

Proposed Budget

Teton County Weed & Pest Control District	
7575 S. US Highway 89 Jackson, WY 83001 307-733-8419	Budget Hearing Information Location: TCWP Offices Date: 6/28/19 Time: 12:00pm
Teton County	Budget Prepared by: Erika Edmiston

S-A BUDGET MESSAGE

W.S. 16-4-104(d)

Teton County Weed & Pest Control District is a special district political subdivision of the State of Wyoming established under W.S. 11-5-101 to 303. W.S. 164-104

The 2020 FY Budget for Teton County Weed and Pest Control District assumes that one mill will raise \$1,925,000.00. The total tax requirement for the District is \$1,925,000.00 which is estimated to be a 1.000 mill. This is a tax requirement increase over last year and is substantially less than the full authorization of two mills as allowed by statute. This level of funding will allow for normal operations.

The District is authorized by statute to spend up to one mill for general weed and pest control activities. On July 1, 1990 the Special Weed Management Act went into effect authorizing a second mill for the special management programs and for the control of leafy spurge. The District has not elected to establish a Special Management Program at this time.

The District will maintain a total for cash and investments on hand of \$436,000.00 to ensure that there will be sufficient funds at the end of the fiscal year to continue District operations until tax money is received, provide emergency funding, and protect against property tax collection shortfalls. The District does not have any reserve accounts at this time. Additional revenue from the increase in mill levy for this budget year will be utilized to pay extra down on the lease on the property at 7575 South US Highway 89.

S-B **RESERVE DESCRIPTION**

NA- The District doesn't no have a reserve account at this time.

S-C

Names of Board Members	Date of End of Term
John Becker	2020
Mary Cernicek	2022
Kasey Mateosky	2022
Lorin Wilson	2020
Lucas Turner	2022

If Yes, enter

Does the district have regular office hours exceeding 20 hours per week?

Yes

Address of office:
City, State, Zip:
Phone Number:

7575 S. US Highway 89

Jackson, WY 83001

307-733-8419

Hours Open: Tuesday-Friday 8am-5pm (summer); 8am-4pm (winter)

Where are the minutes of your board meeting available for public review?

District Office

How and where are the notices of meeting posted for the public?

Jackson Hole News and Guide and District Office

Where are the public meetings held?

Where are the District Office

PROPOSED BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$2,076,324	\$2,143,903	\$2,357,000	
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	
S-4	Total General Fund and Forecasted Revenues Available	\$2,422,902	\$2,578,159	\$2,793,000	
S-5	Amount requested from County Commissioners	\$1,454,941	\$1,713,403	\$1,925,000	
S-6	Additional Funding Needed :			\$0	
REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-7	Operating Revenues	\$278,609	\$260,000	\$240,000	
S-8	Tax levy (From the County Treasurer)	\$1,454,941	\$1,713,403	\$1,925,000	
S-9	Government Support	\$0	\$0	\$0	
S-10	Grants	\$57,700	\$0	\$0	
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	
S-12	Miscellaneous	\$42,503	\$20,500	\$26,000	
S-13	Other Forecasted Revenue	\$154,893	\$150,000	\$166,000	
S-14	Total Revenue	\$1,988,646	\$2,143,903	\$2,357,000	
FY 7/1/19-6/30/20					
EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-15	Capital Outlay	\$23,835	\$0	\$60,000	
S-16	Interest and Fees On Debt	\$0	\$0	\$0	
S-17	Administration	\$256,911	\$220,895	\$234,104	
S-18	Operations	\$1,499,394	\$1,571,363	\$1,692,096	
S-19	Indirect Costs	\$296,184	\$351,645	\$370,800	
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	
S-20	Total Expenditures	\$2,076,324	\$2,143,903	\$2,357,000	
DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	
CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$434,256	\$434,256	\$436,000	
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	
S-25	b. Other Reserve	\$0	\$0	\$0	
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	Total Reserves (a+b+c)	\$0	\$0	\$0	
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	
S-29	b. Other Reserve	\$0	\$0	\$0	
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	Total to be added (a+b+c)	\$0	\$0	\$0	
S-31	Subtotal	\$0	\$0	\$0	
S-32	Less Total to be spent	\$0	\$0	\$0	
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____ Date adopted by Special District _____

DISTRICT ADDRESS: 7575 S. US Highway 89
Jackson, WY 83001

PREPARED BY: Erika Edmiston

DISTRICT PHONE: 307-733-8419

*Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.
1/23/19 Form approved by Wyoming Department of Audit, Public Funds Division*

Proposed Budget

Teton County Weed & Pest Control District _____
 NAME OF DISTRICT/BOARD

FYE _____ 6/30/20

PROPERTY TAXES AND ASSESSMENTS				
	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received				
R-1.1 Tax Levy (From the County Treasurer)	\$1,454,941	\$1,713,403	\$1,925,000	
R-1.2 Other County Support				
FORECASTED REVENUE				
	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-2 Revenues from Other Governments				
R-2.1 State Aid				
R-2.2 Additional County Aid (non-treasurer)				
R-2.3 City (or Town) Aid				
R-2.4 Other (Specify)				
R-2.5 Total Government Support	\$0	\$0	\$0	
R-3 Operating Revenues				
R-3.1 Customer Charges				
R-3.2 Sales of Goods or Services	\$278,609	\$260,000	\$240,000	
R-3.3 Other Assessments				
R-3.4 Total Operating Revenues	\$278,609	\$260,000	\$240,000	
R-4 Grants				
R-4.1 Direct Federal Grants	\$4,500			
R-4.2 Federal Grants thru State Agencies	\$7,200			
R-4.3 Grants from State Agencies	\$46,000			
R-4.4 Total Grants	\$57,700	\$0	\$0	
R-5 Miscellaneous Revenue				
R-5.1 Interest	\$471	\$500	\$6,000	
R-5.2 Other: Specify	\$42,032	\$20,000	\$20,000	
R-5.3 Other: Additional				
R-5.4 Total Miscellaneous	\$42,503	\$20,500	\$26,000	
R-5.5 Total Forecasted Revenue	\$378,812	\$280,500	\$266,000	
R-6 Other Forecasted Revenue				
R-6.1 a. Other past due-as estimated by Co. Treas.	\$154,893	\$150,000	\$166,000	
R-6.2 b. Other forecasted revenue (specify):				
R-6.3 Sale of fixed assets	\$0			
R-6.4				
R-6.5				
R-6.6 Total Other Forecasted Revenue (a+b)	\$154,893	\$150,000	\$166,000	

Proposed Budget

Teton County Weed & Pest Control District
NAME OF DISTRICT/BOARD

FYE 6/30/20

CAPITAL OUTLAY BUDGET

Capital Outlay		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-1.1	Real Property				
E-1.2	Vehicles	\$23,835	\$0	\$60,000	
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5					
E-1.6					
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$23,835	\$0	\$60,000	

ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	\$97,507	\$99,945	\$102,443	
E-2.2	Secretary				
E-2.3	Clerical	\$36,772	\$38,750	\$41,461	
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$148	\$5,000	\$2,500	
E-3.2	Mileage	\$909	\$1,200	\$1,200	
E-3.3	Other (Specify)				
E-3.4	General	\$3,328	\$2,500	\$3,000	
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$37,618	\$10,000	\$10,000	
E-4.2	Accounting/Auditing	\$10,906	\$13,000	\$13,000	
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$6,130	\$7,500	\$7,500	
E-5.2	Office equipment, rent & repair	\$25,124	\$15,000	\$15,000	
E-5.3	Education	\$30,621	\$20,000	\$30,000	
E-5.4	Registrations	\$7,848	\$8,000	\$8,000	
E-5.5	Other (Specify)				
E-5.6					
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$256,911	\$220,895	\$234,104	

Proposed Budget

Teton County Weed & Pest Control District

FYE 6/30/20

OPERATIONS BUDGET

E-7	Personnel Services
E-7.1	Wages—Operations
E-7.2	Service Contracts
E-7.3	Other (Specify)
E-7.4	Safety/Protection
E-7.5	
E-7.6	
E-8	Travel
E-8.1	Mileage
E-8.2	Other (Specify)
E-8.3	Travel
E-8.4	
E-8.5	
E-9	Operating supplies (List)
E-9.1	Repairs/Maintenance
E-9.2	Shop/Lab Supplies
E-9.3	Phones
E-9.4	
E-9.5	
E-10	Program Services (List)
E-10.1	COG - Chemicals/Product
E-10.2	COG - Other
E-10.3	Special Programs
E-10.4	
E-10.5	
E-11	Contractual Arrangements (List)
E-11.1	Equipment Rental
E-11.2	Grant Expense
E-11.3	
E-11.4	
E-11.5	
E-12	Other operations (Specify)
E-12.1	Facilities
E-12.2	Lease Payments
E-12.3	Utilities
E-12.4	
E-12.5	
E-13	TOTAL OPERATIONS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-7.1	\$591,765	\$665,000	\$665,000	
E-7.2	\$1,890	\$50,000	\$50,000	
E-7.3				
E-7.4				
E-7.5				
E-7.6				
E-8.1	\$80	\$500	\$500	
E-8.2				
E-8.3				
E-8.4				
E-8.5				
E-9.1	\$21,107	\$25,000	\$20,000	
E-9.2	\$20,565	\$15,000	\$15,000	
E-9.3	\$15,731	\$13,000	\$16,000	
E-9.4				
E-9.5				
E-10.1	\$160,944	\$140,000	\$140,000	
E-10.2	\$17,179	\$8,000	\$8,000	
E-10.3	\$34,177	\$50,000	\$50,000	
E-10.4				
E-10.5				
E-11.1				
E-11.2				
E-11.3				
E-11.4				
E-11.5				
E-12.1				
E-12.2				
E-12.3				
E-12.4				
E-12.5				
E-13	TOTAL OPERATIONS	\$1,499,394	\$1,571,363	\$1,692,096

Proposed Budget

Teton County Weed & Pest Control District

FYE 6/30/20

INDIRECT COSTS BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-14	Insurance				
E-14.1	Liability	\$7,419	\$9,000	\$9,000	
E-14.2	Buildings and vehicles	\$13,329	\$15,000	\$15,000	
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5					
E-14.6					
E-14.7					
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes	\$44,342	\$49,154	\$50,900	
E-15.2	Workers Compensation	\$10,924	\$16,213	\$17,000	
E-15.3	Unemployment Taxes	\$3,390	\$4,161	\$6,500	
E-15.4	Retirement	\$84,370	\$85,636	\$99,500	
E-15.5	Health Insurance	\$122,040	\$161,000	\$161,000	
E-15.6	Other (Specify)				
E-15.7	Medicare	\$10,370	\$11,481	\$11,900	
E-15.8					
E-15.9					
E-17	TOTAL INDIRECT COSTS	\$296,184	\$351,645	\$370,800	

DEBT SERVICE BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
D-1	Debt Service				
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE				
		\$0	\$0	\$0	

Proposed Budget

Teton County Weed & Pest Control District

NAME OF DISTRICT/BOARD

FYE 6/30/20

GENERAL FUNDS

	Balances at Beginning of Fiscal Year	<i>End of Year</i>		<i>Beginning</i>	
		<i>2017-2018</i>	<i>2018-2019</i>	<i>2019-2020</i>	<i>Pending Approval</i>
C-1		<i>Actual</i>	<i>Estimated</i>	<i>Proposed</i>	<i>Approved</i>
C-1.1	General Fund Checking Account Balance	\$385,169	\$385,169	\$386,000	\$386,000
C-1.2	Savings and Investments Account Balance	\$49,087	\$49,087	\$50,000	\$50,000
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)		\$0		
C-1.6	Total Estimated Cash and Investments on Hand	\$434,256	\$434,256	\$436,000	\$436,000

C-2	General Fund Reductions:			
C-2.1	a. Unpaid bills at FYE			
C-2.2	b. Reserves			
C-2.3	Total Deductions (a+b)			
C-2.4	Estimated Non-Restricted Funds Available			

SINKING & DEBT SERVICE FUNDS

C-3		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	
C-3.12	Balance to be retained	\$0	\$0	\$0	

RESERVES

C-4	C-4.1 Beginning Balance in Reserve Account (end of previous year) C-4.2 Date of Reserve Approval in Minutes:	2017-2018	2018-2019	2019-2020	Pending Approval
		Actual	Estimated	Proposed	
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	
C-4.12	Balance to be retained	\$0	\$0	\$0	

BOND FUNDS

C-5	C-5.1 Beginning Balance in Reserve Account (end of previous year) C-5.2 Date of Reserve Approval in Minutes:	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
		\$0	\$0	\$0	\$0
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0