

Final Budget

Melody Ranch Improvement & Service District	
P.O. Box 4337 Jackson, WY 83001-4337 307-733-0205	Budget Hearing Information Location: Grand Teton Property Management Date: 6/22/2021 Time: 4:00pm
Teton County	Budget Prepared by: GTPM

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>The total amount of charges and assessments required to be raised for District Improvements and Services has been determined by showing, in reasonable detail, the various functions and matters proposed to be covered by the budget, showing the estimated income and other funds which may be received by the District, and showing the estimated amount of assessments and other taxes or charges required to cover costs and expenses by the general funds. The ISD continually works to increase its total General Funds, with a majority set aside in a separate savings account for undetermined future improvements as well as in the case of an unforeseen maintenance and repair to equipment that is maintained by the ISD. The budget shall be filed with and follow a format acceptable to the director of the Wyoming Department of Audit. Currently the District holds \$500K+ in a savings account as part of the General Funds for the District to use accordingly for the benefit of its members. The proposed budget reflects the District has scheduled to set aside and additional \$50K+ in the upcoming fiscal year to continue its efforts of intent to order improvements to the District properties for its members.</p>		
S-B	RESERVE DESCRIPTION	
<p>There is no specific determination of Reserve Funds.</p>		

S-C	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Names of Board Members</td> <td style="width: 50%; padding: 2px;">Date of End of Term</td> </tr> <tr> <td>Robert Hammond</td> <td>11/30/24</td> </tr> <tr> <td>Richard Bloom</td> <td>11/30/22</td> </tr> <tr> <td>Matt Hare</td> <td>11/30/24</td> </tr> <tr> <td>Kent Van Riper</td> <td>11/30/22</td> </tr> <tr> <td>Jim Hammerel</td> <td>11/30/24</td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	Names of Board Members	Date of End of Term	Robert Hammond	11/30/24	Richard Bloom	11/30/22	Matt Hare	11/30/24	Kent Van Riper	11/30/22	Jim Hammerel	11/30/24															<p>Does the district have regular office hours exceeding 20 hours per week?</p> <div style="border: 1px solid black; padding: 2px; text-align: right;">No</div>
Names of Board Members	Date of End of Term																											
Robert Hammond	11/30/24																											
Richard Bloom	11/30/22																											
Matt Hare	11/30/24																											
Kent Van Riper	11/30/22																											
Jim Hammerel	11/30/24																											
<p>If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?</p> <div style="border: 1px solid black; padding: 2px; text-align: right;">Yes</div>																												

<p>Where are the minutes of your board meeting available for public review? Website, Office of GTPM</p>

<p>How and where are the notices of meeting posted for the public? Website, Office of GTPM</p>
--

<p>Where are the public meetings held? Office of GTPM via Zoom</p>
--

FINAL BUDGET SUMMARY

OVERVIEW	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-1 Total Budgeted Expenditures	\$414,778	\$163,777	\$595,463	\$595,463
S-2 Total Principal to Pay on Debt	\$0	\$0	\$30,940	\$30,940
S-3 Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues Available	\$999,667	\$794,780	\$1,235,940	\$1,235,940
S-5 <i>Amount requested from County Commissioners</i>	\$163,032	\$109,784	\$163,830	\$163,830
S-6 Additional Funding Needed :			\$0	\$0
REVENUE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-7 Operating Revenues	\$105,532	\$98,060	\$117,573	\$117,573
S-8 Tax levy (From the County Treasurer)	\$163,032	\$109,784	\$163,830	\$163,830
S-9 Government Support	\$141,475	\$0	\$330,000	\$330,000
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$6,325	\$3,633	\$5,000	\$5,000
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14 Total Revenue	\$416,364	\$211,477	\$616,403	\$616,403
FY 7/1/21-6/30/22				Melody Ranch Improvement & Service District
EXPENDITURE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-15 Capital Outlay	\$0	\$0	\$0	\$0
S-16 Interest and Fees On Debt	\$0	\$0	\$13,260	\$13,260
S-17 Administration	\$35,767	\$29,479	\$39,708	\$39,708
S-18 Operations	\$378,411	\$132,385	\$539,995	\$539,995
S-19 Indirect Costs	\$600	\$1,913	\$2,500	\$2,500
S-20R Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20 Total Expenditures	\$414,778	\$163,777	\$595,463	\$595,463
DEBT SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-21 Principal Paid on Debt	\$0	\$0	\$30,940	\$30,940
CASH AND INVESTMENTS	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-22 TOTAL GENERAL FUNDS	\$583,303	\$583,303	\$619,537	\$619,537
Summary of Reserve Funds				
S-23 Beginning Balance in Reserve Accounts				
S-24 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25 b. Reserves	\$0	\$0	\$0	\$0
S-26 c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)			
S-27 Amount to be added				
S-28 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29 b. Reserves	\$0	\$0	\$0	\$0
S-30 c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)			
S-31 Subtotal	\$0	\$0	\$0	\$0
S-32 Less Total to be spent	\$0	\$0	\$0	\$0
S-33 TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by") _____

DISTRICT ADDRESS: P.O. Box 4337
Jackson, WY 83001-4337

PREPARED BY: GTPM

DISTRICT PHONE: 307-733-0205

Final Budget

Melody Ranch Improvement & Service District

NAME OF DISTRICT/BOARD

FYE 6/30/2022

PROPERTY TAXES AND ASSESSMENTS

R-1 **Property Taxes and Assessments Received**
 R-1.1 **Tax Levy (From the County Treasurer)**
 R-1.2 Other County Support (see note on the right)

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
4001	\$163,032	\$109,784	\$163,830	\$163,830
4005				

FORECASTED REVENUE

R-2 **Revenues from Other Governments**
 R-2.1 State Aid
 R-2.2 Additional County Aid (non-treasurer)
 R-2.3 City (or Town) Aid
 R-2.4 Other (Specify)
 R-2.5 **Total Government Support**
 R-3 **Operating Revenues**
 R-3.1 Customer Charges
 R-3.2 Sales of Goods or Services
 R-3.3 Other Assessments
 R-3.4 **Total Operating Revenues**
 R-4 **Grants**
 R-4.1 Direct Federal Grants
 R-4.2 Federal Grants thru State Agencies
 R-4.3 Grants from State Agencies
 R-4.4 **Total Grants**
 R-5 **Miscellaneous Revenue**
 R-5.1 Interest
 R-5.2 Other: Specify
 R-5.3 Other: See Additional
 R-5.4 **Total Miscellaneous**
 R-5.5 **Total Forecasted Revenue**

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
4211	\$141,475		\$330,000	\$330,000
4237				
4237				
4237				
	\$141,475	\$0	\$330,000	\$330,000
4300	\$103,092	\$97,160	\$117,573	\$117,573
4300	\$2,441	\$900		
4503				
	\$105,532	\$98,060	\$117,573	\$117,573
4201				
4201				
4211				
	\$0	\$0	\$0	\$0
4501	\$4,925	\$3,633	\$5,000	\$5,000
4500				
	\$1,399			
	\$6,325	\$3,633	\$5,000	\$5,000
	\$253,332	\$101,693	\$452,573	\$452,573

R-6 **Other Forecasted Revenue**
 R-6.1 a. Other past due as estimated by Co. Treas.
 R-6.2 b. Other forecasted revenue (specify):
 R-6.3 _____
 R-6.4 _____
 R-6.5 _____
 R-6.6 **Total Other Forecasted Revenue (a+b)**

4004				
4500				
4500				
	\$0	\$0	\$0	\$0

Final Budget

Melody Ranch Improvement & Service District

NAME OF DISTRICT/BOARD

FYE 6/30/2022

CAPITAL OUTLAY BUDGET

E-1 Capital Outlay

- E-1.1 Real Property
- E-1.2 Vehicles
- E-1.3 Office Equipment
- E-1.4 Other (Specify)
- E-1.5 _____
- E-1.6 _____
- E-1.7 _____
- E-1.8 TOTAL CAPITAL OUTLAY**

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
6201	\$0	\$0	\$0	\$0
6210	\$0	\$0	\$0	\$0
6211	\$0	\$0	\$0	\$0
6200	\$0	\$0	\$0	\$0
6200	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

E-2 Personnel Services

- E-2.1 Administrator
- E-2.2 Secretary
- E-2.3 Clerical
- E-2.4 Other (Specify)
- E-2.5 _____
- E-2.6 _____
- E-2.7 _____

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
7002	\$21,600	\$21,600	\$30,000	\$30,000
7003	\$0	\$0	\$0	\$0
7004	\$0	\$0	\$0	\$0
7005	\$0	\$0	\$0	\$0
7005	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
E-3 Board Expenses	\$0	\$0	\$0	\$0
E-3.1 Travel	\$0	\$0	\$0	\$0
E-3.2 Mileage	\$0	\$0	\$0	\$0
E-3.3 Other (Specify)	\$0	\$0	\$0	\$0
E-3.4 Meetings	\$70	\$0	\$0	\$0
E-3.5 _____	\$0	\$0	\$0	\$0
E-3.6 _____	\$0	\$0	\$0	\$0
E-4 Contractual Services	\$0	\$0	\$0	\$0
E-4.1 Legal	\$10,575	\$2,157	\$2,500	\$2,500
E-4.2 Accounting/Auditing	\$0	\$3,530	\$2,500	\$2,500
E-4.3 Other (Specify)	\$0	\$0	\$0	\$0
E-4.4 _____	\$0	\$0	\$0	\$0
E-4.5 _____	\$0	\$0	\$0	\$0
E-4.6 _____	\$0	\$0	\$0	\$0
E-5 Other Administrative Expenses	\$0	\$0	\$0	\$0
E-5.1 Office Supplies	\$1,749	\$945	\$2,058	\$2,058
E-5.2 Office equipment, rent & repair	\$0	\$0	\$0	\$0
E-5.3 Education	\$0	\$0	\$0	\$0
E-5.4 Registrations	\$0	\$0	\$0	\$0
E-5.5 Other (Specify)	\$0	\$0	\$0	\$0
E-5.6 Advertising	\$392	\$591	\$800	\$800
E-5.7 Bank Service Charges	\$890	\$175	\$750	\$750
E-5.8 see additional details	\$490	\$481	\$1,100	\$1,100
E-6 TOTAL ADMINISTRATION	\$35,767	\$29,479	\$39,708	\$39,708

Final Budget

Melody Ranch Improvement & Service District

FYE 6/30/2022

OPERATIONS BUDGET

E-7	Personnel Services
E-7.1	Wages--Operations
E-7.2	Service Contracts
E-7.3	Other (Specify)
E-7.4	Engineering
E-7.5	
E-7.6	
E-8	Travel
E-8.1	Mileage
E-8.2	Other (Specify)
E-8.3	
E-8.4	
E-8.5	
E-9	Operating supplies (List)
E-9.1	System Maintenance
E-9.2	Supplies & Equipment
E-9.3	Pump Replacement
E-9.4	Sewer Station Project
E-9.5	see additional details
E-10	Program Services (List)
E-10.1	Street Maintenance & Plowing
E-10.2	Irrigation Maintenance
E-10.3	Building Maintenance
E-10.4	
E-10.5	
E-11	Contractual Arrangements (List)
E-11.1	Valve Repair Prjct
E-11.2	Ground Water Exploration
E-11.3	Phase 2 - Water System Replacement
E-11.4	Sewer Jet Inspection
E-11.5	
E-12	Other operations (Specify)
E-12.1	Utilities
E-12.2	Alarm System
E-12.3	
E-12.4	
E-12.5	
E-13	TOTAL OPERATIONS

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
7202				
7203				
7204	\$46,738	\$68,408	\$72,000	\$72,000
7204				
7211				
7212				
7212				
7220	\$800	\$3,708	\$2,500	\$2,500
7220	\$1,371	\$702		
7220	\$10,266			
7220	\$5,792	\$7,386	\$2,500	\$2,500
			\$2,500	\$2,500
7230	\$69,977	\$38,846	\$56,695	\$56,695
7230	\$83			
7230			\$20,000	\$20,000
7230				
7400	\$40,530			
7400	\$189,588			
7400			\$330,000	\$330,000
7400			\$40,000	\$40,000
7450	\$12,100	\$12,424	\$12,500	\$12,500
7450	\$1,167	\$911	\$1,300	\$1,300
7450				
7450				
	\$378,411	\$132,385	\$539,995	\$539,995

Final Budget

Melody Ranch Improvement & Service District

FYE 6/30/2022

INDIRECT COSTS BUDGET

		DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability	7502	\$600	\$1,913	\$2,500	\$2,500
E-14.2	Buildings and vehicles	7503				
E-14.3	Equipment	7504				
E-14.4	Other (Specify)					
E-14.5		7505				
E-14.6		7505				
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes	7511				
E-15.2	Workers Compensation	7512				
E-15.3	Unemployment Taxes	7513				
E-15.4	Retirement	7514				
E-15.5	Health Insurance	7515				
E-15.6	Other (Specify)					
E-15.7		7516				
E-15.8		7516				
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$600	\$1,913	\$2,500	\$2,500

DEBT SERVICE BUDGET

		DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal	6401			\$30,940	\$30,940
D-1.2	Interest	6410			\$13,260	\$13,260
D-1.3	Fees	6420				
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$44,200	\$44,200

Final Budget

Melody Ranch Improvement & Service District
NAME OF DISTRICT/BOARD

FYE 6/30/2022

GENERAL FUNDS

		End of Year	Beginning	Beginning		
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-1.1	General Fund Checking	1010	\$57,754	\$57,754	\$35,694	\$35,694
C-1.2	Savings and Investments	1040	\$525,548	\$525,548	\$583,843	\$583,843
C-1.3	General Fund CD Balance	1050		\$0		
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$583,303	\$583,303	\$619,537	\$619,537

C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$583,303	\$583,303	\$619,537	\$619,537

DOA Chart of Accounts	
SINKING & DEBT SERVICE FUNDS	1070

C-3	Beginning Balance in Reserve Account (end of previous year) <i>Date of Reserve Approval in Minutes:</i>	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
		\$0	\$0	\$0	\$0
C-3.1	Amount to be added to the reserve <i>Date of Reserve Approval in Minutes:</i>				
C-3.2					
C-3.3					
C-3.4					
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES **1090**

C-4		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS 1060

C-5		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0