

Proposed Budget

Teton Conservation District	
Budget Hearing Information	
P O Box 1070	Location: 420 W. Pearl Ave. Jackson, Wyoming
Jackson, WY 83001	Date: 6/16/2021
307-733-2110	Time: 1:30pm
Teton County	Budget Prepared by: Emily Hagedorn

S-A BUDGET MESSAGE W.S. 16-4-104(d)

See more information about the Teton Conservation District's programs, policies, and budget at www.tetonconservation.org. Just to note, if it appears that we are short of funds in the 2021 fiscal year, those expenses are covered by the carryover in the checking account. In our budget, we budget to spend out the entire checking account, but in actuality, there is always something left in it at the end of the fiscal year (normally several hundred thousand dollars). If you have any questions, please feel free to call the Teton Conservation District (contact Emily Hagedorn at 307-413-5265 (mobile). Thank you!

S-B RESERVE DESCRIPTION

The Operating Reserves Account will be maintained at a minimum level of six months or budgeted operating costs, or a level consistent with the currently approved Fiscal Year Budget for that year. The Board of Supervisors has the authority to redirect the use of these reserves if the needs of the District change in an unanticipated and significant circumstance, or if an emergency arises.

S-C

Names of Board Members	Date of End of Term
Bob Lucas	11/15/22
Dave Adams	11/15/22
Steve McDonald	11/15/22
Nate Fuller	11/15/24
Roby Hurley	11/15/24

Does the district have regular office hours exceeding 20 hours per week?	<input type="checkbox"/> Yes
If Yes, enter	
Address of office:	420 W. Pearl Ave.
City, State, Zip:	Jackson, WY 83001
Phone Number:	307-733-2110
Hours Open:	M-F 8:00am to 5:00pm

Where are the minutes of your board meeting available for public review?
www.tetonconservation.org and hard copies are available at the TCD Office at 420 West Pearl Avenue, Jackson, WY 83001

How and where are the notices of meeting posted for the public?
www.tetonconservation.org and paid advertisements in the Jackson Hole News & Guide (published every Wednesday)

Where are the public meetings held?
 Meetings are held at the TCD Office at 420 West Pearl Avenue, Jackson, WY 83001 or via Zoom, unless otherwise advertised

PROPOSED BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$1,563,417	\$3,089,893	\$3,655,881	\$3,655,881
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$2,800,103	\$3,117,239	\$3,664,755	\$3,664,755
S-5	<i>Amount requested from County Commissioners</i>	\$1,799,444	\$1,599,200	\$1,983,242	\$1,983,242
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-7	Operating Revenues	\$5,804	\$5,000	\$7,800	\$7,800
S-8	Tax levy (From the County Treasurer)	\$1,799,444	\$1,599,200	\$1,983,242	\$1,983,242
S-9	Government Support	\$244,045	\$8,824	\$12,824	\$12,824
S-10	Grants	\$82,233	\$411,550	\$368,620	\$368,620
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$12,175	\$10,000	\$9,000	\$9,000
S-13	Other Forecasted Revenue	\$20,867	\$0	\$0	\$0
S-14	Total Revenue	\$2,164,568	\$2,034,574	\$2,381,485	\$2,381,485

Teton Conservation District
FY 7/1/21-6/30/22

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$314,532	\$386,114	\$493,260	\$493,260
S-18	Operations	\$916,340	\$2,309,348	\$2,734,332	\$2,734,332
S-19	Indirect Costs	\$332,545	\$394,431	\$428,289	\$428,289
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$1,563,417	\$3,089,893	\$3,655,881	\$3,655,881

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$635,535	\$1,082,665	\$1,283,269	\$1,283,269
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$500,000	\$500,000	\$500,000
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$500,000	\$500,000	\$500,000
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$500,000	\$500,000	\$500,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$500,000	\$500,000	\$500,000

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: P O Box 1070
Jackson, WY 83001

DISTRICT PHONE: 307-733-2110

PREPARED BY: Emily Hagedorn

Proposed Budget

Teton Conservation District
 NAME OF DISTRICT/BOARD

FYE 6/30/2022

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$1,799,444	\$1,599,200	\$1,983,242	\$1,983,242
R-1.2 Other County Support (see note on the right)	4005	\$0	\$0	\$0	

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211	\$12,063	\$8,824	\$12,824	\$12,824
R-2.2 Additional County Aid (non-treasurer)	4237	\$0	\$0	\$0	
R-2.3 City (or Town) Aid	4237	\$0	\$0	\$0	
R-2.4 Other (Specify) Savings Acct Transfer	4237	\$231,982	\$0	\$0	
R-2.5 Total Government Support		\$244,045	\$8,824	\$12,824	\$12,824
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$0	\$0	\$0	
R-3.2 Sales of Goods or Services	4300	\$5,804	\$5,000	\$7,800	\$7,800
R-3.3 Other Assessments	4503	\$0	\$0	\$0	
R-3.4 Total Operating Revenues		\$5,804	\$5,000	\$7,800	\$7,800
R-4 Grants					
R-4.1 Direct Federal Grants	4201	\$21,070	\$18,350	\$18,620	\$18,620
R-4.2 Federal Grants thru State Agencies	4201	\$0	\$0	\$0	
R-4.3 Grants from State Agencies	4211	\$61,163	\$393,200	\$350,000	\$350,000
R-4.4 Total Grants		\$82,233	\$411,550	\$368,620	\$368,620
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$1,259	\$2,500	\$1,500	\$1,500
R-5.2 Other: Specify Unanticipated Income	4500	\$10,916	\$7,500	\$7,500	\$7,500
R-5.3 Other: Additional					
R-5.4 Total Miscellaneous		\$12,175	\$10,000	\$9,000	\$9,000
R-5.5 Total Forecasted Revenue		\$344,257	\$435,374	\$398,244	\$398,244
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004	\$0	\$0	\$0	
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 Reimbursements for Coop Projects	4500	\$20,867	\$0	\$0	
R-6.4	4500	\$0	\$0	\$0	
R-6.5					
R-6.6 Total Other Forecasted Revenue (a+b)		\$20,867	\$0	\$0	\$0

Proposed Budget

Teton Conservation District
 NAME OF DISTRICT/BOARD

FYE 6/30/2022

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201	\$0	\$0	\$0	
E-1.2 Vehicles	6210	\$0	\$0	\$0	
E-1.3 Office Equipment	6211	\$0	\$0	\$0	
E-1.4 Other (Specify)					
E-1.5 _____	6200	\$0	\$0	\$0	
E-1.6 _____	6200	\$0	\$0	\$0	
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002	\$54,125	\$62,074	\$64,558	\$64,558
E-2.2 Secretary	7003	\$36,820	\$37,488	\$43,866	\$43,866
E-2.3 Clerical	7004	\$22,092	\$26,255	\$41,351	\$41,351
E-2.4 Other (Specify)					
E-2.5 Land Resources Staff	7005	\$10,673	\$24,510	\$31,863	\$31,863
E-2.6 Water Resources Staff	7005	\$28,351	\$21,437	\$27,972	\$27,972
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011	\$761	\$1,500	\$1,500	\$1,500
E-3.2 Mileage	7012	\$0	\$0	\$0	
E-3.3 Other (Specify)					
E-3.4 Meals & Supplies	7013	\$0	\$0	\$0	
E-3.5 TCD Equip & Clothing	7013	\$257	\$600	\$400	\$400
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021	\$11,105	\$17,000	\$17,000	\$17,000
E-4.2 Accounting/Auditing	7022	\$24,167	\$18,000	\$18,000	\$18,000
E-4.3 Other (Specify)					
E-4.4 Dues & Subscriptions	7023	\$15,611	\$22,500	\$22,500	\$22,500
E-4.5 Comm Outreach & Travel	7023	\$7,068	\$8,750	\$55,800	\$55,800
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$5,247	\$7,000	\$6,000	\$6,000
E-5.2 Office equipment, rent & repair	7032	\$18,102	\$42,000	\$45,000	\$45,000
E-5.3 Education	7033	\$2,759	\$6,800	\$6,800	\$6,800
E-5.4 Registrations	7034	\$0	\$0	\$0	
E-5.5 Other (Specify)					
E-5.6 Meeting Expenses	7035	\$4,997	\$8,600	\$17,600	\$17,600
E-5.7 General Office Expense	7035	\$72,397	\$81,600	\$93,050	\$93,050
E-5.8 _____					
E-6 TOTAL ADMINISTRATION		\$314,532	\$386,114	\$493,260	\$493,260

Proposed Budget

Teton Conservation District

FYE 6/30/2022

OPERATIONS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	7202 \$44,552	\$56,318	\$49,925	\$49,925
E-7.2	Service Contracts	7203 \$0	\$0	\$0	
E-7.3	Other (Specify)				
E-7.4	Land Resources Staff	7204 \$95,364	\$98,040	\$95,584	\$95,584
E-7.5	Water Resources Staff	7204 \$75,481	\$85,749	\$83,917	\$83,917
E-7.6					
E-8	Travel				
E-8.1	Mileage	7211 \$0	\$0	\$0	
E-8.2	Other (Specify)				
E-8.3		7212 \$0	\$0	\$0	
E-8.4		7212 \$0	\$0	\$0	
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Communications (moved to Admin FY22)	7220 \$28,784	\$42,500	\$0	
E-9.2	GIS Mapping Tech.	7220 \$1,967	\$2,000	\$227,000	\$227,000
E-9.3	Land Program	7220 \$0	\$0	\$143,600	\$143,600
E-9.4		7220 \$0	\$0	\$0	
E-9.5					
E-10	Program Services (List)				
E-10.1	Ag Program - Cropland	7230 \$76,137	\$561,000	\$468,300	\$468,300
E-10.2	Ag Program - Rangeland	7230 \$6,905	\$62,310	\$37,385	\$37,385
E-10.3	TAC, PIC or Carryover Grants	7230 \$15,500	\$318,980	\$440,978	\$440,978
E-10.4	Partnering Fund	7230 \$59,513	\$81,646	\$0	
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	TAWPC/WUI Fire	7400 \$67,654	\$129,400	\$232,400	\$232,400
E-11.2	USGS Partnership	7400 \$69,660	\$85,960	\$72,085	\$72,085
E-11.3	Invasive Species Mgmt. (moved FY22)	7400 \$35,000	\$65,000	\$0	
E-11.4	Long Range Planning (completed FY21)	7400 \$10,000	\$2,000	\$0	
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Sustainability Projects	7450 \$50,450	\$93,084	\$81,000	\$81,000
E-12.2	Water Resources / WQ	7450 \$213,578	\$508,361	\$570,332	\$570,332
E-12.3	Wildlife Projects	7450 \$65,795	\$117,000	\$114,325	\$114,325
E-12.4	Vegetation Program	7450 \$0	\$0	\$117,500	\$117,500
E-12.5					
E-13	TOTAL OPERATIONS	\$916,340	\$2,309,348	\$2,734,332	\$2,734,332

Proposed Budget

Teton Conservation District

FYE 6/30/2022

INDIRECT COSTS BUDGET

		DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability	7502	\$4,477	\$6,350	\$6,350	\$6,350
E-14.2	Buildings and vehicles	7503	\$3,044	\$10,000	\$10,000	\$10,000
E-14.3	Equipment	7504	\$0	\$0	\$0	\$0
E-14.4	Other (Specify)					
E-14.5	Bonds	7505	\$3,650	\$3,650	\$3,650	\$3,650
E-14.6		7505	\$0	\$0	\$0	\$0
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes	7511	\$39,176	\$44,000	\$44,500	\$44,500
E-15.2	Workers Compensation	7512	\$10,010	\$16,000	\$16,000	\$16,000
E-15.3	Unemployment Taxes	7513	\$0	\$0	\$0	\$0
E-15.4	Retirement	7514	\$66,387	\$100,650	\$108,500	\$108,500
E-15.5	Health Insurance	7515	\$74,529	\$82,500	\$84,000	\$84,000
E-15.6	Other (Specify)					
E-15.7	Leave Liability/Unemployment Ins. + OT	7516	\$10,000	\$10,000	\$14,000	\$14,000
E-15.8	Housing/Insurance Stipends	7516	\$121,272	\$121,281	\$141,289	\$141,289
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$332,545	\$394,431	\$428,289	\$428,289

DEBT SERVICE BUDGET

		DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal	6401	\$0	\$0	\$0	\$0
D-1.2	Interest	6410	\$0	\$0	\$0	\$0
D-1.3	Fees	6420	\$0	\$0	\$0	\$0
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Teton Conservation District

FYE 6/30/2022

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval	
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts				
C-1.1	General Fund Checking	1010	\$635,535	\$1,082,665	\$1,283,269	\$1,283,269
C-1.2	Savings and Investments	1040		\$0		
C-1.3	General Fund CD Balance	1050		\$0		
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$0	\$500,000	\$500,000	\$500,000
C-1.6	Total Estimated Cash and Investments on Hand		\$635,535	\$1,582,665	\$1,783,269	\$1,783,269

C-2	General Fund Reductions:	2010			
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves		\$0	\$500,000	\$500,000
C-2.3	Total Deductions (a+b)		\$0	\$500,000	\$500,000
C-2.4	Estimated Non-Restricted Funds Available		\$635,535	\$1,082,665	\$1,283,269

DOA Chart of Accounts	1070
SINKING & DEBT SERVICE FUNDS	

C-3		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090
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C-4		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$500,000	\$500,000	\$500,000
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$500,000	\$500,000	\$500,000	\$500,000
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$500,000	\$500,000	\$500,000	\$500,000

BOND FUNDS	1060
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C-5		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0