

# Proposed Budget

Teton County Weed & Pest Control District																
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="padding: 2px;">7575 S. US Highway 89</td></tr> <tr><td style="padding: 2px;">Jackson, WY 83001</td></tr> <tr><td style="padding: 2px;">307-733-8419</td></tr> <tr><td style="padding: 2px;"> </td></tr> <tr><td style="padding: 2px;">Teton County</td></tr> </table>	7575 S. US Highway 89	Jackson, WY 83001	307-733-8419		Teton County	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: right; padding: 2px;">Budget Hearing Information</td> </tr> <tr> <td style="padding: 2px;">Location:</td> <td style="padding: 2px;">TCWP Offices</td> </tr> <tr> <td style="padding: 2px;">Date:</td> <td style="padding: 2px;">6/28/19</td> </tr> <tr> <td style="padding: 2px;">Time:</td> <td style="padding: 2px;">12:00pm</td> </tr> <tr> <td colspan="2" style="padding: 2px;">Budget Prepared by: Erika Edmiston</td> </tr> </table>	Budget Hearing Information		Location:	TCWP Offices	Date:	6/28/19	Time:	12:00pm	Budget Prepared by: Erika Edmiston	
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Budget Hearing Information																
Location:	TCWP Offices															
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**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

Teton County Weed & Pest Control District is a special district political subdivision of the State of Wyoming established under W.S 11-5-101 to 303.

The 2020 FY Budget for Teton County Weed and Pest Control District assumes that one mill will raise \$1,925,000.00. The total tax requirement for the District is \$1,925,000.00 which is estimated to be a 1.000 mill. This is a tax requirement increase over last year and is substantially less than the full authorization of two mills as allowed by statute. This level of funding will allow for normal operations.

The District is authorized by statute to spend up to one mill for general weed and pest control activities. On July 1, 1990 the Special Weed Management Act went into effect authorizing a second mill for the special management programs and for the control of leafy spurge. The District has not elected to establish a Special Management Program at this time.

The District will maintain a total for cash and investments on hand of \$436,000.00 to ensure that there will be sufficient funds at the end of the fiscal year to continue District operations until tax money is received, provide emergency funding, and protect against property tax collection shortfalls. The District does not have any reserve accounts at this time. Additional revenue from the increase in mill levy for this budget year will be utilized to pay extra down on the lease on the property at 7575 South US Highway 89.

**S-B RESERVE DESCRIPTION**

NA- The District doesn't no have a reserve account at this time.

**S-C**

Names of Board Members	Date of End of Term
John Becker	2020
Mary Cernicek	2022
Kasey Mateosky	2022
Lorin Wilson	2020
Lucas Turner	2022

	Does the district have regular office hours exceeding 20 hours per week? <input checked="" type="checkbox"/> Yes
If Yes, enter	
Address of office:	7575 S. US Highway 89
City, State, Zip:	Jackson, WY 83001
Phone Number:	307-733-8419
Hours Open:	Tuesday-Friday 8am-5pm(summer); 8am-4pm (winter)

Where are the minutes of your board meeting available for public review?

District Office

How and where are the notices of meeting posted for the public?

Jackson Hole News and Guide and District Office

Where are the public meetings held?

District Office

## PROPOSED BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$2,076,324	\$2,143,903	\$2,357,000	
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	
S-4	Total General Fund and Forecasted Revenues Available	\$2,422,902	\$2,578,159	\$2,793,000	
S-5	Amount requested from County Commissioners	\$1,454,941	\$1,713,403	\$1,925,000	
S-6	Additional Funding Needed :			\$0	

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-7	Operating Revenues	\$278,609	\$260,000	\$240,000	
S-8	Tax Levy (From the County Treasurer)	\$1,454,941	\$1,713,403	\$1,925,000	
S-9	Government Support	\$0	\$0	\$0	
S-10	Grants	\$57,700	\$0	\$0	
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	
S-12	Miscellaneous	\$42,503	\$20,500	\$26,000	
S-13	Other Forecasted Revenue	\$154,893	\$150,000	\$166,000	
S-14	<b>Total Revenue</b>	<b>\$1,988,646</b>	<b>\$2,143,903</b>	<b>\$2,357,000</b>	

FY 7/1/19-6/30/20

Teton County Weed & Pest Control District

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-15	Capital Outlay	\$23,835	\$0	\$60,000	
S-16	Interest and Fees On Debt	\$0	\$0	\$0	
S-17	Administration	\$256,911	\$220,895	\$234,104	
S-18	Operations	\$1,499,394	\$1,571,363	\$1,692,096	
S-19	Indirect Costs	\$296,184	\$351,645	\$370,800	
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	
S-20	<b>Total Expenditures</b>	<b>\$2,076,324</b>	<b>\$2,143,903</b>	<b>\$2,357,000</b>	

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	<b>\$434,256</b>	<b>\$434,256</b>	<b>\$436,000</b>	

**Summary of Reserve Funds**

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	
S-25	b. Other Reserve	\$0	\$0	\$0	
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	<b>Total Reserves (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	
S-29	b. Other Reserve	\$0	\$0	\$0	
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	<b>Total to be added (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
S-31	Subtotal	\$0	\$0	\$0	
S-32	Less Total to be spent	\$0	\$0	\$0	
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

*End of Summary*

Budget Officer / District Official (if not same as "Submitted by") \_\_\_\_\_

Date adopted by Special District \_\_\_\_\_

DISTRICT ADDRESS: 7575 S. US Highway 89  
Jackson, WY 83001

PREPARED BY: Erika Edmiston

DISTRICT PHONE: 307-733-8419

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*Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.*  
1/23/19      *Form approved by Wyoming Department of Audit, Public Funds Division*

# Proposed Budget

Teton County Weed & Pest Control District  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/20 \_\_\_\_\_

## PROPERTY TAXES AND ASSESSMENTS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$1,454,941	\$1,713,403	\$1,925,000	
R-1.2	Other County Support				

## FORECASTED REVENUE

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	<b>Total Government Support</b>	\$0	\$0	\$0	
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$278,609	\$260,000	\$240,000	
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$278,609	\$260,000	\$240,000	
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants	\$4,500			
R-4.2	Federal Grants thru State Agencies	\$7,200			
R-4.3	Grants from State Agencies	\$46,000			
R-4.4	<b>Total Grants</b>	\$57,700	\$0	\$0	
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$471	\$500	\$6,000	
R-5.2	Other: Specify <u>private grants/rentals</u>	\$42,032	\$20,000	\$20,000	
R-5.3	Other: Additional				
R-5.4	<b>Total Miscellaneous</b>	\$42,503	\$20,500	\$26,000	
R-5.5	<b>Total Forecasted Revenue</b>	\$378,812	\$280,500	\$266,000	
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.	\$154,893	\$150,000	\$166,000	
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>Sale of fixed assets</u>	\$0			
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$154,893	\$150,000	\$166,000	

# Proposed Budget

Teton County Weed & Pest Control District  
 NAME OF DISTRICT/BOARD

FYE 6/30/20

## CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property				
E-1.2	Vehicles	\$23,835	\$0	\$60,000	\$60,000
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$23,835</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$60,000</b>

## ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	\$97,507	\$99,945	\$102,443	\$102,443
E-2.2	Secretary				
E-2.3	Clerical	\$36,772	\$38,750	\$41,461	\$41,461
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	\$148	\$5,000	\$2,500	\$2,500
E-3.2	Mileage	\$909	\$1,200	\$1,200	\$1,200
E-3.3	Other (Specify)				
E-3.4	General	\$3,328	\$2,500	\$3,000	\$3,000
E-3.5	_____				
E-3.6	_____				
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	\$37,618	\$10,000	\$10,000	\$10,000
E-4.2	Accounting/Auditing	\$10,906	\$13,000	\$13,000	\$13,000
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$6,130	\$7,500	\$7,500	\$7,500
E-5.2	Office equipment, rent & repair	\$25,124	\$15,000	\$15,000	\$15,000
E-5.3	Education	\$30,621	\$20,000	\$30,000	\$30,000
E-5.4	Registrations	\$7,848	\$8,000	\$8,000	\$8,000
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8	_____				
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	<b>\$256,911</b>	<b>\$220,895</b>	<b>\$234,104</b>	<b>\$234,104</b>

# Proposed Budget

## OPERATIONS BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	\$591,765	\$665,000	\$665,000	
E-7.2	Service Contracts	\$1,890	\$50,000	\$50,000	
E-7.3	Other (Specify)				
E-7.4	Safety/Protection	\$14,792	\$15,000	\$15,000	
E-7.5					
E-7.6					
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	\$80	\$500	\$500	
E-8.2	Other (Specify)				
E-8.3	Travel	\$12,688	\$20,000	\$20,000	
E-8.4					
E-8.5					
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Repairs/Maintenance	\$21,107	\$25,000	\$20,000	
E-9.2	Shop/Lab Supplies	\$20,565	\$15,000	\$15,000	
E-9.3	Phones	\$15,731	\$13,000	\$16,000	
E-9.4					
E-9.5					
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	COG - Chemicals/Product	\$160,944	\$140,000	\$140,000	
E-10.2	COG - Other	\$17,179	\$8,000	\$8,000	
E-10.3	Special Programs	\$34,177	\$50,000	\$50,000	
E-10.4					
E-10.5					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	Equipment Rental				
E-11.2	Grant Expense	\$68,350			
E-11.3					
E-11.4					
E-11.5					
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Facilities	\$27,644	\$27,500	\$37,500	
E-12.2	Lease Payments	\$501,841	\$527,363	\$640,096	
E-12.3	Utilities	\$10,641	\$15,000	\$15,000	
E-12.4					
E-12.5					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$1,499,394</b>	<b>\$1,571,363</b>	<b>\$1,692,096</b>	

# Proposed Budget

## INDIRECT COSTS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-14	<b>Insurance</b>					
E-14.1	Liability		\$7,419	\$9,000	\$9,000	
E-14.2	Buildings and vehicles		\$13,329	\$15,000	\$15,000	
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes		\$44,342	\$49,154	\$50,900	
E-15.2	Workers Compensation		\$10,924	\$16,213	\$17,000	
E-15.3	Unemployment Taxes		\$3,390	\$4,161	\$6,500	
E-15.4	Retirement		\$84,370	\$85,636	\$99,500	
E-15.5	Health Insurance		\$122,040	\$161,000	\$161,000	
E-15.6	Other (Specify)					
E-15.7	Medicare		\$10,370	\$11,481	\$11,900	
E-15.8	_____					
E-15.9						
E-17	<b>TOTAL INDIRECT COSTS</b>		<b>\$296,184</b>	<b>\$351,645</b>	<b>\$370,800</b>	

## DEBT SERVICE BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
D-1	<b>Debt Service</b>					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	<b>TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

# Proposed Budget

Teton County Weed & Pest Control District  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/20 \_\_\_\_\_

## GENERAL FUNDS

	End of Year		Beginning	
	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>C-1 Balances at Beginning of Fiscal Year</b>				
C-1.1 General Fund Checking Account Balance	\$385,169	\$385,169	\$386,000	
C-1.2 Savings and Investments Account Balance	\$49,087	\$49,087	\$50,000	
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$0	\$0	\$0	
C-1.6 <b>Total Estimated Cash and Investments on Hand</b>	<b>\$434,256</b>	<b>\$434,256</b>	<b>\$436,000</b>	
<b>C-2 General Fund Reductions:</b>				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$0	\$0	\$0	
C-2.3 <b>Total Deductions (a+b)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-2.4 <b>Estimated Non-Restricted Funds Available</b>	<b>\$434,256</b>	<b>\$434,256</b>	<b>\$436,000</b>	

## SINKING & DEBT SERVICE FUNDS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>C-3</b>				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes: _____				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes: _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	
C-3.12 Balance to be retained	\$0	\$0	\$0	

## RESERVES

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>C-4</b>				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2 Date of Reserve Approval in Minutes: _____				
C-4.3 Amount to be added to the reserve				
C-4.4 Date of Reserve Approval in Minutes: _____				
C-4.5 SUB-TOTAL	\$0	\$0	\$0	
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	
C-4.12 Balance to be retained	\$0	\$0	\$0	

## BOND FUNDS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>C-5</b>				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained	\$0	\$0	\$0	
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	