



Teton County/Jackson Parks and Recreation Department
Advisory Board Minutes
Thursday, February 10, 2022
5:00 PM – Zoom

NOTE: Attachments are embedded; click underlined items.

Board Present: Christopher Peltz, Jim Clouse, Frank Lane, Janna Rankin, Ellie Stratton-Brook, Matthew Chorney, and Robin Folweiler

Staff Present: Steve Ashworth, Andrew Erskine, Craig Boegner, Rachel Rudd and Christina Ramos

Guest Present: Keith Gingery, Chief Deputy County Attorney

1. **Call to Order** – The meeting was called to order at 5:00 pm.
 - a. Additions/Deletions to the agenda
2. **Approval of the January 13, meeting [minutes \(audio\)](#)**
Christopher motioned to approve the January 13th minutes, Janna seconded. All in favor.
3. **New Staff Introductions-** None
4. **Public Correspondence Received-**
 - a. Alta Park ([multiple comments](#))
 - b. Snake River Mgmt. ([Jared Baecker](#))
5. **Upcoming Volunteer and Participation Opportunities– Rachael Zimmerman** (in programming report)
6. **Citizen Input to the Board for items not on the agenda** - none
7. **Action Item**
 - a. FY23 Draft Capital Improvements Request, Steve Ashworth (20 minutes) ([draft](#))
Public comment was received. Ellie motioned to approve the FY23 draft Capital Improvement Plan as presented, Janna seconded. All in favor.
 - b. Swim Lesson Fee Increase, Craig Boegner (20 minutes) ([proposal](#))
Janna moved to increase the swim lesson registration fee from \$50.00 to \$60.00 with possible annual increases at staff discretion. Robin seconded. All in favor.
 - c. Board Chair Election (5 minutes)
Frank nominated Ellie; Janna seconded. Janna moved to close nominations. All in favor of Ellie Stratton-Brook as board chair.
 - d. Board Vice-chair Election (5 minutes)
Frank nominated Chris; Janna seconded. Janna moved to close nominations. All in favor of Christopher Peltz as board vice-chair.
8. **Information/Discussion Items** - none
9. **Staff & Director's Report**
 - a. Parks Division, Andy Erskine (5 minutes) ([Sage Meadows Bike Skills Proposal](#)) Andy requested a letter from the board to support the CUP. Ellie will draft the letter for board review.
 - b. Recreation Center Division, Craig Boegner (5 minutes)
 - c. Programming Division, Rachael Zimmerman (5 minutes) ([update](#))
 - d. FY22 Capital Projects, Rachel Rudd (5 minutes) ([update](#))
 - e. Director, Steve Ashworth (10 minutes)
 - i. Department Staffing Update
 1. Vacant (Youth Education Coordinator)
 2. Vacant (Fitness and Wellness Coordinator)
 - ii. Recreation Center Expansion Update ([DRC Resubmittal](#) 2/9/2022)

10. Comments/Matters from the Board

- a. Items from the Board – Frank asked how the board feels about going back to in-person meetings beginning March 10th. After discussion, the board agreed that meetings will resume at the BCC Chambers.
- b. Board Goals – Board retreat planned for April. Will send out a doodle poll for dates. Janna offered her place, in Alta, for the retreat location.
- c. Community Communication – Christopher asked for clarification on the Snake River Management Plan 3-year re-certification process. Steve explained a survey went out to outfitters and stakeholders. The survey results will be forwarded to Confluence Research and Consulting (initial consultants of the plan). They will make recommendations which will be considered in adapting the current plan. Outfitter certification applications have a deadline of February 21st. Notice of certification to outfitters and formal release of updates to the plan will go out mid-March.

Ellie motioned to adjourned. Frank seconded. Meeting adjourned at 6:26 pm.

DRAFT Upcoming Board Meetings:

March 10, 2022 (DRAFT)

- Recreation Center Renovation and Expansion Update
- FY23 Budget Submission Presentation
- Scholarship/Fee Reduction Committee Report