377291	CENTURYLINK	2,941.74
377292	CHILDREN'S LEARNING CENTER	53,187.50
377293	CLARK ALLAN	186.76
377294	CLIMB WYOMING	10,000.00
377295	COCA COLA BOTTLING COMPANY	115.20
377296	COMMUNITY SAFETY NETWORK	3,666.66
377297	CREEKSIDE MARKET	619.45
377298	CRYSTAL PEACOR	242.65
377299	CTA INC	1,047.26
377300	CURRAN-SEELEY FOUNDATION	27,975.00
377301	DAVID MEAGHER	105.00
377302	DAY WIRELESS SYSTEMS	138.67
377303	DBR, INC.	1,137.80
377304	DELCON, INC	928.64
377305	DOGPOOPBAGS.COM LLC	1,560.00
377306	DUBBE-MOULDER ARCHITECTS, P.C.	30,868.17
377307	ELIZABETH STORER	82.00
377308	EMS BILLING SERVICES, INC.	4,300.90
377309	ENERGY 1 LLC	1,849.10
377310	E.R. OFFICE EXPRESS INC.	538.96
377311	EVANS CONSTRUCTION COMPANY	783.06
377312	EXPOSURE SIGNS INC.	325.00
377313	TC FAIR-PETTY CASH	3,650.00
377314	TC FAIR-PETTY CASH	3,650.00
377315	TC FAIR-PETTY CASH	3,650.00
377316	TC FAIR-PETTY CASH	3,650.00
377317	FERGUSON ENTERPRISES, INC. #3007	189.37
377318	FIRE SERVICES OF IDAHO INC.	14,154.00
377319	FREMONT COUNTY ATTORNEY'S OFFICE	273.78
377320	FRIENDS OF PATHWAYS	2,500.00
377321	GARY HARDEMAN	232.35
377322	GAMETIME COMPANY	1,343.99
377323	GLAXOSMITHKLINE PHARMACEUTICALS	1,511.50
377324	GOLDER ASSOCIATES INC	4,828.69
377325	GOVTEMPSUSA LLC	7,192.50

377326	GREENWAY PAINTING LLC	750.00
377327	HARMONY DESIGN , INC.	1,917.50
377328	HIGH COUNTRY LINEN SUPPLY LLC	3,070.98
377329	IDAHO COMMUNICATIONS LLC	142.00
377330	INFINITY SOFTWARE INC.	1,229.80
377331	JACKSON CURBSIDE, INC	3,287.00
377332	JENNY BARBERA	233.80
377333	JH20 WATER CONDITIONING & FILTRATIO	188.00
377334	JHAM, INC.	824.77
377335	JACKSON HOLE COMMUNITY RADIO	1,360.00
377336	JIRDON	4,438.08
377337	JTR INC.	33.45
377338	KATHY CLAY	34.00
377339	KIMBERLY JEANNE MCINTYRE	125.00
377340	LAFAYETTE INSTRUMENT COMPANY INC	2,970.00
377341	LARRY H. MILLER FORD	445.68
377342	lawngevity	390.00
377343	LINTON'S BIG R	24.48
377344	LILY PAD CREATIVE	768.23
377345	LONG BUILDING TECHNOLOGIES, INC.	5,552.05
377346	LOGMEIN USA INC	1,657.26
377347	LOCAL GOVERNMENT LIABILITY POOL	1,357.14
377348	LOWER VALLEY ENERGY	10,604.26
377349	MATTHEW BENDER & CO.,INC.	3,646.25
377350	MARYBETH HANSEN	58.92
377351	MAILFINANCE	244.83
377352	MD NURSERY & LANDSCAPING INC.	3,553.72
377353	MERIDIAN ENGINEERING P.C.	5,409.00
377354	MICHAEL GUYETT	52.50
377355	MICHELLE ROBERTSON	90.83
377356	MICHELLE ROBINSON	52.50
377357	FIRE PROTECTION SERVICE CORPORATION	2,100.00
377358	NAVITUS HEALTH SOLUTIONS, LLC	5,866.42
377359	NATIONAL CENTER FOR STATE COURTS	50,432.00
377360	NELSON ENGINEERING COMPANY	412.50
377361	NRPA	875.00
377362	PARTSMASTER	350.94
377363	PONY EXPRESS BROCHURE SERVICE INC.	910.52
377364	POLICE EQUIPMENT WORLDWIDE INC	518.00
377365	PRIORITY DISPATCH CORP	730.00
377366	TODD M. FITZGERALD	1,546.50
377367	RAIN FOR RENT	1,457.00
377368	RACHAEL WHEELER	589.20
377369	RESPOND FIRST AID SYSTEM	40.61
377370	RICOH USA, INC.	159.00
377371	ROCKY MOUNTAIN COMPETITIVE SOLUTION	42.61
377372	RSCI	294,229.80
377373	R&S NORTHEAST LLC	202.15
377374	SAMANTHA LIVINGSTON	600.00
377375	SEI ELECTRIC INC.	264.63
377376	SHELLEY FAIRBANKS	52.50
377377	SHERVIN'S INDEP. OIL	706.82
377378	SHERWIN-WILLIAMS CO.	142.30
377379	SILVER SCREEN ADVERTISING	1,017.00
377380	SILVER STAR COMMUNICATIONS	140,486.58
377381	SNAKE RIVER MEP COMPLETE INC	1,138.75
377382	PVH CORP.	868.96
377383	S & S WORLDWIDE, INC.	69.73
377384	STAPLES ADVANTAGE	363.71
377385	SUNTEC WEB SERVICES PVT LTD	2,865.18
377386	TAMMY BARLETT	500.00
377387	TETON COUNTY TREASURER	38,717.59
377388	TETON COUNTY TREASURER	74,997.87

377389	TEGELER & ASSOC.	7,885.00
377390	TETON BARREL RACING ASSOC	500.00
377391	TERRA FIRMA ORGANICS, INC.	1,020.00
377392	TETON MEDIA WORKS INC.	376.20
377393	TRC INC.	356.29
377394	TETON TRASH REMOVAL INC.	1,072.50
377395	THE LOCKSMITHS	42.00
377396	TM COMMERCIAL CLEANING LLC	3,690.00
377397	TOTAL FUNDS	650.00
377398	TOWN OF JACKSON	1,027.87
377399	TOWN OF JACKSON	1,299.37
377400	TOWN OF JACKSON	2,233.20
377401	TOWN OF JACKSON	175,881.84
377402	TRAIL CREEK NURSERY, INC.	2,425.00
377403	TWIGS, LLC	1,909.25
377404	TYR SPORT INC	169.81
377405	ULINE	712.22
377406	U.S.TESTING EQUIPMENT LTD.	4,620.00
377407	VAUGHN DISTRIBUTING	448.60
377408	VALLEY READY MIX INC	1,200.00
377409	VENTURE TECHNOLOGIES	586.25
377410	VERIZON WIRELESS	1,203.98
377411	WAPITI CORPORATION	114,482.31
377412	WEST BANK SANITATION	8,331.20
377413	WEST PAYMENT CENTER	1,058.40
377414	WEST BANK SANITATION	15,900.75
377415	WIMACTEL INC	77.00
377416	WILSON SEWER DISTRICT	216.00
377417	WY DEPT OF HLTH, COMMUNITY & RURAL	32,929.14
377418	WYOMING DEPT OF HEALTH	820.80
377419	XEROX FINANCIAL SERVICES	146.71
377420	XEROX CORPORATION	263.55
377421	XEROX CORPORATION	874.07
377422	Y2 CONSULTANTS LLC	1,864.75
377423	ZEST HEALTH	675.75