

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular session on **August 3, 2020** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 8:30am.

Commission present: Natalia Macker Chair, Greg Epstein Vice-Chair, Mark Barron, and Luther Propst were present. Mark Newcomb arrived at 8:35am.

EXECUTIVE SESSION

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to enter executive session pursuant to W.S. §16-4-405(a)(ii) to consider appointments to volunteer boards Chair Macker called for the vote. The vote showed all in favor and the motion carried. They entered executive session at 8:32am.

Commission present: Natalia Macker Chair, Greg Epstein Vice-Chair, Mark Barron, Mark Newcomb, and Luther Propst.

Staff: Alyssa Watkins, Maureen Murphy, Sarah Mann, Rachel Grimes, Gary Hardeman, Marybeth Hansen (via Zoom), and Shelley Fairbanks.

At 8:45am, a motion was made by Commissioner Epstein and seconded by Commissioner Newcomb to adjourn from executive session. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

No action was taken.

The meeting was recessed at 8:45am and reconvened at 9:00am.

ADOPT AGENDA

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to adopt the agenda as it stands. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to direct staff to immediately notify, followed by a letter notifying, as discussed in executive session. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

PUBLIC COMMENT

Public comment was given by Rachel Attias regarding the Law Enforcement / Human Services / Public Safety Task Force. Public comment was given by Ivan Jimenez regarding the Law Enforcement / Human Services / Public Safety Task Force. Public comment was given by Bradley Smith regarding the Law Enforcement / Human Services / Public Safety Task Force.

ACTION ITEMS

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Propst and seconded by Commissioner Epstein to approve the August 3, 2020 county voucher run in the amount of \$476,298.56 and an interfund transfer in the amount of \$698,852.03. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

2. Consideration of Administrative Items

- a. 24-Hour Liquor Permit
- b. SLIB Drawdowns
- c. Tax Corrections
- d. Human Service/Community Development Contracts for Service
- e. Special Events Permits – Applications Pending *(for informational purposes, no action taken)*
 - i. **Lotoja** – September 12th; Cyclists enter Teton County via US-89 (Snake River Canyon), ride through the Jackson area via South Park Loop Road, and finish at the base of Jackson Hole Mountain Resort in Teton Village; Attendees – 1400
 - ii. **Jackson Hole Ultra** - September 5th, 50K race consists of a 6.5 mile out and back and then a 9 mile out and back. The shorter distance races will contain the 6.5 mile out and back and then a 1 mile out and back and a 6.5 mile out and back and a 6.8 mile out and back; attendees – 250

3. Consideration of 2020 Mill Levy Certification

Melissa Shinkle, County Assessor, presented to the Board for consideration of approval the 2020 Mill Levies to be certified and ordered by the Board of County Commissioners. Per W.S. §39-13-102, on or before the first Monday of August, the Board of County Commissioners shall by order entered of record levy the requisite taxes for the year.

There was no public comment.

A motion was made by Commissioner Barron and seconded by Commissioner Newcomb to approve as presented with the exception of the County General Fund is at 5.936 mills, the Library is at 1.443 mills, and the Fair Fund is at zero mills. Chair Macker called for a vote. The vote showed 4-1 in favor with Commissioner Newcomb opposed and the motion carried.

4. Consideration of Resolution Requiring Face Coverings in Certain County Buildings

Keith Gingery, Deputy County Attorney, presented to the Board for consideration of approval a resolution combines all of the buildings requiring face coverings into one resolution and moves the expiration to August 31, 2020. On May 26, 2020, the Board of County Commissioners passed resolution number 20-026 regarding the reopening of county buildings, which included the requirement for face coverings to be worn in the Teton County Courthouse, Hansen Courthouse, and the Teton County Health Building. The original May 26, 2020 Resolution expired on July 2, 2020 but was extended by the BCC to August 3, 2020. On July 6, 2020, the BCC adopted Resolution 20-031 to require face coverings in the Jackson-Teton County Recreation Building, which expires on August 3, 2020.

There was no public comment.

A motion was made by Commissioner Barron and seconded by Commissioner Propst to approve the Resolution requiring face coverings in the Teton County Courthouse, the Hansen Courthouse, the Jackson-Teton County Recreation Building, and the Teton County Health Building to expire on August 31, 2020. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

**TETON COUNTY BOARD OF COUNTY COMMISSIONERS
TETON COUNTY, WYOMING
RESOLUTION NO. 20-035
JACKSON-TETON COUNTY RECREATION BUILDING/TETON COUNTY HEALTH BUILDING/TETON COUNTY
COURTHOUSE/HANSEN COURTHOUSE
FACE COVERING RESOLUTION**

WHEREAS, on March 16, 2020, at 9:00 a.m., the Board of County Commissioners of Teton County, Wyoming, met in regularly scheduled and public meeting of the Board of County Commissioners at the Teton County Administration Building, located at 200 S. Willow Street, in Jackson, Wyoming, and declared a state of emergency for Teton County, Wyoming due to the coronavirus disease (COVID-19) pandemic; and

WHEREAS respiratory droplets from infected individuals are a major mode of SARS-CoV-2 transmission. Droplets do not only come from coughing or sneezing: in a/-pre-symptomatic individuals, droplets are generated via talking and breathing. SARS-CoV-2, the virus that causes novel coronavirus disease (COVID-19), may be broadcast in respiratory droplets "from normal breathing;" and

WHEREAS the Jackson/Teton County Recreation Building is used by the general public for a myriad of recreational purposes.; and

WHEREAS, the Director of the Jackson/Teton County Parks and Recreation Department has requested of the Teton County Board of County Commissioners, who control the Jackson/Teton County Recreation Building, to approve a resolution that requires face masks in all areas with the exception of the pool area and the basketball gym; and

WHEREAS, the Teton County Health Building has many different people entering for a myriad of different medical reasons. Due to the medical nature of the use of the health building, the county will require face coverings upon entry into the Teton County Health Building and then staff can determine if the mask needs to remain worn throughout the visit; and

WHEREAS, the Director of the Teton County Health Department has requested that the Teton County Board of County Commissioners approve a resolution to require that face masks be required upon entry into the Teton County Health Building; and

WHEREAS the Teton County Courthouse and the Hansen Courthouse require many individuals to remain present in a courtroom for a long period of time in some circumstances. For that reason, individuals will be required to wear a face covering upon entry into either courthouse, or the face covering shall remain on in all public areas of the two courthouses. However, each office or judge may determine if the face covering needs to remain on during the individual's entire visit depending on the discretion of that particular office or judge; and

WHEREAS, the Courts and Offices of the Teton County Courthouse and Hansen Courthouse have requested that the Teton County Board of County Commissioners approve a resolution to require that individuals be required to wear a face covering in public areas of the two courthouses; and

WHEREAS in regards to the Teton Health Building, the Teton County Courthouse, and the Hansen Courthouse, the Teton County Board of County Commissioners adopted Resolution 20-026 on May 26, 2020 and subsequently extended the same resolution on June 29, 2020 to expire on August 3, 2020; and

WHEREAS in regards to the Jackson/Teton County Recreation Building, the Teton County Board of County Commissioners adopted Resolution 20-031 on July 6, 2020 to expire on August 3, 2020.

NOW THEREFORE BE IT RESOLVED, that having duly met on August 3, 2020, at a regularly scheduled meeting, which was properly noticed and open to the public, and having fully considered the matter at hand, the Board of County Commissioners hereby orders as follows:

1. Members of the public visiting a county building are encouraged to wear a face covering.
2. Members of the public are reminded to comply with all orders of the State Health Officer and the Teton District Health Officer.
3. Members of the public are encouraged to maintain at least six feet of separation from all other persons, unless they are family members.
4. Offices may close early at 4:30 p.m. in order to conduct cleaning protocols.
5. All members of the public entering the Teton County Courthouse, or the Hanson Courthouse must wear a face covering in all public areas of the courthouse and maintain at least six feet of separation from all other persons, unless they are family members. After entry, individual offices or courts can determine if the face covering should remain on throughout the visit.
6. All members of the public entering the Teton County Health Building shall be required to wear a face covering. After entry the staff can determine if the face covering needs to remain on during the individual's visit.
7. All members of the public entering the Jackson/Teton County Recreation Building must wear a face covering in all public areas and maintain at least six feet of separation from all other persons, unless they are family members. This rule does not apply to the pool area or the basketball gymnasium.
8. "Face Covering," as used in this Order, means a covering made of cloth, fabric, or other soft or permeable material, without holes, that covers the nose and mouth and surrounding areas of the lower face.
9. The requirement to wear a face covering does not apply to children that are 2 years old or younger.
10. This resolution does not apply to individuals who have a medical condition, mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance.
11. This resolution does not apply to individuals who are hearing impaired, or communicating with an individual who is hearing impaired, where the ability to see the mouth is essential for communication.
12. This resolution and specifically the requirement to wear a face covering in the Jackson/Teton County Recreation Building, the Teton County Courthouse, the Hansen Courthouse, and the Teton County Health Building shall expire on August 31, 2020 unless sooner ended by resolution.

RATIFIED AND AFFIRMED ON THIS 3rd day of August 2020.

Natalia D. Macker, Chairwoman Teton County Board of County Commissioners
Seal

Attest: Maureen E. Murphy, Teton County Clerk

5. Consideration of START Bus Passes for Ski Pass Holders

Darren Brugmann, START Director, presented to the Board for consideration of approval three issues:

1. JHMR ski season passholders (Ski Passholders) should not pay to ride START on the Teton Village Routes;
2. Confirm the Cost of Service Model for determining costs to JHMR for JHMR Ski Passholder ridership; and
3. Confirm the FY21 START Board recommendation for JHMR contribution for Ski Passholder ridership on the Teton Village Routes using the Cost of Service Model.

As part of the budget adoption each year the Town and County set the appropriate contribution from JHMR for the upcoming START winter season for employee ridership and Ski Passholders. While these elected bodies approved the Cost of Service Model for employee ridership and the annual employee ridership portion has been included in the FY21 Adopted Budget, the Ski Passholder portion was discussed at budget hearings for both Town and County, but no formal adoption of the Ski Passholder portion was included in the FY21 Adopted Budget. This item seeks direction from the Electeds on the three specific issues listed in the purpose statement above.

To provide the level of service adopted in the FY21 budget and Operations Plan, this \$325,758 needs to be covered by:

1. JHMR exclusively; or
2. The Town & County pay jointly without JHMR contribution (split 45%/55% respectively);
3. Town or County pays individually; or

A combination of JHMR and the Town & County.

JHMR and TVA employee's make up 65% of the winter ridership on the Teton Village Routes.

JHMR Passholders account for another 15% of the winter ridership on the Teton Village Routes.

For FY21, the elected bodies approved a cost of service funding model for how much of the \$325,758 JHMR and TVA will pay for employee ridership on the Teton Village Routes. For FY21, JHMR and TVA will pay \$211,742 for employee ridership (65% of the \$325,758).

Therefore, there remains \$114,015 unfunded in FY21 after accounting for JHMR and TVA's payment for employee ridership and before accounting for JHMR Ski Passholder ridership.

As noted, JHMR Ski Passholders account for 15% of the total START winter season ridership, which in monetary terms totals \$48,864 (15% of \$325,758).

The START Board is recommending that the remaining \$114,015 FY21 cost of service for the Teton Village Routes is paid for by a combination of the parties, with two deductions applied for JHMR in FY21.

There was no public comment.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to affirm the START Boards community benefit determination and direct staff to charge JHMR \$12,216 to purchase the bus pass privileges for the 2020-2021 ski season passholders. Chair Macker called for a vote. The vote showed 4-1 in favor with Commissioner Newcomb opposed and the motion carried.

The meeting was recessed at 10:18am and Chair Macker left the meeting. The meeting reconvened at 10:29am.

6. Consideration of Proposed Outgoing Commissioner Correspondence

There was no outgoing correspondence.

DISCUSSION ITEMS

1. Known Matters for Discussion

a. Identify Consent Agenda

The agenda for August 4, 2020 was reviewed and items for the consent agenda were pulled.

b. Fire Station 1 Land Quitclaim

Alyssa Watkins, Board of County Commissioners Administrator, addressed the Board regarding discussion about a proposal from the Town of Jackson to convey their ½ interest in Lot 6, the location of Fire Station #1, to Teton County. The Jackson Hole Fire/EMS administrative offices are located on Lots 4 and 5 of Block 6 of the First (Original) Cache Creek Addition. Lots 4 and 5 are solely owned by Teton County. The Town of Jackson transferred these lots to Teton County in 1997.

Fire Station #1 is located on Lot 6, adjacent to Jackson Hole Fire/EMS Administrative Offices. Lot 6 is owned 50/50 by the Town of Jackson and Teton County. The county has been insuring all of the buildings on all 3 lots, as to liability and damage.

The Town of Jackson has proposed to Teton County to convey the town's ½ interest in Lot 6 (Fire Station #1) through a quitclaim deed.

c. CEA Scholarship

Shelley Fairbanks, Deputy County Clerk, addressed the Board regarding scholarship funds for a past recipient of the Continuing Education Award Scholarship.

2. Other Matters for Discussion

a. Discussion was brought up regarding the Law Enforcement / Human Services / Public Safety Task Force

b. Discussion was brought up regarding BLM Parcels.

c. Discussion was brought up regarding the Board of Equalization Hearings. All hearings would be held via Zoom per the request of the Hearing Officer, Melissa Owens. There would not be a court reporter present or via Zoom.

d. Discussion was brought up regarding a Conservation Planner and a position description. Chris Neubecker, Director of Planning and Building Services, addressed the Board regarding this position.

MATTERS FROM COMMISSIONERS

1. Calendar review - The Board reviewed their weekly calendar.

2. BCC Administrator – Alyssa Watkins, Board of County Commissioners Administrator, gave updates via email on Water Quality, Housing, Transportation, Culture of Leadership, LDRs, and Areas of Focus.
3. Liaison reports / Commission updates
 - A. Commissioner Macker had no updates.
 - B. Commissioner Epstein had no updates.
 - C. Commissioner Barron had no updates.
 - D. Commissioner Newcomb had no updates.
 - E. Commissioner Propst had no updates.

WORKSHOPS

ADJOURN

A motion was made by Commissioner Newcomb and seconded by Commissioner Barron to adjourn. Chair Macker called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 11:02am.

Respectfully submitted,
 Shelley Fairbanks
 Deputy County Clerk

TETON COUNTY BOARD OF COMMISSIONERS

 Natalia D. Macker, Chair

 Greg Epstein, Vice-Chair

 Mark Barron

 Mark Newcomb

 Luther Propst

ATTEST:

 Maureen E. Murphy, County Clerk

**TETON COUNTY CLERK'S OFFICE
 08-03-2020 WARRANTS**

Warrant Number	Name	Amount
392025	ACE HARDWARE	449.37
392026	ACM WYOMING LLC	1,898.60
392027	AIRGAS USA LLC	73.38
392028	ALBERTSONS/SAFEWAY	34.88
392029	ALLIED 100, LLC	168.00
392030	AMAZON CAPITAL SERVICES, INC.	10,617.19
392031	ANA GONZALEZ	52.50
392032	ANDY MATUSZEWSKI	1,196.20
392033	ARCHITECTURAL BUILDING SUPPLY	770.00
392034	ASD HEALTHCARE	747.00
392035	ASPEN PINES WATER & SEWER DISTRICT	105.85
392036	AT&T MOBILITY	4,996.40
392037	ATS INLAND NW	17,776.80
392038	BARRELS & BINS COMMUNITY MARKET	79.48
392039	BATTERIES PLUS BULBS #209	223.20
392040	BENCHMARK BUILDERS	9,500.00
392041	BIG R RANCH & HOME	22.99

392042	GEORGE B HOKE III	16,250.00
392043	BOB BARKER COMPANY, INC.	693.64
392044	BONNEVILLE BLUE PRINT	326.50
392045	BREAKFAST ROTARY CLUB	175.00
392046	C&A PROFESSIONAL CLEANING LLC	254.61
392047	CDW GOVERNMENT, INC.	9,531.49
392048	CENTURYLINK	2,844.95
392049	COMMUNITY ENTRY SERVICES	4,167.00
392050	CONVERGEONE INC.	36,997.50
392051	COPY WORKS LLC	43.75
392052	COLORADO TIME SYSTEM	1,149.50
392053	CREATIVE ENERGIES LLC	433.00
392054	DALE CLARK	3,300.00
392055	DBR, INC.	1,024.90
392056	DENTON & YVETTE KANOUFF	3,416.00
392057	DELCON, INC	115.00
392058	DUSTIN RICHARDS	52.50
392059	EASY ACCESS LLC	2,554.44
392060	EBH INVESTORS	13,824.00
392061	emsCHARTS, INC.	912.00
392062	E.R. OFFICE EXPRESS INC.	201.98
392063	EXTREME SOLUTION LLC	200.00
392064	FALL RIVER RURAL ELEC.COOP.,INC.	196.18
392065	FISH CREEK I.S.D.	91.80
392066	GRAINGER	638.73
392067	GREAT AMERICA FINANCIAL SERVICES	115.00
392068	HARMONY DESIGN , INC.	12,757.00
392069	HANNAH WESTON	70.00
392070	IDAHO COMMUNICATIONS LLC	17,300.00
392071	IDEXX DISTRIBUTION INC.	516.17
392072	IDAHO TRAFFIC SAFETY, INC.	235.00
392073	INDEPENDENT STATIONERS INC.	455.94
392074	JACKSON LUMBER	1,859.30
392075	JESSICA KING	123.77
392076	JENNIFER REDFIELD	52.50
392077	JENNIFER SIMMERS	12.00
392078	KATHY KISICK & STAN DAVENPORT	5,884.00
392079	LIFE INSURANCE CO OF NORTH AMERICA	458.08
392080	L.N. CURTIS & SONS	36,008.38
392081	LODGES AT FISH CREEK LLC	19,000.00
392082	LOCAL GOVERNMENT LIABILITY POOL	5,000.00
392083	LOWER VALLEY ENERGY	117.69
392084	LSE, INC.	774.50
392085	MARY HURST	52.50
392086	MAXI-SWEEP, INC.	175.33
392087	MCKESSON MEDICAL SURGICAL	72.21
392088	MOST WANTED PERFORMANCE LLC	734.08
392089	MEYRING & ASSOCIATES INC.	15,387.32
392090	NASP, INC	120.00
392091	NELSON ENGINEERING COMPANY	525.00
392092	NEW WEST BUILDING COMPANY INC	9,100.00
392093	OSPREY BEVERAGES LLC	3,660.00
392094	OWENS LAW OFFICE, PC	255.00
392095	PARK PLACE CONDOMINIUMS	250.00
392096	PRIORITY HEALTHCARE DIST	1,955.10
392097	QUADIENT INC	80.85
392098	QUANTUM GROUP ENGINEERING PC	472.50
392099	RESPOND FIRST AID SYSTEM	146.53
392100	RE INVESTMENT COMPANY	140.63
392101	ROCKY MOUNTAIN COMPETITIVE SOLUTION	179.99
392102	ROTARY CLUB	650.00
392103	R&S NORTHEAST	545.90
392104	SALLY HUMPHERYS	21.00

392105	SHELLEY FAIRBANKS	52.50
392106	SHANE FLUD	52.50
392107	SHELLY MARTINEZ	74.07
392108	SHOOTING START 93 LLC	1,500.00
392109	SILVER CREEK SUPPLY	2,502.19
392110	MAXWELL DESIGN INC.	788.50
392111	STAPLES ADVANTAGE	32.98
392112	STATION 22 ACCOUNTS RECEIVABLE	54.85
392113	STOTZ EQUIPMENT	172.17
392114	STREET TACOS LLC	955.00
392115	STATE OF WYOMING	10.00
392116	ELIOR INC.	2,557.23
392117	TETON COUNTY ENVIRONMENTAL HEALTH	75.00
392118	TC INTEGRATED SOLID WASTE	222.00
392119	TETON COUNTY TREASURER	85,051.59
392120	TERRA FIRMA ORGANICS, INC.	5,508.00
392121	TETON MEDIA WORKS INC.	384.75
392122	TETON YOUTH & FAMILY SERVICES	666.66
392123	R&L HOLDING'S INC.	313.89
392124	TOWN OF JACKSON	375.00
392125	TOWN OF JACKSON	535.63
392126	TOTAL QUALITY LOGISTICS LLC	1,300.00
392127	TRANSAMERICA EMPLOYEE BENEFITS	1,509.14
392128	TREES INC.	440.00
392129	TRILOGY INTEGRATED RESOURCES LLC	3,000.00
392130	TETON VILLAGE W&S	5.94
392131	USA BLUE BOOK	22.15
392132	U.S.TESTING EQUIPMENT LTD.	4,620.00
392133	VERIZON WIRELESS	40.01
392134	VISA	168.00
392135	WESTERN RECORDS DESTRUCTION INC.	225.00
392136	WEST BANK SANITATION	637.60
392137	WILSON HARDWARE	200.00
392138	WISETEK SOLUTIONS INC	3,509.51
392139	WY DEPT OF HLTH, COMMUNITY & PH DIV	72,268.63
392140	WYOMING DEPARTMENT OF REVENUE	19.80
392141	XEROX FINANCIAL SERVICES	361.58
392142	XEROX CORPORATION	293.66
392143	YELLOW IRON EXCAVATING, LLC	200.00
392144	YELLOWSTONE LEATHER PRODUCTS INC.	84.00
392145	ZEST HEALTH	2,139.45