

Proposed Budget

| Hoback Junction Water & Sewer District | |
|--|--|
| | |
| Budget Hearing Information | |
| 1660 J-W Drive | Location: 610 W Broadway #103, Jackson, WY |
| Jackson,, WY 83001 | Date: 07/10/24 |
| (940) 453-1416 | Time: 1:30 p.m. |
| | |
| Teton County | Budget Prepared by: Bob Frodeman/Wade Hirschi |

| | | |
|--|----------------------------|----------------------|
| S-A | BUDGET MESSAGE | W.S. 16-12-403 (c) |
| <p>This Distrit was newly formed in 2023. The District has been undergoing a Level II study to identify possible solutions for water and/or sewer service to the Hoback Junction area. The costs of the study have been paid by outside entities to date. The District anticipates moving forward with additional funding and spending for engineering and design work in the coming fiscal year. However to date, the Distirct does not have the informaiton needed to accurately budget for these revenues and expenditures. The District anticipates needing to amend this budget at some point during the year in order to capture those amounts once they can be reasonably identified. This budget, as presented, covers the basic administrative costs for the District. The District is requesting a 1 mill levy, which will approximate \$6,0000 in order to fund some of these administrative costs.</p> | | |
| | | |
| S-B | RESERVE DESCRIPTION | |
| N/A | | |

| S-C | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|------------------------|---------------------|-----------------|---------|---------------|---------|-----------------|---------|--------------|---------|-----------------|---------|--|--|--|--|--|--|--|--|--|--|--|--|---|--|-----------|--|--|--|--|--|--|--|--|
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; padding: 5px;">Names of Board Members</th> <th style="text-align: left; padding: 5px;">Date of End of Term</th> </tr> </thead> <tbody> <tr><td style="padding: 5px;">Robert Frodeman</td><td style="padding: 5px;">2/21/27</td></tr> <tr><td style="padding: 5px;">Chris Jaubert</td><td style="padding: 5px;">2/21/27</td></tr> <tr><td style="padding: 5px;">Trevor Robinson</td><td style="padding: 5px;">2/21/27</td></tr> <tr><td style="padding: 5px;">Marty Camino</td><td style="padding: 5px;">2/21/25</td></tr> <tr><td style="padding: 5px;">Austin Sessions</td><td style="padding: 5px;">2/21/25</td></tr> <tr><td style="padding: 5px;"> </td><td style="padding: 5px;"> </td></tr> <tr><td style="padding: 5px;"> </td><td style="padding: 5px;"> </td></tr> <tr><td style="padding: 5px;"> </td><td style="padding: 5px;"> </td></tr> <tr><td style="padding: 5px;"> </td><td style="padding: 5px;"> </td></tr> <tr><td style="padding: 5px;"> </td><td style="padding: 5px;"> </td></tr> <tr><td style="padding: 5px;"> </td><td style="padding: 5px;"> </td></tr> </tbody> </table> | Names of Board Members | Date of End of Term | Robert Frodeman | 2/21/27 | Chris Jaubert | 2/21/27 | Trevor Robinson | 2/21/27 | Marty Camino | 2/21/25 | Austin Sessions | 2/21/25 | | | | | | | | | | | | | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">Does the district have regular office hours exceeding 20 hours per week?</td> <td style="text-align: center; padding: 5px;">No</td> </tr> <tr><td colspan="2" style="height: 40px;"></td></tr> <tr><td colspan="2" style="height: 20px;"></td></tr> <tr><td colspan="2" style="height: 20px;"></td></tr> <tr><td colspan="2" style="height: 20px;"></td></tr> </table> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk. </div> | Does the district have regular office hours exceeding 20 hours per week? | No | | | | | | | | |
| Names of Board Members | Date of End of Term | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Robert Frodeman | 2/21/27 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Chris Jaubert | 2/21/27 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Trevor Robinson | 2/21/27 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Marty Camino | 2/21/25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Austin Sessions | 2/21/25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Does the district have regular office hours exceeding 20 hours per week? | No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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Where are the minutes of your board meeting available for public review?

Office of the Teton County Clerk, 220 S Willow St, Jackson, WY

How and where are the notices of meeting posted for the public?

Printed notices posted at the Hoback Fire Station and Hoback Market. Budget hearing published in Jackson Hole News and Guide

Where are the public meetings held?

610 W Broadway Ave #103, Jackson, WY

PROPOSED BUDGET SUMMARY

| OVERVIEW | | 2022-2023 Actual | 2023-2024 Estimated | 2024-2025 Proposed | Pending Approval |
|--------------------------|--|--|------------------------|-----------------------|---------------------|
| S-1 | Total Budgeted Expenditures | \$5,929 | \$8,318 | \$16,250 | \$16,250 |
| S-2 | Total Principal to Pay on Debt | \$0 | \$0 | \$0 | \$0 |
| S-3 | Total Change to Restricted Funds | \$0 | \$0 | \$0 | \$0 |
| S-4 | Total General Fund and Forecasted Revenues Available | \$44,071 | \$19,071 | \$16,753 | \$16,753 |
| S-5 | Amount requested from County Commissioners | \$0 | \$0 | \$6,000 | \$6,000 |
| S-6 | Additional Funding Needed : | | | \$0 | \$0 |
| | Projected Surplus: | | | \$503 | \$503 |
| REVENUE SUMMARY | | 2022-2023 Actual | 2023-2024 Estimated | 2024-2025 Proposed | Pending Approval |
| S-7 | Operating Revenues | \$0 | \$0 | \$0 | \$0 |
| S-8 | Tax levy (From the County Treasurer) | \$0 | \$0 | \$6,000 | \$6,000 |
| S-9 | Government Support | \$0 | \$0 | \$0 | \$0 |
| S-10 | Grants | \$0 | \$0 | \$0 | \$0 |
| S-11 | Other County Support (Not from Co. Treas.) | \$0 | \$0 | \$0 | \$0 |
| S-12 | Miscellaneous | \$25,000 | \$0 | \$0 | \$0 |
| S-13 | Other Forecasted Revenue | \$0 | \$0 | \$0 | \$0 |
| S-14 | Total Revenue | \$25,000 | \$0 | \$6,000 | \$6,000 |
| FY 7/1/24-6/30/25 | | Hoback Junction Water & Sewer District | | | |
| EXPENDITURE SUMMARY | | 2022-2023 Actual | 2023-2024 Estimated | 2024-2025 Proposed | Pending Approval |
| S-15 | Capital Outlay | \$0 | \$0 | \$0 | \$0 |
| S-16 | Interest and Fees On Debt | \$0 | \$0 | \$0 | \$0 |
| S-17 | Administration | \$5,929 | \$8,318 | \$16,250 | \$16,250 |
| S-18 | Operations | \$0 | \$0 | \$0 | \$0 |
| S-19 | Indirect Costs | \$0 | \$0 | \$0 | \$0 |
| S-20R | Expenditures paid by Reserves | \$0 | \$0 | \$0 | \$0 |
| S-20 | Total Expenditures | \$5,929 | \$8,318 | \$16,250 | \$16,250 |
| DEBT SUMMARY | | 2022-2023 Actual | 2023-2024 Estimated | 2024-2025 Proposed | Pending Approval |
| S-21 | Principal Paid on Debt | \$0 | \$0 | \$0 | \$0 |
| CASH AND INVESTMENTS | | 2022-2023 Actual | 2023-2024 Estimated | 2024-2025 Proposed | Pending Approval |
| S-22 | TOTAL GENERAL FUNDS | \$19,071 | \$19,071 | \$10,753 | \$10,753 |
| Summary of Reserve Funds | | | | | |
| S-23 | Beginning Balance in Reserve Accounts | | | | |
| S-24 | a. Sinking and Debt Service Funds | \$0 | \$0 | \$0 | \$0 |
| S-25 | b. Reserves | \$0 | \$0 | \$0 | \$0 |
| S-26 | c. Bond Funds | \$0 | \$0 | \$0 | \$0 |
| | Total Reserves (a+b+c) | \$0 | \$0 | \$0 | \$0 |
| S-27 | Amount to be added | | | | |
| S-28 | a. Sinking and Debt Service Funds | \$0 | \$0 | \$0 | \$0 |
| S-29 | b. Reserves | \$0 | \$0 | \$0 | \$0 |
| S-30 | c. Bond Funds | \$0 | \$0 | \$0 | \$0 |
| | Total to be added (a+b+c) | \$0 | \$0 | \$0 | \$0 |
| S-31 | Subtotal | \$0 | \$0 | \$0 | \$0 |
| S-32 | Less Total to be spent | \$0 | \$0 | \$0 | \$0 |
| S-33 | TOTAL RESERVES AT END OF FISCAL YEAR | \$0 | \$0 | \$0 | \$0 |

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____

Date adopted by Special District _____

DISTRICT ADDRESS: 1660 J-W Drive
Jackson,, WY 83001

PREPARED BY: Bob Frodeman/Wade Hirschi

DISTRICT PHONE: 9404531416

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-12-401 et seq.) as it applies.

5/31/23 Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Hoback Junction Water & Sewer District

FYE 06/30/25

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

| | DOA Chart of Accounts | 2022-2023 Actual | 2023-2024 Estimated | 2024-2025 Proposed | Pending Approval |
|-------|--|---------------------|------------------------|-----------------------|---------------------|
| R-1 | Property Taxes and Assessments Received | | | | |
| R-1.1 | Tax Levy (From the County Treasurer) | 4001 | | \$6,000 | \$6,000 |
| R-1.2 | Other County Support (see note on the right) | 4005 | | | |

FORECASTED REVENUE

| | DOA Chart of Accounts | 2022-2023 Actual | 2023-2024 Estimated | 2024-2025 Proposed | Pending Approval |
|-------|--|---------------------|------------------------|-----------------------|---------------------|
| R-2 | Revenues from Other Governments | | | | |
| R-2.1 | State Aid | 4211 | | | |
| R-2.2 | Additional County Aid (non-treasurer) | 4237 | | | |
| R-2.3 | City (or Town) Aid | 4237 | | | |
| R-2.4 | Other (Specify) | 4237 | | | |
| R-2.5 | Total Government Support | | \$0 | \$0 | \$0 |
| R-3 | Operating Revenues | | | | |
| R-3.1 | Customer Charges | 4300 | | | |
| R-3.2 | Sales of Goods or Services | 4300 | | | |
| R-3.3 | Other Assessments | 4503 | | | |
| R-3.4 | Total Operating Revenues | | \$0 | \$0 | \$0 |
| R-4 | Grants | | | | |
| R-4.1 | Direct Federal Grants | 4201 | | | |
| R-4.2 | Federal Grants thru State Agencies | 4201 | | | |
| R-4.3 | Grants from State Agencies | 4211 | | | |
| R-4.4 | Total Grants | | \$0 | \$0 | \$0 |
| R-5 | Miscellaneous Revenue | | | | |
| R-5.1 | Interest | 4501 | | | |
| R-5.2 | Other: Specify Donations | 4500 | \$25,000 | \$0 | |
| R-5.3 | Other: Additional | | | | |
| R-5.4 | Total Miscellaneous | | \$25,000 | \$0 | \$0 |
| R-5.5 | Total Forecasted Revenue | | \$25,000 | \$0 | \$0 |
| R-6 | Other Forecasted Revenue | | | | |
| R-6.1 | a. Other past due as estimated by Co. Treas. | 4004 | | | |
| R-6.2 | b. Other forecasted revenue (specify): | | | | |
| R-6.3 | | 4500 | | | |
| R-6.4 | | 4500 | | | |
| R-6.5 | | | | | |
| R-6.6 | Total Other Forecasted Revenue (a+b) | | \$0 | \$0 | \$0 |

Proposed Budget

Hoback Junction Water & Sewer District

FYE 06/30/25

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

| | DOA Chart of Accounts | 2022-2023 Actual | 2023-2024 Estimated | 2024-2025 Proposed | Pending Approval |
|-----------------------------------|--------------------------|---------------------|------------------------|-----------------------|---------------------|
| E-1 Capital Outlay | | | | | |
| E-1.1 Real Property | 6201 | | | | |
| E-1.2 Vehicles | 6210 | | | | |
| E-1.3 Office Equipment | 6211 | | | | |
| E-1.4 Other (Specify) | | | | | |
| E-1.5 | 6200 | | | | |
| E-1.6 | 6200 | | | | |
| E-1.7 | | | | | |
| E-1.8 TOTAL CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 |

ADMINISTRATION BUDGET

| | DOA Chart of Accounts | 2022-2023 Actual | 2023-2024 Estimated | 2024-2025 Proposed | Pending Approval |
|--|--------------------------|---------------------|------------------------|-----------------------|---------------------|
| E-2 Personnel Services | | | | | |
| E-2.1 Administrator | 7002 | | | | |
| E-2.2 Secretary | 7003 | | | | |
| E-2.3 Clerical | 7004 | | | | |
| E-2.4 Other (Specify) | | | | | |
| E-2.5 | 7005 | | | | |
| E-2.6 | 7005 | | | | |
| E-2.7 | | | | | |
| E-3 Board Expenses | | | | | |
| E-3.1 Travel | 7011 | | | | |
| E-3.2 Mileage | 7012 | | | | |
| E-3.3 Other (Specify) | | | | | |
| E-3.4 | 7013 | | | | |
| E-3.5 | 7013 | | | | |
| E-3.6 | | | | | |
| E-4 Contractual Services | | | | | |
| E-4.1 Legal | 7021 | | \$1,883 | \$8,000 | \$8,000 |
| E-4.2 Accounting/Auditing | 7022 | | \$1,500 | \$2,000 | \$2,000 |
| E-4.3 Other (Specify) | | | | | |
| E-4.4 Engineering | 7023 | \$3,868 | \$4,233 | \$5,000 | \$5,000 |
| E-4.5 | 7023 | | | | |
| E-4.6 | | | | | |
| E-5 Other Administrative Expenses | | | | | |
| E-5.1 Office Supplies | 7031 | \$42 | \$0 | \$500 | \$500 |
| E-5.2 Office equipment, rent & repair | 7032 | | | | |
| E-5.3 Education | 7033 | | | | |
| E-5.4 Registrations | 7034 | | | | |
| E-5.5 Other (Specify) | | | | | |
| E-5.6 Advertising | 7035 | | \$204 | \$250 | \$250 |
| E-5.7 Web-site | 7035 | \$2,020 | \$499 | \$500 | \$500 |
| E-5.8 | | | | | |
| E-6 TOTAL ADMINISTRATION | | \$5,929 | \$8,318 | \$16,250 | \$16,250 |

Proposed Budget

Hoback Junction Water & Sewer District

FYE 06/30/25

| OPERATIONS BUDGET | | | | | | |
|-------------------|--|--------------------------|---------------------|------------------------|-----------------------|---------------------|
| | | DOA Chart of Accounts | 2022-2023 Actual | 2023-2024 Estimated | 2024-2025 Proposed | Pending Approval |
| E-7 | Personnel Services | | | | | |
| E-7.1 | Wages--Operations | 7202 | | | | |
| E-7.2 | Service Contracts | 7203 | | | | |
| E-7.3 | Other (Specify) | | | | | |
| E-7.4 | | 7204 | | | | |
| E-7.5 | | 7204 | | | | |
| E-7.6 | | | | | | |
| E-8 | Travel | | | | | |
| E-8.1 | Mileage | 7211 | | | | |
| E-8.2 | Other (Specify) | | | | | |
| E-8.3 | | 7212 | | | | |
| E-8.4 | | 7212 | | | | |
| E-8.5 | | | | | | |
| E-9 | Operating supplies (List) | | | | | |
| E-9.1 | | 7220 | | | | |
| E-9.2 | | 7220 | | | | |
| E-9.3 | | 7220 | | | | |
| E-9.4 | | 7220 | | | | |
| E-9.5 | | | | | | |
| E-10 | Program Services (List) | | | | | |
| E-10.1 | | 7230 | | | | |
| E-10.2 | | 7230 | | | | |
| E-10.3 | | 7230 | | | | |
| E-10.4 | | 7230 | | | | |
| E-10.5 | | | | | | |
| E-11 | Contractual Arrangements (List) | | | | | |
| E-11.1 | | 7400 | | | | |
| E-11.2 | | 7400 | | | | |
| E-11.3 | | 7400 | | | | |
| E-11.4 | | 7400 | | | | |
| E-11.5 | | | | | | |
| E-12 | Other operations (Specify) | | | | | |
| E-12.1 | | 7450 | | | | |
| E-12.2 | | 7450 | | | | |
| E-12.3 | | 7450 | | | | |
| E-12.4 | | 7450 | | | | |
| E-12.5 | | | | | | |
| E-13 | TOTAL OPERATIONS | | \$0 | \$0 | \$0 | \$0 |

Proposed Budget

Hoback Junction Water & Sewer District

FYE 06/30/25

INDIRECT COSTS BUDGET

| | DOA Chart of Accounts | 2022-2023 Actual | 2023-2024 Estimated | 2024-2025 Proposed | Pending Approval |
|-------------------------------------|--------------------------|---------------------|------------------------|-----------------------|---------------------|
| E-14 Insurance | | | | | |
| E-14.1 Liability | 7502 | | | | |
| E-14.2 Buildings and vehicles | 7503 | | | | |
| E-14.3 Equipment | 7504 | | | | |
| E-14.4 Other (Specify) | | | | | |
| E-14.5 | 7505 | | | | |
| E-14.6 | 7505 | | | | |
| E-14.7 | | | | | |
| E-15 Indirect payroll costs: | | | | | |
| E-15.1 FICA (Social Security) taxes | 7511 | | | | |
| E-15.2 Workers Compensation | 7512 | | | | |
| E-15.3 Unemployment Taxes | 7513 | | | | |
| E-15.4 Retirement | 7514 | | | | |
| E-15.5 Health Insurance | 7515 | | | | |
| E-15.6 Other (Specify) | | | | | |
| E-15.7 | 7516 | | | | |
| E-15.8 | 7516 | | | | |
| E-15.9 | | | | | |
| E-17 TOTAL INDIRECT COSTS | | \$0 | \$0 | \$0 | \$0 |

DEBT SERVICE BUDGET

| | DOA Chart of Accounts | 2022-2023 Actual | 2023-2024 Estimated | 2024-2025 Proposed | Pending Approval |
|-------------------------------|--------------------------|---------------------|------------------------|-----------------------|---------------------|
| D-1 Debt Service | | | | | |
| D-1.1 Principal | 6401 | | | | |
| D-1.2 Interest | 6410 | | | | |
| D-1.3 Fees | 6420 | | | | |
| D-2 TOTAL DEBT SERVICE | | \$0 | \$0 | \$0 | \$0 |

Proposed Budget

Hoback Junction Water & Sewer District

FYE 06/30/25

NAME OF DISTRICT/BOARD

GENERAL FUNDS

| | | End of Year | Beginning | Beginning | |
|-------|---|-------------|-----------|-----------|----------|
| | | 2022-2023 | 2023-2024 | 2024-2025 | Pending |
| | | Actual | Estimated | Proposed | Approval |
| C-1 | Balances at Beginning of Fiscal Year | | | | |
| C-1.1 | General Fund Checking | 1010 | \$19,071 | \$19,071 | \$10,753 |
| C-1.2 | Savings and Investments | 1040 | | \$0 | |
| C-1.3 | General Fund CD Balance | 1050 | | \$0 | |
| C-1.4 | All Other Funds | 1020 | | \$0 | |
| C-1.5 | Reserves (From Below) | | \$0 | \$0 | \$0 |
| C-1.6 | Total Estimated Cash and Investments on Hand | | \$19,071 | \$19,071 | \$10,753 |
| C-2 | General Fund Reductions: | | | | |
| C-2.1 | a. Unpaid bills at FYE | 2010 | | | |
| C-2.2 | b. Reserves | | \$0 | \$0 | \$0 |
| C-2.3 | Total Deductions (a+b) | | \$0 | \$0 | \$0 |
| C-2.4 | Estimated Non-Restricted Funds Available | | \$19,071 | \$19,071 | \$10,753 |

DOA Chart
of Accounts**SINKING & DEBT SERVICE FUNDS**

1070

| | | 2022-2023 | 2023-2024 | 2024-2025 | Pending |
|--------|---|-----------|-----------|-----------|----------|
| | | Actual | Estimated | Proposed | Approval |
| C-3 | | | | | |
| C-3.1 | Beginning Balance in Reserve Account (end of previous year) | | \$0 | \$0 | |
| C-3.2 | Date of Reserve Approval in Minutes: | | | | |
| C-3.3 | Amount to be added to the reserve | | | | |
| C-3.4 | Date of Reserve Approval in Minutes: | | | | |
| C-3.5 | SUB-TOTAL | \$0 | \$0 | \$0 | \$0 |
| C-3.6 | Identify the amount and project to be spent | | | | |
| C-3.7 | a. | | | | |
| C-3.8 | b. | | | | |
| C-3.9 | c. | | | | |
| C-3.10 | Date of Reserve Approval in Minutes: | | | | |
| C-3.11 | TOTAL CAPITAL OUTLAY (a+b+c) | \$0 | \$0 | \$0 | \$0 |
| C-3.12 | Balance to be retained | \$0 | \$0 | \$0 | \$0 |

RESERVES

1090

| | | 2022-2023 | 2023-2024 | 2024-2025 | Pending |
|--------|---|-----------|-----------|-----------|----------|
| | | Actual | Estimated | Proposed | Approval |
| C-4 | | | | | |
| C-4.1 | Beginning Balance in Reserve Account (end of previous year) | | \$0 | \$0 | |
| C-4.2 | Date of Reserve Approval in Minutes: | | | | |
| C-4.3 | Amount to be added to the reserve | | | | |
| C-4.4 | Date of Reserve Approval in Minutes: | | | | |
| C-4.5 | SUB-TOTAL | \$0 | \$0 | \$0 | \$0 |
| C-4.6 | Identify the amount and project to be spent | | | | |
| C-4.7 | a. | | | | |
| C-4.8 | b. | | | | |
| C-4.9 | c. | | | | |
| C-4.10 | Date of Reserve Approval in Minutes: | | | | |
| C-4.11 | TOTAL OTHER RESERVE OUTLAY (a+b+c) | \$0 | \$0 | \$0 | \$0 |
| C-4.12 | Balance to be retained | \$0 | \$0 | \$0 | \$0 |

BOND FUNDS

1060

| | | 2022-2023 | 2023-2024 | 2024-2025 | Pending |
|-------|---|-----------|-----------|-----------|----------|
| | | Actual | Estimated | Proposed | Approval |
| C-5 | | | | | |
| C-5.1 | Beginning Balance in Reserve Account (end of previous year) | | \$0 | \$0 | |
| C-5.2 | Date of Reserve Approval in Minutes: | | | | |
| C-5.3 | Amount to be added to the reserve | | | | |
| C-5.4 | Date of Reserve Approval in Minutes: | | | | |
| C-5.5 | SUB-TOTAL | \$0 | \$0 | \$0 | \$0 |
| C-5.6 | Identify the amount and project to be spent | | | | |
| C-5.7 | Date of Reserve Approval in Minutes: | | | | |
| C-5.8 | Balance to be retained | \$0 | \$0 | \$0 | \$0 |
| C-5.9 | TOTAL TO BE SPENT | \$0 | \$0 | \$0 | \$0 |