

## Proposed Budget

<b>Teton Conservation District</b>	
Budget Hearing Information	
P O Box 1070	Location: 420 W. Pearl Ave. Jackson, Wyoming
Jackson, WY 83001	Date: 6/15/2022
307-733-2110	Time: 1:30pm
Teton County	Budget Prepared by: Emily Hagedorn, Admin Manager

S-A	<b>BUDGET MESSAGE</b>	W.S. 16-12-403 (c)
<p>See more information about the Teton Conservation District's programs, policies, and budget at <a href="http://www.tetonconservation.org">www.tetonconservation.org</a>. Just to note, if it appears that we are short of funds in the 2023 fiscal year, those expenses are covered by the carryover in the checking account. In our budget, we budget to spend out the entire checking account, but in actuality, there is always something left in it at the end of the fiscal year (normally several hundred thousand dollars). If you have any questions, please feel free to call the Teton Conservation District (contact Emily Hagedorn at 307-413-5265 (mobile). Thank you!</p>		

S-B	<b>RESERVE DESCRIPTION</b>
<p>The Operating Reserves Account will be maintained at a minimum level of six months or budgeted operating costs, or a level consistent with the currently approved Fiscal Year Budget for that year. The Board of Supervisors has the authority to redirect the use of these reserves if the needs of the District change in an unanticipated and significant circumstance, or if an emergency arises.</p>	

S-C																									
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Names of Board Members</th> <th style="text-align: center;">Date of End of Term</th> </tr> </thead> <tbody> <tr><td>Bob Lucas</td><td>11/15/22</td></tr> <tr><td>Dave Adams</td><td>11/15/22</td></tr> <tr><td>Steve McDonald</td><td>11/15/22</td></tr> <tr><td>Nate Fuller</td><td>11/15/24</td></tr> <tr><td>Roby Hurley</td><td>11/15/24</td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Names of Board Members	Date of End of Term	Bob Lucas	11/15/22	Dave Adams	11/15/22	Steve McDonald	11/15/22	Nate Fuller	11/15/24	Roby Hurley	11/15/24													<p>Does the district have regular office hours exceeding 20 hours per week? <span style="float: right; border: 1px solid black; padding: 2px;"><b>Yes</b></span></p> <p><b>If Yes, enter</b></p> <p>Address of office: 420 W. Pearl Ave.</p> <p>City, State, Zip: Jackson, Wyoming</p> <p>Phone Number: 307-733-2110</p> <p>Hours Open: M-F 8:00am to 5:00pm</p> <div style="border: 1px solid black; height: 30px; margin-top: 10px;"></div>
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Roby Hurley	11/15/24																								

Where are the minutes of your board meeting available for public review?  
[www.tetonconservation.org](http://www.tetonconservation.org) and hard copies are available at the TCD Office at 420 West Pearl Avenue, Jackson, WY 83001

How and where are the notices of meeting posted for the public?  
[www.tetonconservation.org](http://www.tetonconservation.org) and paid advertisements in the Jackson Hole News & Guide (published every Wednesday)

Where are the public meetings held?  
 Meetings are held at the TCD Office at 420 West Pearl Avenue, Jackson, WY 83001 or via Zoom, unless otherwise advertised

## PROPOSED BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-1	<b>Total Budgeted Expenditures</b>	\$1,802,216	\$3,603,545	\$3,618,238	\$3,618,238
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$3,567,658	\$3,876,030	\$3,618,240	\$3,618,240
S-5	<i>Amount requested from County Commissioners</i>	\$1,911,241	\$1,983,242	\$1,860,000	\$1,860,000
S-6	<b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-7	<b>Operating Revenues</b>	\$5,184	\$7,800	\$7,800	\$7,800
S-8	<b>Tax levy (From the County Treasurer)</b>	\$1,911,241	\$1,983,242	\$1,860,000	\$1,860,000
S-9	<b>Government Support</b>	\$8,824	\$12,824	\$8,824	\$8,824
S-10	<b>Grants</b>	\$112,964	\$368,620	\$434,529	\$434,529
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$34,901	\$9,000	\$8,500	\$8,500
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$50,692	\$50,692
S-14	<b>Total Revenue</b>	\$2,073,114	\$2,381,486	\$2,370,345	\$2,370,345

FY 7/1/22-6/30/23 Teton Conservation District

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$0	\$0	\$0	\$0
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$550,771	\$493,260	\$620,894	\$620,894
S-18	<b>Operations</b>	\$857,014	\$2,671,996	\$2,527,555	\$2,527,555
S-19	<b>Indirect Costs</b>	\$394,431	\$438,289	\$469,789	\$469,789
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$1,802,216	\$3,603,545	\$3,618,238	\$3,618,238

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$1,494,544	\$1,494,544	\$1,247,895	\$1,247,895

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$500,000	\$500,000	\$500,000	\$500,000
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$500,000	\$500,000	\$500,000	\$500,000
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	<b>Subtotal</b>	\$500,000	\$500,000	\$500,000	\$500,000
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$500,000	\$500,000	\$500,000	\$500,000

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

**DISTRICT ADDRESS:** P O Box 1070  
Jackson, WY 83001

**PREPARED BY:** Emily Hagedorn, Admin Manager

**DISTRICT PHONE:** 307-733-2110

# Proposed Budget

Teton Conservation District

FYE 6/30/2023

**NAME OF DISTRICT/BOARD** \_\_\_\_\_

## PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 <b>Tax Levy (From the County Treasurer)</b>	4001	\$1,911,241	\$1,983,242	\$1,860,000	\$1,860,000
R-1.2 Other County Support (see note on the right)	4005	\$0	\$0	\$0	

## FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211	\$8,824	\$12,824	\$8,824	\$8,824
R-2.2 Additional County Aid (non-treasurer)	4237	\$0	\$0	\$0	
R-2.3 City (or Town) Aid	4237	\$0	\$0	\$0	
R-2.4 Other (Specify) _____	4237	\$0	\$0	\$0	
R-2.5 <b>Total Government Support</b>		\$8,824	\$12,824	\$8,824	\$8,824
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300	\$0	\$0	\$0	
R-3.2 Sales of Goods or Services	4300	\$5,184	\$7,800	\$7,800	\$7,800
R-3.3 Other Assessments	4503	\$0	\$0	\$0	
R-3.4 <b>Total Operating Revenues</b>		\$5,184	\$7,800	\$7,800	\$7,800
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201	\$18,350	\$18,620	\$26,039	\$26,039
R-4.2 Federal Grants thru State Agencies	4201	\$0	\$0	\$0	
R-4.3 Grants from State Agencies	4211	\$94,614	\$350,000	\$408,490	\$408,490
R-4.4 <b>Total Grants</b>		\$112,964	\$368,620	\$434,529	\$434,529
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$170	\$1,500	\$1,000	\$1,000
R-5.2 Other: Specify <u>Unanticipated Income</u>	4500	\$34,731	\$7,500	\$7,500	\$7,500
R-5.3 Other: Additional _____					
R-5.4 <b>Total Miscellaneous</b>		\$34,901	\$9,000	\$8,500	\$8,500
R-5.5 <b>Total Forecasted Revenue</b>		\$161,873	\$398,244	\$459,653	\$459,653
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004	\$0	\$0	\$0	
R-6.2 b. Other forecasted revenue (specify): _____					
R-6.3 Reimbursement for Cooperative Projects	4500	\$0	\$0	\$50,692	\$50,692
R-6.4 _____	4500	\$0	\$0	\$0	
R-6.5 _____					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$0	\$0	\$50,692	\$50,692

# Proposed Budget

Teton Conservation District  
 NAME OF DISTRICT/BOARD

FYE 6/30/2023

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>E-1 Capital Outlay</b>					
E-1.1 Real Property	6201	\$0	\$0	\$0	
E-1.2 Vehicles	6210	\$0	\$0	\$0	
E-1.3 Office Equipment	6211	\$0	\$0	\$0	
E-1.4 Other (Specify)					
E-1.5 _____	6200	\$0	\$0	\$0	
E-1.6 _____	6200	\$0	\$0	\$0	
E-1.7 _____					
E-1.8 <b>TOTAL CAPITAL OUTLAY</b>		\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>E-2 Personnel Services</b>					
E-2.1 Administrator	7002	\$62,074	\$64,558	\$65,524	\$65,524
E-2.2 Secretary	7003	\$37,488	\$43,866	\$46,529	\$46,529
E-2.3 Clerical	7004	\$26,255	\$41,351	\$41,878	\$41,378
E-2.4 Other (Specify)					
E-2.5 Land Resources Staff	7005	\$24,510	\$31,863	\$32,289	\$32,289
E-2.6 Water Resources Staff	7005	\$21,437	\$27,972	\$28,324	\$28,324
E-2.7 _____					
<b>E-3 Board Expenses</b>					
E-3.1 Travel	7011	\$284	\$1,500	\$1,500	\$1,500
E-3.2 Mileage	7012	\$0	\$0	\$0	
E-3.3 Other (Specify)					
E-3.4 Year End Administration Adjustment	7013	\$187,801	\$0	\$0	
E-3.5 TCD Equipment and Clothing	7013	\$434	\$400	\$1,000	\$1,000
E-3.6 _____					
<b>E-4 Contractual Services</b>					
E-4.1 Legal	7021	\$6,075	\$17,000	\$17,000	\$17,000
E-4.2 Accounting/Auditing	7022	\$18,871	\$18,000	\$18,000	\$18,000
E-4.3 Other (Specify)					
E-4.4 Dues & Subscriptions	7023	\$15,742	\$22,500	\$27,500	\$27,500
E-4.5 Community Outreach and Travel	7023	\$32,500	\$55,800	\$102,000	\$102,000
E-4.6 _____					
<b>E-5 Other Administrative Expenses</b>					
E-5.1 Office Supplies	7031	\$2,619	\$6,000	\$5,000	\$5,000
E-5.2 Office equipment, rent & repair	7032	\$25,965	\$45,000	\$50,000	\$50,000
E-5.3 Education	7033	\$205	\$6,800	\$8,000	\$8,000
E-5.4 Registrations	7034	\$0	\$0	\$0	
E-5.5 Other (Specify)					
E-5.6 Meeting Expenses	7035	\$4,599	\$17,600	\$8,600	\$8,600
E-5.7 General Office Expense	7035	\$83,912	\$93,050	\$167,750	\$167,750
E-5.8 _____					
<b>E-6 TOTAL ADMINISTRATION</b>		\$550,771	\$493,260	\$620,894	\$620,894

# Proposed Budget

Teton Conservation District

FYE 6/30/2023

## OPERATIONS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	\$0	\$49,923	\$50,649	\$50,649
E-7.2	Service Contracts	\$0	\$0	\$0	
E-7.3	Other (Specify)				
E-7.4	Land Resources Staff	\$0	\$95,584	\$97,107	\$97,107
E-7.5	Water Resources Staff	\$0	\$83,917	\$87,909	\$87,909
E-7.6					
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	\$0	\$0	\$0	
E-8.2	Other (Specify)				
E-8.3		\$0	\$0	\$0	
E-8.4		\$0	\$0	\$0	
E-8.5					
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Communications (Moved to Admin for FY22)	\$0	\$0	\$0	
E-9.2	GIS & Mapping Technology	\$619	\$227,000	\$125,000	\$125,000
E-9.3	Land Program	\$0	\$83,600	\$44,600	\$44,600
E-9.4		\$0	\$0	\$0	
E-9.5					
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Ag Program - Cropland	\$109,438	\$468,300	\$616,790	\$616,790
E-10.2	Ag Program - Rangeland	\$40,091	\$37,385	\$30,000	\$30,000
E-10.3	TAC, PIC, or Carryover	\$103,896	\$289,168	\$375,015	\$375,015
E-10.4	Partnering Funds	\$55,048	\$9,977	\$3,847	\$3,847
E-10.5					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	TAWPC/WUI Wildfire	\$98,806	\$232,400	\$215,400	\$215,400
E-11.2	USGS Partnership	\$67,259	\$91,585	\$107,793	\$107,793
E-11.3	Invasive Species Mgmt (Moved for FY22)	\$0	\$0	\$0	
E-11.4	Long Range Planning (FY21)	\$0	\$0	\$0	
E-11.5					
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Sustainability Projects	\$49,980	\$81,500	\$92,000	\$92,000
E-12.2	Water Resources & Water Quality	\$230,260	\$689,832	\$497,844	\$497,844
E-12.3	Wildlife Projects	\$51,617	\$114,325	\$83,600	\$83,600
E-12.4	Vegetation Program	\$50,000	\$117,500	\$100,000	\$100,000
E-12.5					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$857,014</b>	<b>\$2,671,996</b>	<b>\$2,527,555</b>	<b>\$2,527,555</b>

# Proposed Budget

Teton Conservation District

FYE 6/30/2023

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>E-14 Insurance</b>					
E-14.1 Liability	7502	\$4,071	\$6,350	\$4,500	\$4,500
E-14.2 Buildings and vehicles	7503	\$4,445	\$10,000	\$11,000	\$11,000
E-14.3 Equipment	7504	\$0	\$0	\$0	\$0
E-14.4 Other (Specify)					
E-14.5 Bonds	7505	\$4,350	\$3,650	\$5,500	\$5,500
E-14.6 Year End Indirect Expenses Adjustment	7505	\$71,317	\$0	\$0	\$0
E-14.7					
<b>E-15 Indirect payroll costs:</b>					
E-15.1 FICA (Social Security) taxes	7511	\$32,305	\$44,500	\$50,000	\$50,000
E-15.2 Workers Compensation	7512	\$7,826	\$16,000	\$16,000	\$16,000
E-15.3 Unemployment Taxes	7513	\$0	\$0	\$0	\$0
E-15.4 Retirement	7514	\$75,208	\$108,500	\$113,000	\$113,000
E-15.5 Health Insurance	7515	\$72,595	\$80,500	\$115,000	\$115,000
E-15.6 Other (Specify)					
E-15.7 Leave Liability and Overtime	7516	\$0	\$10,000	\$10,000	\$10,000
E-15.8 Housing and Insurance Stipends	7516	\$122,314	\$144,789	\$144,789	\$144,789
E-15.9					
<b>E-17 TOTAL INDIRECT COSTS</b>		<b>\$394,431</b>	<b>\$438,289</b>	<b>\$469,789</b>	<b>\$469,789</b>

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>D-1 Debt Service</b>					
D-1.1 Principal	6401	\$0	\$0	\$0	\$0
D-1.2 Interest	6410	\$0	\$0	\$0	\$0
D-1.3 Fees	6420	\$0	\$0	\$0	\$0
<b>D-2 TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Proposed Budget

Teton Conservation District

FYE 6/30/2023

NAME OF DISTRICT/BOARD

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
C-1	Balances at Beginning of Fiscal Year	2020-2021	2021-2022	2022-2023	Pending
	DOA Chart of Accounts	Actual	Estimated	Proposed	Approval
C-1.1	General Fund Checking	\$1,494,544	\$1,494,544	\$1,247,895	\$1,247,895
C-1.2	Savings and Investments	1040	\$0		
C-1.3	General Fund CD Balance	1050	\$0		
C-1.4	All Other Funds	1020	\$0		
C-1.5	Reserves (From Below)	\$500,000	\$500,000	\$500,000	\$500,000
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	\$1,994,544	\$1,994,544	\$1,747,895	\$1,747,895
<b>C-2 General Fund Reductions:</b>					
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves	\$500,000	\$500,000	\$500,000	\$500,000
C-2.3	<b>Total Deductions (a+b)</b>	\$500,000	\$500,000	\$500,000	\$500,000
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	\$1,494,544	\$1,494,544	\$1,247,895	\$1,247,895

DOA Chart of Accounts	1070
<b>SINKING &amp; DEBT SERVICE FUNDS</b>	

C-3		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)	\$500,000	\$500,000	\$500,000	\$500,000
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	<b>SUB-TOTAL</b>	\$500,000	\$500,000	\$500,000	\$500,000
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$500,000	\$500,000	\$500,000	\$500,000

RESERVES	1090
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C-4		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS	1060
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C-5		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$0	\$0	\$0	\$0