



Board of County Commissioners - Staff Report

Meeting Date: July 17, 2018

Presenter: Sean O'Malley

Submitting Dept: Public Works

Subject: Consideration of Tribal Trails Stakeholder Committee Application

Statement / Purpose:

Consideration of approval of the Tribal Trails Road Stakeholder Committee application form, in accordance with the Tribal Trails Road Project Charter and the Integrated Transportation Plan. Consider directing staff to advertise for people interesting in serving on the Stakeholder Committee.

Background / Description (Pros & Cons):

On July 3, 2018, the Board of County Commissioners approved the Project Charter for Tribal Trails Road. Per the Charter, the role of the committee is to provide a sounding board for the project team and to provide advice and comment at various stages in project development. The Stakeholder Committee shall not have formal approval authority, shall not make decisions by voting and shall not have elected officers. In order to hear from a broad range of interests, stakeholders may include representatives from Tribal Trails area neighborhoods; non-motorized and transit interests; wildlife and environmental advocates; local business, tourism, and public art interests; a citizen at large; and representatives from public and private schools. Committee members shall be appointed by the Board of County Commissioners.

The Project Team, which includes Town, County, and WYDOT staff, will participate in the meetings as resources for the Stakeholder Committee.

The application period is proposed to open on July 18th and close on Friday, August 3rd. The schedule for application review, interviews and stakeholder selection will be determined following the close of the application period.

Stakeholder Analysis & Involvement:

County staff, with input from Transportation Advisory Committee members, prepared the application.

Fiscal Impact:

Cost of media advertising (if necessary).

Staff Impact:

Staff will track and sort applications for review by the BCC.

Legal Review:

Gingery

Staff Input / Recommendation:

Approve Stakeholder Committee application and direct staff to begin advertising for people interesting in serving on the Stakeholder Committee.

Attachments:

Stakeholder Committee Application

Suggested Motion:

I move to approve the Tribal Trails Stakeholder Committee application form (*with any requested changes*) and direct staff to advertise for people interested in serving on the Stakeholder Committee.

Teton County

Application for Tribal Trails Road Stakeholder Committee

Thank you for your interest in serving on the Tribal Trails Stakeholder Committee. The role of the committee is to provide a sounding board for the project team and to provide advice and comment at various stages in project development. The Stakeholder Committee shall not have formal approval authority, shall not make decisions by voting and shall not have elected officers. Committee members shall be appointed by the Board of County Commissioners and will ideally include the representatives from the following groups:

- Tribal Trails Road neighborhoods
- Wildlife and/or environmental advocates
- Local business interests
- Public art interests
- Teton County Schools (public and private)
- Non-motorized and transit interests
- Emergency services
- Tourism interests
- Citizen at large

The project team and other County and Town staff will participate in stakeholder meetings as resources for the committee. Once the Final Design Phases have been completed, the Stakeholder Committee shall be disbanded.

Meetings will be facilitated and the Stakeholder Committee shall meet a minimum of four times as follows:

- Once shortly after the project charter has been approved, to discuss project objectives;
- Twice during the Concept Design Phase to discuss alternatives; and
- Once during the Final Design Phase to discuss design plan development.

Teton County Mission and Values

The Mission of Teton County, Wyoming, is to serve the public by supporting and enhancing a healthy, safe, and thriving community. We value:

Service

We anticipate and respond to the needs of our community.
We put the needs and interests of others before ourselves.

Excellence

We are committed to be learners and leaders in our fields.
We strive to exceed expectations

Collaboration

We foster teamwork with our colleagues, partners, and the public.
We are supportive and respectful of others' ideas and encourage healthy debate.

Accountability

We take responsibility for our actions and honor our commitments.
We are transparent, accessible, and financially responsible.

Positivity

We always assume positive intent.
We come to work with positive attitude each day.

Innovation – We challenge the status quo and embrace meaningful change.
We learn from our successes and our failures.

Application

NAME: _____ DATE: _____
Last First

MAILING ADDRESS: _____

PHYSICAL ADDRESS: _____

TELEPHONE _____ E-Mail Address: _____

OCCUPATION/EMPLOYER: _____

Which groups or interests do you feel you best represent?

____ TRIBAL TRAILS NEIGHBOR

____ NON-MOTORIZED TRANSPORTATION

____ TRANSIT

____ WILDLIFE/ENVIRONMENTAL

____ EMERGENCY SERVICES

____ BUSINESS OR TOURISM

____ ARTS

____ SCHOOLS

____ AT-LARGE CITIZEN

____ OTHER (specify) _____

Your qualifications, reasons for applying, and other background information

1. Why do you want to serve on this committee? Attach additional information if needed:
2. Do you possess special qualifications, experience, or training pertinent to this project?
3. What memberships or affiliations do you have to interest groups within the categories listed above?
4. Will you commit to maintaining a good line of communication with the constituent groups and interests you represent? Describe how you've communicated with your constituents in the past.
5. The estimated time requirement is approximately four (4) hours per meeting, with a minimum of four meetings. The Stakeholder Committee will have input on the schedule, but the meetings will likely take place over a one to two-year time frame. Based on this information, are you willing to make a two-year time commitment to the Stakeholder Committee?

Tribal Trails Stakeholder Committee Application

6. Is there any time period, of greater than one month, when you will be away and unable to meet?

7. With respect to the Stakeholder Committee, the key Teton County values are Service, Collaboration, Positivity, and Innovation. How will you personally demonstrate these values as a member of the stakeholder group?

8. Please explain how you have demonstrated these qualities in previous interactions in a similar setting.

9. Are there outcomes that you are unable to support? For example: constructing the road or not constructing the road?

Other Comments?

Complete on-line application at www.tetoncountywy.gov or

Email or fax application by August 3rd to:
TribalTrails@tetoncountywy.gov