

**GRADING & EROSION CONTROL PERMIT (GEC) APPLICATION**



**Planning & Building Services Department**  
**Building Division**  
 200 S. Willow St. | Phone : (307) 733-3959  
 P.O. Box 1727 | [www.tetoncountyywy.gov](http://www.tetoncountyywy.gov)  
 Jackson, WY 83001

Please check all that apply and fill in the blanks:	
<input type="checkbox"/>	Statement (\$400)
<input type="checkbox"/>	Plan (\$700)
<input type="checkbox"/>	Multi-Unit (Plan Level) _____ unit(s)
<input type="checkbox"/>	Multi-Unit (Statement) _____ unit(s)
<input type="checkbox"/>	Multi-Lot _____ lot(s)
<input type="checkbox"/>	Commercial _____ ft <sup>2</sup>
<input type="checkbox"/>	Revision _____ GEC# _____

<b>For Office Use Only</b>			
Fees Paid _____	Credit Card _____	Cash _____	Check # _____
GEC _____	BDR _____	SWF _____	

*Please submit **stand-alone GEC applications** to the Teton County Engineering Department at 320 S. King St.  
 If this application is part of a Building Permit submission, please bring it to your take-in appointment*

**SITE LOCATION:** *(please provide map if difficult to find)*

Physical Address: \_\_\_\_\_

Lot, Subdivision: \_\_\_\_\_ PIDN: \_\_\_\_\_

**OWNER:** *A copy of the Warranty Deed or Contract of Sale must accompany this application.*

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 (must agree with Deed)

Mailing Address: \_\_\_\_\_ City, State: \_\_\_\_\_

Email: \_\_\_\_\_ ZIP: \_\_\_\_\_

Adjacent Property Owners\*: \_\_\_\_\_  
*\*Required if project encroaches property boundary; Warranty Deed & Letter of Authorization must be provided from adjacent property owner(s).*

**APPLICANT/AGENT:** *If the applicant is other than owner, a **notarized** Teton County Planning & Development [Letter of Authorization](#) must accompany this application. Only the owner or his/her authorized agent may sign the application, correction list or permit.*

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City, State: \_\_\_\_\_

Email: \_\_\_\_\_ ZIP: \_\_\_\_\_

**PROJECT DETAILS:**

Brief Description: \_\_\_\_\_

\_\_\_\_\_ Is a pond or water feature proposed?

\_\_\_\_\_ Pre-Application conference number & date if required.

\_\_\_\_\_ Are you altering an existing irrigation ditch?

\_\_\_\_\_ Is there work proposed in a living waterbody?

\_\_\_\_\_ If there is work in a waterbody, how many days of work are estimated in the water or discharge?

**AREA OF DISTURBANCE:** Land disturbing activities include excavation and piles for structures, roadways, septic systems, water lines, utility trenches, cut and fill slopes, stockpiles, building material storage area, etc. **A plan level GEC is required for any land disturbance proposed in conjunction with impervious coverage on 41% or more of a site.**

Identify the percent of site covered by impervious surfaces.

Below, identify the area of disturbance in each slope interval:

Existing Slope of Area	Area to be Disturbed (sf)	Thresholds		
		Exempt	Statement	Plan
<b>TOTAL DISTURBANCE</b>		See below	If disturbing at least 12,000 sf but less than 1 acre.	If disturbing 1 acre or more.
5% or less		If disturbing less than 12,000 sf.	If disturbing at least 12,000 sf but less than 1 acre.	If disturbing 1 acre or more.
More than 5% up to 15%		If disturbing less than 1,000 sf.	If disturbing at least 1,000 sf but less than 1 acre.	If disturbing 1 acre or more.
More than 15%		No exemption.	If disturbing 3,000 sf or less.	If disturbing more than 3,000 square feet.

**NOTICE:** For permits that require a plan-level GEC permit, a pre-application conference is mandatory prior to submitting the GEC application.

When requested, a financial surety is required; the applicant shall be responsible for providing a cost estimate for the work requiring the surety.

*I certify that I have read and examined this application and know the same to be true and correct. All provisions of the laws and ordinances governing this work will be complied with whether specified herein or not. The granting of this permit does not give authority to violate or cancel the provisions of any state or local law regulating grading or the performance thereof.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

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Planning Sufficiency declared by:

Date:

Planning Review conducted by :

Date:

Questions about GEC Permit Applications, design plans and any supporting documents should be directed to the Planning Department (307-733-3959) or Engineering Department (307-733-3317).

**SUBMITTAL REQUIREMENTS:** Please fill out the left side of this checklist. Staff will review this for Sufficiency. Reference [LDR 5.7 & 8.3.4](#) for questions regarding this application.

Applicant

Check	All GEC applications shall include the following:	Planning Check
	1. One set of complete GEC drawings scaled on 11" x 17" paper.	
	2. One PDF set of complete GEC drawings emailed to <a href="mailto:permits@tetoncountyywy.gov">permits@tetoncountyywy.gov</a> (no larger than 25MB).	
	3. <a href="#">Letter of Authorization</a> if the applicant is other than the property owner.	
	4. A copy of the Warranty Deed or Contract of Sale.	
	5. A fee due at the time of submittal – <a href="#">Public Works Fee Schedule</a>	
	6. Site Development schedule - month and year of project initiation to completion of re-vegetation.	
	7. Proposed grading plan to include: <ul style="list-style-type: none"> <li>- existing contours</li> <li>- proposed contours</li> <li>- extent of disturbance</li> <li>- stockpile location(s)</li> </ul>	
	8. Re-vegetation details for all disturbed areas to include: <ul style="list-style-type: none"> <li>- types and approximate location of vegetation to be used</li> <li>- seeding or planting and stabilization techniques to be followed</li> <li>- source and method of irrigation, if necessary</li> </ul>	
	9. Erosion control plan to include: <ul style="list-style-type: none"> <li>- drawing and specifications illustrating the type and location of required erosion control measures (silt fences, straw bales, detention basins, duff berms, etc.)</li> <li>- direction of runoff throughout the construction area and the re-contoured area</li> </ul>	
	10. Weed & Pest language to include: <ul style="list-style-type: none"> <li>- references to Wyoming Seed Law and Wyoming Nursery Stock Law</li> <li>- invasive Species Management Plan</li> </ul>	
	11. Ponds/Water features. Ponds and water features with a pump system are required to pay a fee of \$150 per horsepower.	
	12. Retaining wall (LDRs 5.72.-B.4) <ul style="list-style-type: none"> <li>- must be certified by a Licensed Wyoming Professional Engineer</li> </ul>	
	13. Work in Live Waterbodies (\$50/day during work in water or discharge)	

In addition to **all** the above items, plan-level applications shall include the following:

	14. Drawings prepared and stamped by a Wyoming-registered professional engineer or landscape architect.	
	15. Existing conditions site plan to include: <ul style="list-style-type: none"> <li>- Site boundaries and contiguous lands</li> <li>- Watercourses – lakes, streams, wetlands, ditches, etc.</li> <li>- Floodplains</li> <li>- Landslide or bedrock slum (talus and/or avalanche slopes)</li> <li>- Predominant soil types – location and identification</li> <li>- Vegetation cover – location and species</li> <li>- Stormwater drainage and/or natural drainage patterns (locations and dimensions)</li> <li>- Utilities and other structures – buildings and paved areas</li> <li>- Site topographic map</li> </ul>	
	16. Plan of final site conditions showing the site changes at the same scale as the existing conditions site plan.	
	17. Site Construction Plans <ul style="list-style-type: none"> <li>- Land disturbing activities-locations and dimensions</li> <li>- Temporary topsoil/dirt stockpile-location and dimensions</li> <li>- Plans and sections of grading features</li> <li>- Engineering technique to minimize adverse effect of geologic or flood conditions</li> <li>- Site storm water management and erosion control measures</li> <li>- Starting and completion date of land disturbances/land development activity</li> <li>- Maintenance of site erosion control measures</li> <li>- Geotechnical report on slopes in excess of 30%</li> </ul>	