

Proposed Budget

Hoback Junction Water & Sewer District

1660 J-W Drive
Jackson,, WY 83001
(940) 453-1416

Budget Hearing Information
Location: 610 W Broadway #103, Jackson, WY
Date: 07/10/24
Time: 1:30 p.m.

Teton County

Budget Prepared by: Bob Frodeman/Wade Hirschi

S-A **BUDGET MESSAGE** W.S. 16-12-403 (c)

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This District was newly formed in 2023. The District has been undergoing a Level II study to identify possible solutions for water and/or sewer service to the Hoback Junction area. The costs of the study have been paid by outside entities to date. The District anticipates moving forward with additional funding and spending for engineering and design work in the coming fiscal year. However to date, the District does not have the information needed to accurately budget for these revenues and expenditures. The District anticipates needing to amend this budget at some point during the year in order to capture those amounts once they can be reasonably identified. This budget, as presented, covers the basic administrative costs for the District. The District is requesting a 1 mill levy, which will approximate \$6,000 in order to fund some of these administrative costs.

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S-B RESERVE DESCRIPTION

N/A

S-C

Names of Board Members	Date of End of Term
Robert Frodeman	2/21/27
Chris Jaubert	2/21/27
Trevor Robinson	2/21/27
Marty Camino	2/21/25
Austin Sessions	2/21/25

Does the district have regular office hours exceeding 20 hours per week?

No

W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?

Office of the Teton County Clerk, 220 S Willow St, Jackson, WY

How and where are the notices of meeting posted for the public?

Printed notices posted at the Hoback Fire Station and Hoback Market. Budget hearing published in Jackson Hole News and Guide

Where are the public meetings held?

610 W Broadway Ave #103, Jackson, WY

PROPOSED BUDGET SUMMARY

OVERVIEW		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$5,929	\$8,318	\$16,250	\$16,250
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$44,071	\$19,071	\$16,753	\$16,753
S-5	<i>Amount requested from County Commissioners</i>	\$0	\$0	\$6,000	\$6,000
S-6	Additional Funding Needed : Projected Surplus:			\$0 \$503	\$0 \$503
REVENUE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$6,000	\$6,000
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$25,000	\$0	\$0	\$0
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$25,000	\$0	\$6,000	\$6,000
FY 7/1/24-6/30/25 Hoback Junction Water & Sewer District					
EXPENDITURE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$5,929	\$8,318	\$16,250	\$16,250
S-18	Operations	\$0	\$0	\$0	\$0
S-19	Indirect Costs	\$0	\$0	\$0	\$0
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$5,929	\$8,318	\$16,250	\$16,250
DEBT SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0
CASH AND INVESTMENTS		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$19,071	\$19,071	\$10,753	\$10,753
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
Total Reserves (a+b+c)					
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
Total to be added (a+b+c)					
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0
<i>End of Summary</i>					

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 1660 J-W Drive
Jackson, WY 83001

PREPARED BY: Bob Frodeman/Wade Hirsch

DISTRICT PHONE: 9404531416

Proposed Budget

Hoback Junction Water & Sewer District
NAME OF DISTRICT/BOARD

FYE 06/30/25

PROPERTY TAXES AND ASSESSMENTS

R-1 Property Taxes and Assessments Received
 R-1.1 Tax Levy (From the County Treasurer)
 R-1.2 Other County Support (see note on the right)

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
4001			\$6,000	\$6,000
4005				

FORECASTED REVENUE

R-2 Revenues from Other Governments
 R-2.1 State Aid
 R-2.2 Additional County Aid (non-treasurer)
 R-2.3 City (or Town) Aid
 R-2.4 Other (Specify)
R-2.5 Total Government Support
R-3 Operating Revenues
 R-3.1 Customer Charges
 R-3.2 Sales of Goods or Services
 R-3.3 Other Assessments
R-3.4 Total Operating Revenues
R-4 Grants
 R-4.1 Direct Federal Grants
 R-4.2 Federal Grants thru State Agencies
 R-4.3 Grants from State Agencies
R-4.4 Total Grants
R-5 Miscellaneous Revenue
 R-5.1 Interest
 R-5.2 Other: Specify Donations
 R-5.3 Other: Additional _____
R-5.4 Total Miscellaneous
R-5.5 Total Forecasted Revenue

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
4211				
4237				
4237				
4237				
	\$0	\$0	\$0	\$0
4300				
4300				
4503				
	\$0	\$0	\$0	\$0
4201				
4201				
4211				
	\$0	\$0	\$0	\$0
4501				
4500	\$25,000	\$0		
	\$25,000	\$0	\$0	\$0
	\$25,000	\$0	\$0	\$0

R-6 Other Forecasted Revenue
 R-6.1 a. Other past due as estimated by Co. Treas.
 R-6.2 b. Other forecasted revenue (specify):
 R-6.3 _____
 R-6.4 _____
 R-6.5 _____
R-6.6 Total Other Forecasted Revenue (a+b)

4004				
4500				
4500				
	\$0	\$0	\$0	\$0

Proposed Budget

Hoback Junction Water & Sewer District

NAME OF DISTRICT/BOARD

FYE 06/30/25

CAPITAL OUTLAY BUDGET

E-1 Capital Outlay
 E-1.1 Real Property
 E-1.2 Vehicles
 E-1.3 Office Equipment
 E-1.4 Other (Specify)
 E-1.5 _____
 E-1.6 _____
 E-1.7 _____
 E-1.8 **TOTAL CAPITAL OUTLAY**

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
6201				
6210				
6211				
6200				
6200				
	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

E-2 Personnel Services
 E-2.1 Administrator
 E-2.2 Secretary
 E-2.3 Clerical
 E-2.4 Other (Specify)
 E-2.5 _____
 E-2.6 _____
 E-2.7 _____
E-3 Board Expenses
 E-3.1 Travel
 E-3.2 Mileage
 E-3.3 Other (Specify)
 E-3.4 _____
 E-3.5 _____
 E-3.6 _____
E-4 Contractual Services
 E-4.1 Legal
 E-4.2 Accounting/Auditing
 E-4.3 Other (Specify)
 E-4.4 Engineering
 E-4.5 _____
 E-4.6 _____
E-5 Other Administrative Expenses
 E-5.1 Office Supplies
 E-5.2 Office equipment, rent & repair
 E-5.3 Education
 E-5.4 Registrations
 E-5.5 Other (Specify)
 E-5.6 Advertising
 E-5.7 Web-site
 E-5.8 _____
E-6 TOTAL ADMINISTRATION

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
7002				
7003				
7004				
7005				
7005				
7011				
7012				
7013				
7013				
7021	\$1,883	\$8,000	\$8,000	\$8,000
7022	\$1,500	\$2,000	\$2,000	\$2,000
7023	\$3,868	\$4,233	\$5,000	\$5,000
7023				
7031	\$42	\$0	\$500	\$500
7032				
7033				
7034				
7035	\$204	\$250	\$250	\$250
7035	\$2,020	\$499	\$500	\$500
	\$5,929	\$8,318	\$16,250	\$16,250

Proposed Budget

Hoback Junction Water & Sewer District

FYE 06/30/25

OPERATIONS BUDGET

E-7	Personnel Services
E-7.1	Wages--Operations
E-7.2	Service Contracts
E-7.3	Other (Specify)
E-7.4	_____
E-7.5	_____
E-7.6	_____
E-8	Travel
E-8.1	Mileage
E-8.2	Other (Specify)
E-8.3	_____
E-8.4	_____
E-8.5	_____
E-9	Operating supplies (List)
E-9.1	_____
E-9.2	_____
E-9.3	_____
E-9.4	_____
E-9.5	_____
E-10	Program Services (List)
E-10.1	_____
E-10.2	_____
E-10.3	_____
E-10.4	_____
E-10.5	_____
E-11	Contractual Arrangements (List)
E-11.1	_____
E-11.2	_____
E-11.3	_____
E-11.4	_____
E-11.5	_____
E-12	Other operations (Specify)
E-12.1	_____
E-12.2	_____
E-12.3	_____
E-12.4	_____
E-12.5	_____
E-13	TOTAL OPERATIONS

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
7202				
7203				
7204				
7204				
7211				
7212				
7212				
7220				
7220				
7220				
7220				
7230				
7230				
7230				
7230				
7400				
7400				
7400				
7400				
7450				
7450				
7450				
7450				
	\$0	\$0	\$0	\$0

Proposed Budget

Hoback Junction Water & Sewer District

FYE 06/30/25

INDIRECT COSTS BUDGET

E-14 Insurance
 E-14.1 Liability
 E-14.2 Buildings and vehicles
 E-14.3 Equipment
 E-14.4 Other (Specify)
 E-14.5 _____
 E-14.6 _____
 E-14.7 _____

E-15 Indirect payroll costs:
 E-15.1 FICA (Social Security) taxes
 E-15.2 Workers Compensation
 E-15.3 Unemployment Taxes
 E-15.4 Retirement
 E-15.5 Health Insurance
 E-15.6 Other (Specify)
 E-15.7 _____
 E-15.8 _____
 E-15.9 _____

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
7502				
7503				
7504				
7505				
7505				
7511				
7512				
7513				
7514				
7515				
7516				
7516				
E-17 TOTAL INDIRECT COSTS	\$0	\$0	\$0	\$0

DEBT SERVICE BUDGET

D-1 Debt Service
 D-1.1 Principal
 D-1.2 Interest
 D-1.3 Fees

D-2 TOTAL DEBT SERVICE

DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
6401				
6410				
6420				
	\$0	\$0	\$0	\$0

Proposed Budget

Hoback Junction Water & Sewer District

NAME OF DISTRICT/BOARD

FYE 06/30/25

GENERAL FUNDS

		DOA Chart of Accounts	End of Year	Beginning	Beginning	
			2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year	1010	\$19,071	\$19,071	\$10,753	\$10,753
C-1.1	General Fund Checking					
C-1.2	Savings and Investments	1040		\$0		
C-1.3	General Fund CD Balance	1050		\$0		
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$19,071	\$19,071	\$10,753	\$10,753

C-2 General Fund Reductions:

	2010			
C-2.1		\$0	\$0	\$0
C-2.2		\$0	\$0	\$0
C-2.3		\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$19,071	\$19,071	\$10,753

DOA Chart of Accounts

SINKING & DEBT SERVICE FUNDS	1070	
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		DOA Chart of Accounts	2022-2023	2023-2024	2024-2025	Pending Approval
			Actual	Estimated	Proposed	
C-3	Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-3.1						
C-3.2	Date of Reserve Approval in Minutes:					
C-3.3	Amount to be added to the reserve					
C-3.4	Date of Reserve Approval in Minutes:					
C-3.5	SUB-TOTAL		\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent					
C-3.7	a. _____					
C-3.8	b. _____					
C-3.9	c. _____					
C-3.10	Date of Reserve Approval in Minutes:					
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)		\$0	\$0	\$0	\$0
C-3.12	Balance to be retained		\$0	\$0	\$0	\$0

RESERVES

1090

		DOA Chart of Accounts	2022-2023	2023-2024	2024-2025	Pending Approval
			Actual	Estimated	Proposed	
C-4	Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-4.1						
C-4.2	Date of Reserve Approval in Minutes:					
C-4.3	Amount to be added to the reserve					
C-4.4	Date of Reserve Approval in Minutes:					
C-4.5	SUB-TOTAL		\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent					
C-4.7	a. _____					
C-4.8	b. _____					
C-4.9	c. _____					
C-4.10	Date of Reserve Approval in Minutes:					
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)		\$0	\$0	\$0	\$0
C-4.12	Balance to be retained		\$0	\$0	\$0	\$0

BOND FUNDS

1060

		DOA Chart of Accounts	2022-2023	2023-2024	2024-2025	Pending Approval
			Actual	Estimated	Proposed	
C-5	Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-5.1						
C-5.2	Date of Reserve Approval in Minutes:					
C-5.3	Amount to be added to the reserve					
C-5.4	Date of Reserve Approval in Minutes:					
C-5.5	SUB-TOTAL		\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent					
C-5.7	Date of Reserve Approval in Minutes:					
C-5.8	Balance to be retained		\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT		\$0	\$0	\$0	\$0