

Jackson/Teton County Housing Authority
Meeting Minutes
September 4, 2019
Teton County Old Library

The regular meeting of the Jackson/Teton County Housing Authority Board was called to Order on September 4, 2019 at 2:01 pm in the Conference Room of the Teton County Old Library building at 320 S. King Street, Jackson, Wyoming. Attendees were Amy Robinson, Annie Kent Droppert, Stacy Stoker, April Norton, Julia Johari, and attorney John Graham.

Pronouncement of Quorum

Board Vice-Chair, Amy Robinson and Clerk, Annie Kent Droppert were present. Amy Robinson declared a quorum.

Public Comment

No Public Comments

Approval of Regular Meeting Minutes for August 7, 2019

Amy Robinson motioned to approve the Regular Meeting minutes for August 7, 2019. Annie Kent Droppert seconded the motion. The motion was approved unanimously.

Review of May Financials & Staff Update

Staff agreed to review the Housing Authority financials from FY19 with accounting at the next Regular HAB meeting on October 2nd, 2019. No action was taken.

Melody Ranch Townhomes Update

Staff informed the Board that the Melody Ranch Townhomes HOA has been denied financing. They are working to find another solution. A short discussion occurred. No action was taken.

Critical Services Provider Application for JH Airport

Motion

Amy Robinson moved to approve the Jackson Hole Airport Board's request to add the position of Transportation Security Officer (TSO) as an approved Critical Services Provider position. Annie Kent Droppert seconded the motion. The motion was approved unanimously.

440 W. Kelly Ave. Update

Staff informed the Board that no decisions have been made. No action was taken.

105 Mercill Ave. Update

Staff informed the Board that a workshop was held to discuss some of the key points for the development agreement and ground lease. No action was taken.

174 N. King St. Ave. Update

Staff informed the Board that the Housing Trust was selected to develop the project. No action was taken.

Housing Department Rules and Regulations Clean-Up – Update

Staff informed the Board that the 2nd Ordinance was read, approved, and that there has been no public comment. No action was taken.

Matters from the Staff

Staff updated the Board about a situation with Millward homeowners building structures. The Housing Department has reached out to the Millward HOA to find out what the terms of their allowances for structures are. The Housing Department's ground leases state that homeowners are not allowed to build structures on their properties. A short discussion occurred. No action was taken.

Staff informed the Board that the lease at the Grove Phase I states that tenants are responsible for maintenance of their own appliances. Staff asked for the Board's recommendation to clarify the terms of what repair costs the Housing Department is responsible for. The Board directed staff to pay for replacement of appliances when they cannot be repaired or when cost to repair is more than cost to replace.

Matters from the Board

No matters from the Board.

Adjourn

Amy Robinson motioned to adjourn at 2:23pm. Annie Kent Droppert seconded. The motion passed unanimously.

Respectfully Submitted:

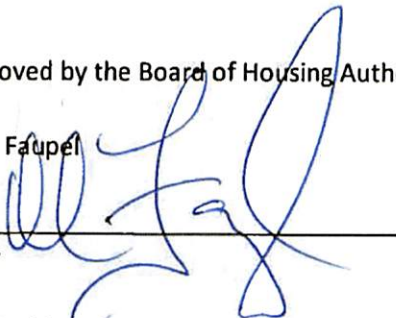
Annie Kent Droppert, Clerk



Approved by the Board of Housing Authority Commissioners as evidenced by their signatures below:

Matt Faupel

Chair



Date _____

Amy Robinson

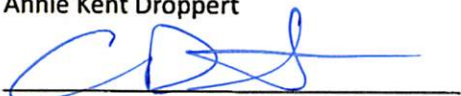
Vice Chair



Date 10-2-19

Annie Kent Droppert

Clerk



Date 10/8/19