

**JOINT INFORMATION PROCEEDINGS  
TOWN COUNCIL AND BOARD OF COUNTY COMMISSIONERS MEETING**

**AUGUST 6, 2018**

**JACKSON, WYOMING**

The Jackson Town Council met in conjunction the Teton County Commission in a regular joint information session in the Commissioners Chambers located at 200 S. Willow Street at 3:00 P.M. Upon roll call the following were found to be present:

Chair & Commissioners: Chairman Mark Newcomb, Natalia Macker, Paul Vogelheim, and Smokey Rhea. Greg Epstein was absent.  
Mayor & Council: Mayor Pete Muldoon, Jim Stanford, Hailey Morton Levinson, Bob Lenz, and Don Frank.  
Staff: Larry Pardee, Alyssa Watkins, Sherry Daigle, Roxanne Robinson DeVries, Keith Gingery, April Norton, Steve Ashworth, Tyler Sinclair, Andy Fleck, Audrey Cohen-Davis, Kassie Hansen, and Shelley Fairbanks.

Public comment was given by Emmy Bristle regarding the Summer Commuting Program.

**Consent Calendar.** On behalf of the County, a motion was made by Smokey Rhea and seconded by Natalia Macker to approve items A and B as presented on the Consent Calendar. On behalf of the Town, a motion was made by Hailey Morton Levinson and seconded by Jim Stanford to approve items A and B as presented on the Consent Calendar.

- A. **Meeting Minutes.** To approve the July 2, 2018 regular joint meeting minutes, and special joint meeting minutes dated July 9 and July 16, 2018 as presented.
- B. **Airport Access Road Rehabilitation Grant.** To adopt the proposed resolution and approve the FAA Grant Agreement for Rehabilitation of the Access Road (Phase 1 – South Access Road) at the Jackson Hole Airport, with the FAA obligation under the grant being \$2,559,086.

Chairman Newcomb called for the vote. The vote showed all in favor and the motion carried on behalf of the County. Mayor Muldoon called for the vote. The vote showed all in favor with and the motion carried on behalf of the Town.

**IV. Discussion/Action Items.**

- A. **SPET Process Discussion.** *This item will be continued indefinitely.*

Roxanne Robinson commented on the dates for the SPET process for upcoming elections in 2019.

- B. **Housing Supply Plan.**

April Norton, Housing Director, presented to the Joint Board for consideration of approval the Housing Supply Plan for 2018-2022. The Supply Plan includes Town tasks, County tasks, and Joint tasks with the goal of providing workforce housing. Workforce housing includes employee housing for Town and County employees and housing for our community workforce employed by local businesses.

The meeting recessed for a fire alarm at 3:12 pm and reconvened at 3:21pm.

Ms. Norton continued her presentation to the Joint Board.

Discussion between the Joint Board and staff included land on Broadway currently leased, Karns Meadow is town owned and will be solely a town project, proposed project properties – Mercill Ave., West Kelly, and Raines, all historic structures on Mercill property.

There was no public comment.

Discussion among the Joint Board include capital projects – Mercill Ave., not evicting the Historical Society at this time and town project at Flat Creek Drive (Karns Meadow) – do not need to be included in this plan, Raines property should be targeted immediately for development, JHSM and TC Historic Preservation Board are working to find a new place – no current solution, amend or approve the Housing Supply Plan as presented, comfortable with the plan as presented and

puts the plan at the forefront but a lot to happen before moving forward with some projects, saving a historic building and where to locate it, action on properties not encumbered, potential loss of historic structures, flexibility in the RFP process to direct the developer to find a location for historic buildings, retain space on the lot for at least one building, property on Broadway (4 acres), does the Work Plan mesh with the Supply Plan.

On behalf of the County, a motion was made by Paul Vogelheim and seconded by Natalia Macker to approve the Housing Supply Plan 2018-2022 as presented. Chairman Newcomb called for the vote. The vote showed 3-1 in favor with Commissioner Rhea opposed and the motion carried on behalf of the County.

On behalf of the Town, a motion was made by Hailey Morton Levinson and seconded by Don Frank to approve the Housing Supply Plan 2018-2022 as presented. Mayor Muldoon called for the vote. The vote showed all in favor with and the motion carried on behalf of the Town.

### **C. Parks and Recreation Completed Strategic Plan Presentation.**

Steve Ashworth, Director of Parks and Recreation, presented to the Joint Board of the executive summary of the completed Parks and Recreation Department 10-year strategic plan. Shawn Meisl and David Ellerstein, members of the Parks and Recreation Board joined Mr. Ashworth for the presentation. Staff is looking to provide clarification and understanding of the plan's findings and recommendations and receive comment and feedback from the Boards. Staff will look to bring the strategic plan back to each individual board for adoption by resolution in September. Adoption of the plan does not lock the boards into any specific decision or priority, rather communicates to the department and community a strategic road map for current and future development and programming consideration. The ultimate goal of the plan is to provide the department and elected officials with fact-based analysis and information to assist in decision making for parks and recreation services.

The Department contracted with GreenPlay, LLC to develop the plan. The planning process began in May of 2017 with extensive community engagement and statistical analysis. Over the course of the last year, GreenPlay and staff have worked together to better understand the overall community's recreational, park and open space needs, and how best to serve and meet these needs. The strategic plan has utilized the Teton County/Jackson Comprehensive Plan as its foundation and incorporated the guiding principles of the Integrated Transportation and Community Housing Plans. The goal of the plan was to develop a vision and strategy to address the community's parks and recreation needs in the most effective manner. The plan identifies opportunities and challenges that the department faces, and provides recommendations of capital, programming and operational priorities for the next ten years.

Discussion between the Joint Board and staff included resolution not a binding document, will be an annual work plan for the P&R Department, incorporating into the CIP, Stilson priority – what other alternatives or athletic fields if a school is put at Stilson, costs for Rec Center upgrades approximately 18 months old, lands around the school are owned by either TCSD or the State – school or youth purposes, TCSD was one of the stakeholder groups when putting this plan together, river management – predictability and expectations, capital project at Wilson Bridge area this fall, west access to river is South Park area, Hobbs School students proposal.

There was no public comment.

### **Executive Session.**

There was no executive session held today.

**Adjourn.** On behalf of the County, a motion was made by Natalia Macker and seconded by Paul Vogelheim to adjourn. The vote showed all in favor and the motion carried.

On behalf of the Town, a motion was made by Hailey Morton Levinson and seconded by Don Frank to adjourn to executive session to consider the selection of a site or the purchase of real estate when the publicity regarding the consideration would cause a likelihood of an increase in price in accordance with Wyoming Statute 16-4-405(a)(vii). The vote showed all in favor and the motion carried.

The meeting adjourned at 4:56 p.m.

TETON COUNTY

ATTEST:

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Mark Newcomb, Chair

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Sherry L. Daigle, County Clerk

minutes:sdf